# AGENDA

# SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION

1333 Main Street, 5<sup>th</sup> Floor Columbia, South Carolina 29201

# April 20, 2015 – 10:30 a.m.

Commission Hearing Room A

This meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act.

1.	CALL TO ORDER	CHAIRMAN BECK
2.	APPROVAL OF AGENDA OF BUSINESS MEETING OF APRIL 20, 2015	CHAIRMAN BECK
3.	APPROVAL OF MINUTES OF THE BUSINESS MEETING OF MARCH 16, 2015 (Tab 1)	CHAIRMAN BECK
4.	GENERAL ANNOUNCEMENTS	MR. CANNON
5.	APPLICATIONS FOR APPROVAL TO SELF-INSURE (Tab 2)	MR. SMITH
б.	DEPARTMENT DIRECTORS' REPORTS Human Resources (Tab 3) Information Services (Tab 4) Insurance, Medical & Administrative Services (Tab 5 & 6) Claims (Tab 7) Judicial (Tab 8)	MS. OSBORNE MS. UNDERHILL MR. DUFFIELD MS. SPANN MS. BRACY
7.	EXECUTIVE DIRECTOR'S REPORT (Tab 9)	MR. CANNON
8.	OLD BUSINESS A. MSPM Fee Schedule (Tab 10)	CHAIRMAN BECK Mr. Cannon
9.	NEW BUSINESS	CHAIRMAN BECK
10.	ADJOURNMENT	CHAIRMAN BECK

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1	Approval of Minutes of the Business Meeting of March 16, 2015
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# SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION BUSINESS MEETING

# Monday, March 16, 2015

A Business Meeting of the South Carolina Workers' Compensation Commission was held in Hearing Room A of the Workers' Compensation Commission on Monday, March 16, 2015, at 10:30 a.m. The meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act. The following Commissioners were present:

> T. SCOTT BECK, CHAIRMAN SUSAN S. BARDEN, VICE CHAIR R. MICHAEL CAMPBELL, II, COMMISSIONER MELODY L. JAMES, COMMISSIONER GENE MCCASKILL, COMMISSIONER AISHA TAYLOR, COMMISSIONER AVERY B. WILKERSON, JR., COMMISSIONER

Present also were Gary M. Cannon, Executive Director; Betsy Hartman, IT Director; Grant Duffield, Insurance and Medical Services Director; Sonji Spann, Claims Director; Amy Bracy, Judicial Director; Alicia Osborne, Human Resources Manager; Wayne Ducote, Coverage & Compliance Director; W.C. Smith, Self-Insurance Director; Amanda Underhill, Business Analyst; and Keith Roberts, Attorney. Also present were: Clara Smith and Ricci Land Welch, Injured Workers' Advocates; and AnnMargaret McCraw, Arcis Healthcare/SC Orthopaedic Association

Chairman Beck called the meeting to order at 10:30 a.m.

# AGENDA

Commissioner Barden moved that the agenda be approved. Commissioner McCaskill seconded the motion, and the motion was approved.

# APPROVAL OF MINUTES - BUSINESS MEETING OF FEBRUARY 23, 2015

Commissioner Barden moved that the minutes of the Business Meeting of February 23, 2015 be approved. Commissioner McCaskill seconded the motion, and the motion was approved.

# **GENERAL ANNOUNCEMENTS**

There were no general announcements.

# APPLICATIONS FOR APPROVAL TO SELF-INSURE

Self-insurance applications were presented by W.C. Smith, Self-Insurance Director. Fifteen (15) prospective members of three (3) funds were presented to the Commission for approval. The applications were:

# Palmetto Timber Fund

Carolina Timber, Inc.

# South Carolina Automobile Deals Association

Columbia Automotive Group, LLC Kia of Greenville

## SC Home Builders SIF

A&Son Construction, LLC Candle Inspections, LLC Carolina Mechanical, Inc. Carolina Shelving and Mirror, Inc. C&S Flooring Devante Wilson & DeWayne Moye dba Moye Painting Facility Maintenance Solutions, LLC Metro Signs, Inc. Southern Heritage Dawson Construction, Inc. Taylor Construction Unlimited, LLC Williams Home Improvement, LLC Your Painter Man, LLC

After examination of the applications, it was determined that each complied with the Commission's requirements and each was recommended for approval. Commissioner Wilkerson made the motion to approve the applications to self-insure, and Commissioner Taylor seconded the motion. The motion was unanimously approved.

# **DEPARTMENT DIRECTORS' REPORTS**

The Department Directors presented their reports which were also submitted to the Commission in written form.

# Human Resources Department

Alicia Osborne presented the Human Resources report for the period of February 1 through February 28, 2015. Ms. Osborne announced recruiting has begun to fill the Administrative Specialist II (Receptionist) position. She anticipates having the position filled by the first of April.

Ms. Osborne announced the employee health screening is Tuesday, March 17. The screenings are available to employees and their covered spouses who subscribe to the State Health Plan.

# **Information Technology Department**

Betsy Hartman presented the Information Services Department's report. Ms. Hartman announced the Subsequent Report of Injury (SROI) project was launched on March 2, 2015 and notice posted on the Commission's website. Amanda Underhill will lead in communication and testing with the Trading Partners and approval to submit SROI transactions.

Ms. Hartman reported the IT Department will begin the next phase of replacing computers through State Contract Ontario Leasing.

# Insurance, Medical & Administrative Services Department

Grant Duffield presented the Insurance, Medical & Administrative Services Department's report. Mr. Duffield reported Compliance Division is working on the next cycle of files of outstanding liabilities owed to S.C. Workers' Compensation Commission for transmittal to GEAR.

Mr. Duffield reported for the month of February the Lapse in Coverage Notification program registered 19 new policies and issued seven Lapse in Coverage Notifications. In FY 2014-15, the Lapse in Coverage Notification program has issued a total of 34 Lapse in Coverage Notifications.

Mr. Duffield presented the Summary of Revenues and Expenditures for the period ending February 28, 2015. The benchmark for February is 66.67%. The Commission's revenues are at 57.95%, and expenditures are at 73.5%. Mr. Duffield said the Commission's revenue percentage of 57.95% does not take into account the increase in authorized fund balance. When the fund balance is factored in, the total percentage begins to approach 68%. Mr. Duffield said he will continue to monitor closely going into the fourth quarter.

# **Claims Department**

Sonji Spann presented the Claims Department's report. For the month of February, the Claims Department closed 2,217 individual case files. The fine revenue received in February was \$77,100, an increase over the previous month. Ms. Spann explained the increase in fine revenue is due to efforts to collect outstanding debt owed to the Commission. Gary Cannon, Executive Director, said Mr. Duffield is developing a debt recovery policy to ensure that outstanding debt is addressed immediately. Ms. Spann reported total number of fines in February is 378, a decrease of 313 from the same time period last year. Commissioner Taylor asked if this trend is expected to continue. Ms. Spann explained that the efforts to collect outstanding debt in February generated a lot of conversation from the carriers, and said she anticipates a decrease in fines as the Claims Department continues to focus on educating and providing guidance to the stakeholders and claims examiners on how to properly complete workers' compensation forms.

# Judicial Department

Amy Bracy presented the Judicial Department's report. She reported the following for February 2015:

- 64 regulatory mediations scheduled
- 13 requested mediations
- 47 matters resolved in mediation with the receipt of Forms 70

Ms. Bracy clarified a statement she made at last month's business meeting that if a Form 70 is not received, then the case will be sent to the jurisdictional commissioner to be set for a hearing. She explained that if the Commission has not received communication from the parties within the sixty days, the case will be sent to the jurisdictional commissioner to be set for a hearing. However, if the parties are communicating with the Commission the case is not automatically set in the normal course of the docket scheduling.

There was discussion on the requirement that the mediator submit the Form 70 at the conclusion of the mediation. The mediator is not a party to the case and therefore does not receive notifications concerning the mediation to the parties by the Judicial Department. It is the parties' responsibility to contact the mediator regarding the submission of the Form 70. Ms. Bracy stated a notice is being prepared to email to stakeholders with the reminder that it is the mediator's responsibility to submit the Form 70 and that it is the parties' responsibility to contact the mediator regarding the submission of the Form 70. Additionally, for all claims subject to the mediation regulation, the Form 19 closing the claim will not be processed until the Form 70 is received by the Commission.

Addressed 141 informal conference cases

Ms. Bracy announced Kim Falls, Insurance Claims Examiner in the Judicial Department, is attending some Informal Conferences with Greg Line as training in order to serve as a backup as needed.

- 66 Single Commissioner Hearings conducted
- 27 cases appealed to Full Commission

Ms. Bracy reported mediators on average are charging 1,500.00 per mediation. The average was determined based on the Forms 70 submitted over the past 17  $\frac{1}{2}$  months. A total of 1,320 mediations have been entered in the system from the Form 70 through March 15, 2015, which resulted in a total cost to the system of over \$2 million.

# EXECUTIVE DIRECTOR'S REPORT

Gary Cannon, Executive Director, presented his report which was also submitted to the Commission in written form. He pointed out the following highlights from his report:

# Narcotics Use Ad Hoc Advisory Committee

Mr. Cannon announced the Narcotics Use Ad Hoc Advisory Committee met on Thursday, March 5, 2015. The committee is moving toward developing recommendations for the Commission. The Chairman, Ric Davis, will appoint a subcommittee to draft final recommendations.

# FY 2015-16 Budget

Mr. Cannon announced the FY 2015-16 will be presented to the Senate Transportation and Regulatory Committee on March 19, 2015.

# Debit Card Ad Hoc Advisory Committee

Mr. Cannon announced the first meeting of the Debit Card Ad Hoc Advisory Committee is scheduled for April 1, 2015.

# **OLD BUSINESS**

# A. MSPM Fee Schedule

Mr. Cannon presented a recommendation to carry over proposed revisions to the Medical Services Provider Manual to allow staff time to review additional information from the S.C. Orthopaedic Association related to the proposed changes in the Fee Schedule.

# Motion to Carry Over Proposed 2015 Medical Services Provider Manual

Commissioner Wilkerson moved to carry over the matter, which was duly seconded by Commissioner Barden. The vote was taken, and the motion was unanimously approved.

# **B. IT Security Policies**

Mr. Cannon presented a recommendation that the Commission approve thirteen information security policies to ensure compliance of all S.C. Division of Information Security policies by July 1, 2016. Funds for the implementation of the policies are included in the FY 2015-16 Budget Request.

# Motion to Approve Information Security Policies

Commissioner Taylor moved to approve the thirteen information security policies to ensure compliance of all S.C. Division of Information Security policies by July 1, 2016. Commissioner McCaskill seconded the motion. The vote was taken, and the motion was unanimously approved.

# NEW BUSINESS

There was no new business.

# ADJOURNMENT

Commissioner Barden made the motion to adjourn. Commissioner Taylor seconded the motion, and the motion was approved.

The March 16, 2015 meeting of the South Carolina Workers' Compensation Commission adjourned at 10:52 a.m.

Reported April 20, 2015 Kim Ballentine, Office of the Executive Director

- TO: Mr. Gary Cannon Executive Director
- FROM: Alicia Osborne Human Resources

SUBJECT: Human Resources Report Period of March 1 through March 31, 2015

Below is a summary of the Human Resources activity for the period of March 1 - March 31, 2015.

Employee Relations (ER)

- Two oral and one written reprimand
- Workers' compensation injuries:
  - o Continuing to monitor ongoing injuries (three)
    - Nothing new to report at this time.

Benefits

- Retirement
  - o Processed Final Payroll Certification for one active employee

Staff Changes

- o Sherry Copeland tendered her voluntary resignation on 3/18
  - Transferred to the Department of Commerce
  - Last day 3/27/15
- o Recruitment of Administrative Assistant
  - Three candidates interviewed (3/20)
  - Two candidates brought back (3/27)

State Human Resources Division (HRD)

- Continued to confer with HRD on various classification, compensation, and employee relations concerns.
- Conferred with HRD regarding new policies and policy updates
- Submitted response to HRD regarding employee relations matter

Fiscal Responsibilities (w/ Fiscal Technician II)

- Approved approximately 22 SCEIS financial transactions
  - Within the SCEIS system approved deposits, invoices, and travel requests submitted by the Fiscal Technician for March

Reports

- EEOC Response
  - o Submitted by deadline of 3/10
    - Deficient in one area due to recent departure of staff and unavailability of qualified applicants meeting EEOC qualifications
- Ran SCEIS Deductions Not Taken / Arrears report
  - o Report is cleared
- Ran SCEIS Wage Type Report
  - o Noted any discrepancies and addressed timely

- Continue to monitor and correct Missing Time and Time Collision reports
  - o Approving leave as requested
  - o Ensured time keyed in correctly by staff
  - o Followed up with staff regarding errors in system
- Events
  - Training
    - o SCEIS TM300 3/19
      - Leave Administration
    - o SCEIS User Group 3/27
  - Health Screening for Staff
    - o 15 participants including two spouses and 13 employees

SCEIS, misc.

- Organizational Management
  - o Ran Nakisa Report
    - Provided to Executive Director
- Transfer to HRD
  - o Assisted HRD with transfer of former employee

Miscellaneous

- Ongoing: monitoring status of temps for ACA Reporting
- Employee of the Year Nominations
  - o Notified Staff on 3/23 deadline to submit nominations 4/3
- Attended Department Head Meeting 3/24
  - o Planning for CAME workshop in progress.
- HRD Advisory 3/25
- 2015 Social Committee 3/27
  - o First event Caramel Popcorn Celebration 4/6
  - o Second Event Sheraton Roof Top gathering on 4/23
- Assisted with Freedom of Information Act request

# State of South Carolina

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# Workers' Compensation Commission

To: Gary Cannon SCWCC Executive Director From: Amanda Underhill, Business Analyst For Betsy Hartman, IT Director Date: April 8, 2015 Subject: IT Department April 2015 Full Commission Report

# IT Department Activities for the Month of March 2015

- Production issues
  - o EDI RIS3 FROI
    - Processing error research and resolution based on email questions from TPA's and Carriers, coordinated through Barbara James in Accident Reporting.
  - o Progress
    - Duane researched and corrected 3 invoice/payment data issues. This involved manual data changes to balance the reports from Progress and SCEIS
    - Duane deployed minor changes to several computer generated letters and notices.
    - Amanda ran the Closed File QA reports for the File Room
    - Duane created an ad-hoc report for the Judicial Department
  - OnBase Production Maintenance and new requests
    - Amanda reviewed Onbase permissions for the File Room and Mail Room staff as part of the security project
    - The Appeals Query was reviewed again this month to ensure the electronic review of appeals documents matches the Commissioner offices that are reviewing with paper documents.
    - Amanda is working with DTO staff to coordinate an upgrade to Onbase 13. The upgrade for SCWCC is on pace to be completed by April 30, 2015.
    - Brian assisted staff with OnBase virtual printing issues.
    - Brian assisted staff with F4 indexing issues when virtually printing documents to a case file.
  - o eCase
    - Amanda and Brian have been working with both internal and external users for upload Customer Service. Training, questions and issues that come up and require technical support.
    - Duane modified access permissions to the Voc Rehab Web Portal due to staff changes at VR.
  - o Hardware
    - Brian is collecting quotes for replacement workstations/laptops for staff. IT aims to replace hardware every three years for 1/3 of staff to keep equipment up to date and secure.
    - A purchase request has been submitted for two new wireless access points to be installed in the Hearing rooms to improve network connectivity during

hearings. The installation process has been confirmed. IT is awaiting delivery of the equipment.

- Desktop support
  - o Brian handles most desktop support issues. During the past month this has included:
    - Resolved slow network printing issue
    - Secure email questions and issues both internal and external users
    - Fixed two scanner issues in the File Room.
    - Fixed two printer problems which included toner, paper jams and connectivity to email.
    - Research the policies for Windows 7 operating system for creating new images for PC's and laptops to ensure security and that we have standard images to speed up the time it takes to rebuild workstations and laptops if needed
    - Resetting password and password assistance for Commissioners and staff
    - Rebuilt 1 desktop due to virus
- ELT projects
  - o SROI Project
    - Health Tech was approved for submitting SROI transactions for their clients. This is the first of SCWCC's five EDI vendors to implement SROI.
    - Amanda is the lead for communication and testing with the Trading Partners and approval to submit live SROI transactions.
    - Duane deployed SROI SA process to the Production System.
    - The SROI team is beginning work on implementation of the MTC FN which is the replacement of the Form 19.
    - The SROI team recommends after the FN transaction is complete, work should begin on implementation of the balance of the MTC's. This will make it easier on both the Claims staff and the end users for submission of claims data. It is the recommendation of this team that mandatory submission of the SA and FN be done together and should be one year from the completion of the FN coding. Recommended date for mandatory submission is July 2016.
  - o IT Security / DIS Policies
    - Amanda is reviewing OnBase document permissions across the agency to verify that staff has appropriate access for assigned job duties.
- Meetings
  - WCC Security penetration testing remediation conference call with DTO. Brian and Betsy participated. The DTO staff has created a project team to respond to the items on the remediation list that pertain to DTO's responsibilities. The proposed date to complete the work to close the GAP between the existing configuration and configurations that will meet the Security Policies is April 30, 2015.
  - o Active Directory Group Meeting at DTO. Betsy, Brian, Amanda and Duane attended. Discussed options with using Active Directory accounts to prevent viruses.
  - Bruce Thompson and Cathy Potter from Progress Software Development met onsite with IT staff on March 19, 2015 to discuss upcoming projects involving Progress and eCase including eCase cosmetic update, virtualization of servers, eCase view and ePayment, and reporting.

# Professional Development/Training attended in March 2015

• Duane is preparing to present at the IAIABC Forum 2015 to be held in Myrtle Beach, April 13-16. He will be discussing the value of matching coverage policy data with unemployment records in enforcing compliance.

# State of South Carolina



# Workers' Compensation Commission

То:	Mr. Gary Cannon SCWCC Executive Director	From:	Grant Duffield IMAS Director	Date:	14 – Apr – 2015
Subj	Insurance, Medical and Administ	rative Se	vices Department		

Subj: Insurance, Medical and Administrative Services Department March 2015 Full Commission Report

Please find attached information provided to summarize the status and workflow of initiatives currently underway within the Insurance, Medical and Administrative Services (IMAS) Department

Compliance Division	1.	Implementing new compliance verification workflow.
	2.	Reviewing revenue metrics.
Coverage Division	1.	Working with staff to review workflow processes and explore
		opportunities to enhance service provision.
	2.	Working through staffing challenges (medical).
	3.	Lapse in Coverage
Medical Services	1.	Release of draft MSPM data.
	2.	Continue work with MedAssets to improve Medical Bill reviews.
Administrative Svcs	1.	Completed work with State Auditor's Office on annual audit
	2.	Completed Receptionist position interviews.
	3.	Drafted posting for Fiscal Tech II position.
	4.	Working on Outstanding Debt collection process.
	5.	SCEIS training.
IMAS Administration:	1.	Working with Division Mgrs to provide cross coordination of mgmt.
		functions.
	2.	Working with Executive Team concerning strategic planning and future
		needs forecasting.
	3.	Processing GEAR files / appeal notice protocol.

In addition to the statistical data provided, please be advised of the following workflow initiatives:

Mr. Cannon, while this summary is in no way all-inclusive, it may serve to assist you and our Commissioners in understanding the key initiatives underway in the IMAS Department and provide measures by which the Department's effectiveness can be gauged. IMAS welcomes any guidance that you and/or our Commissioners can provide concerning our performance and direction.

# IMAS COMPLIANCE DIVISION

**Employers Obtaining Coverage** For the Fiscal Year 2014 - 2015, the Compliance Division has worked with great diligence to help uninsured employers become compliant with the South Carolina Workers' Compensation Act. Year to date, the Compliance Division has compelled **193** employers in South Carolina to come into compliance with the Act. In so doing, approximately **1,795** previously uninsured workers are now properly covered.

# **Penalties Waived**

Although the Division has assessed \$3.8 million dollars in fines, over 81% of those fines (\$3.1m) have been waived or rescinded as employers have either obtained insurance coverage or were found not to be subject to the Act.





March 2015

# IMAS COMPLIANCE DIVISION

### **Carryover Caseload:**

The Compliance Division closed March 2015 with 268 cases active, compared to an active caseload of 344 at the close of March 2014.

# **Cases Resolved:**

Due to the decrease in carry-over, greater effort is focused on case resolution. For the month of March 2015, Compliance Division staff closed-out 128 cases.

# **Compliance Fines:**

In March 2015, the Compliance Division collected \$92,782 in fines and penalties. Year to Date, the Compliance Division has collected \$427,959 in fines which represents 59% of prior year's year-end collection (\$725,776). The Compliance Division continues to find substantially greater compliance among employers in the State. This finding contributes to a current projected year-end revenue trend of 71% of prior year.







## IMAS COVERAGE DIVISION

# WCC Claim Files:

In March 2015, the Coverage Division recieved a total of 1,995 WCC Claim files. Of these, 1,698 were created through proper carrier filing of a 12A, and 297 were generated as a result of a Form 50 claim filing. Year to Date, 17,593 Claim files have been created which is 75% of claim file volume prior year (23,369).

### **Coverage Fines:**

The Coverage Division collected \$36,200 in fine revenue in March 2015, as compared to \$20,400 in Coverage fines/penalties accrued during March 2014. Year on Year, Coverage fines are at 71% of collections for prior year.

Coverage Division fines represent 10% of the Commission's annual earmarked budget.





March 2015

# Lapse In Coverage Notification

Title 42 holds that entities engaging a subcontractor for services may be held liable occupational injuries or death sustained by employees of the subcontractor if the subcontractor fails to maintain workers' compensation insurance. In collaboration with the SC Homebuilders Association, the SCWCC has developed a web-based application that allows an "up stream" employer to receive notification if a subcontractor's workers' compensation policy lapses. This enables the up stream contractor to take actions to safegaurd themself against unforeseen workers' compensation claim losses.

In March 2015, the LIC program registered 43 new policies to be tracked and issued 6 Lapse in Coverage notifications.





# IMAS SELF INSURANCE DIVISION



# IMS MEDICAL SERVICES DIVISION

In March 2015, the Medical Services Division began the month with 18 bills pending review, received an additional 28 bills for review, conducted 14 bill reviews and ended the month with 32 bills pending.



# South Carolina Workers' Compensation Commission Summary of Revenues and Expenditures 2014 - 2015 Budget

March 31, 2015

STATE APPROPRIATIONS	Budget	FY To Date	Benchmark	75.00%
General Appropriation	\$ 1,763,619	\$ 1,322,714.25		75.00%
Account Description	Appropriation	Expenditure	Balance	% Expended
Personal Services	\$ 1,412,465	\$ 1,064,835	\$ 347,630	75.4%
Other Operating Expenses	-	-	-	0.0%
Employer Contribution	496,796	329,185	167,611	66.3%
Total	\$ 1,909,261	\$ 1,394,020	\$ 515,241	73.0%

# OTHER APPROPRIATIONS

EARMARKED	Budgeted Revenues	Rece thru 3/		% Received
Training Conference Registration Fee	\$ 5,000	\$	2.5.1	0.00%
Sale of Publication and Brochures	8,000		3,075	38.44%
Workers' Comp Award Review Fee	73,000		27,000	36.99%
Sale of Photocopies	88,000		52,206	59.33%
Workers' Compensation Filing Violation Fee	1,660,000	1,0	06,191	60.61%
Sale of Listings and Labels	25,000		15,985	63.94%
Workers' Comp Hearing Fee	562,000	3	92,741	69.88%
Earmarked Funds - Original Authorization Increase Authorization	\$ <b>2,421,000</b> 951,066	\$ 1,4	97,198	61.84%
Total Earmarked Revenues + Fund Balance	\$ 3,372,066			
SELF INSURANCE	Collected Revenue	Transfe State		Balance to WCC

SELF INSURANCE		Revenue	State Fund		Fund Balance			
Self Insurance	\$	2,732,205	\$	-	\$	2,732,205		

Account Description	Ар	propriation	E	xpenditure	Balance	% Expended
Personal Services	\$	1,544,527	\$	1,178,645	\$ 365,882	76.3%
Taxable Subsistence		50,000		43,564	6,436	87.1%
Other Operating Expenses		1,224,204		832,462	391,742	68.0%
Employer Contribution		465,400		418,632	46,768	90.0%
Total Earmarked	\$	3,284,131	\$	2,473,302	\$ 810,829	75.3%
TOTAL OTHER APPROPRIATIONS	\$	3,284,131	\$	2,473,302	\$ 810,829	75.3%

### Consolidated

							Year-To-Date : 75%								
		Original		Budget		Amended	E	xpended		Year					
	_	Budget		nendments	_	Budget		March		to Date	%	Encum	5	_	Balance
Commissioners															
Salaries Other Operating Expenditures	\$	1,153,234	\$	30,102	\$	1,183,336	\$	47,593	\$	918,342	78%	\$	•	\$	264,994
Total Contractual Services		200,094		(34,000)		166.094		7,060		97,113	58%				69 091
Total Supplies & Materials		12,120		(04,000)		12,120		6000		6,547	54%		0		68,981 5,573
Total Fixed Charges		159,405		(143,000)		16,405		71		9,857	60%				6,548
Total Travel	_	57,600			6	57,600		2,119		50,003	87%		9		7,100
Total Other Operating Exp		429,219		(177,000)		252,219	-	9,256		163,520	65%		•		88,202
Total Commissioners	\$	1,582,453	\$	(146,898)	\$	1,435,555	\$	56,849	\$	1,081,862	75%	\$	-	\$	353,196
Administration															
Salaries	\$	640,790	\$	2,862	\$	643,652	5	27,574	\$	501,462	78%	\$	-	Ś	142,190
Other Operating Expenditures						-						*		*	
Total Contractual Services		154,772		152,022		306,794		13,045		197,551	64%		-		109,243
Total Supplies & Materials		33,134		1.7		33,134		3,266		25,634	77%		-		7,500
Total Fixed Charges		131,740		335,300		467,040		2,274		367,272	79%		-		99,768
Total Travel		20,000		2		20,000		1,054		16,561	83%				4,445
Total Equipment	-	220 646			_	-				20	0%		${\mathcal C}^{(i)}_{i}$		
Total Other Operating Exp		339,646		487,322		826,968		19,640		607,018	73%		•		220,956
Total Administration	\$	980,436	\$	490,184	\$	1,470,620	\$	47,213	\$	1,108,480	75%	\$	-	\$	363,146
Claims															
Salaries	\$	428,856	\$	-	\$	428,856	\$	15,542	\$	299,060	70%	\$		Ś	129,796
Other Operating Expenditures									·			Ŧ			
Total Contractual Services		40,570		(33,050)		7,520		292		2,586	34%				4,934
Total Supplies & Materials		24,135				24,135		792		8,544	36%				15,491
Total Fixed Charges		82,234		(75,000)		7,234		70		2,403	33%				4,831
Total Travel		100		4	_	100	_	575		1,656	1656%		2		(1,556)
Total Other Operating Exp		147,039		(108,050)		38,989		1,730		15,290	39%		-		23,699
Total Claims	\$	\$75,895	\$	(108,050)	\$	467,845	\$	17,272	\$	314,350	67%	\$	-	\$	153,495
Insurance and Medical Services															
Salaries	Ś	421,909	s	522	Ś	422,431	Ś	10 174		355 443	0.444				
Other Operating Expenditures	4	441,303	. 4	322	ą	422,431	Ş	19,174	\$	356,412	84%	\$	-	\$	66,019
Total Contractual Services		98,898		(55,000)		43,898		627		24,424	56%				19,474
Total Supplies & Materials		20,800		(,,		20,800		768		7,787	37%				13,013
Total Fixed Charges		63,090		(52,000)		11,090		75		3,479	31%				7,924
Total Travel		1,350				1,350				708	52%		2		642
Total Other Operating Exp	-	184,138		(107,000)	_	77,138		1,470		36,398	47%		•		41,053
Total Insurance and Medical Services	\$	606,047	\$	(106,478)	\$	499,569	\$	20,643	\$	392,810	79%	\$	-	\$	107,072
Judicial															
Salaries	\$	328,143	\$	574	\$	328,717	\$	13,679	\$	211,767	64%	\$	-	\$	116,950
Other Operating Expenditures Total Contractual Services		35,522		120 0721		F FF0									
Total Supplies & Materials		12,650		(29,972)		5,550 12,650		163 565		1,690	30%		4		3,860
Total Fixed Charges		70,545		(65,300)		5,245		76		6,125 2,396	48% 46%		1		6,525
Total Travel		5,445		103,3007		5,445		10		2,390	46%				2,849
Total Other Operating Exp	-	124,162		(95,272)		28,890		803		10,237	35%		•		5,419 18,653
Total Judicial	\$	452,305	\$	(94,698)	\$	357,607	\$	14,482	\$	222,003	62%	\$	-	\$	135,604
Totals By Departments															
Department Totals															
Commissioners	\$	1,582,453	Ś	(146,898)	Ś	1,435,555	s	56,849	s	1,081,862	75%	¢.		s	353,196
Administration	-	980,436		490,184		1,470,620	-	47,213	•	1,108,480	75%			4	363,146
Claims		575,895		(108,050)		467,845		17,272		314,350	67%		1		153,495
Insurance & Medical		606,047		(106,478)		499,569		20,643		392,810	79%				107,072
Judicial	_	452,305	_	(94,698)	_	357,607	_	14,482		222,003	62%		2		135,604
Total Departmental Expend	\$	4,197,136	\$	34,060	\$	4,231,196	\$	156,460	\$	3,119,505	74%	\$	-	\$ 1	,112,512
Employer Contributions	_	946,006		16,190		962,196		40,697		747,817	78%	3	-		214,379
Total General & Earmarked Funds	\$	5,143,142	\$	\$0,250	\$	<u>5,193,39</u> 2	\$	197,157	\$	3,867,322	74%	\$	-	\$ 1	,326,892
													-		

# **General Appropriation**

						Year-To-Date : 75%									
		Original		Budget	A	mended		pended	Ye	ar to Date					
		Budget	Am	endments		Budget		March			%		Encumb		Balance
Commissioners															
Salaries															
Chairman	\$	118,890	\$	2,378	\$	121,268	\$	4,849	\$	87,278	72%	Ś	2	Ś	33,990
Commissioner		684,540		13,691		698,231		29,297		527,341	76%	,			170,890
Terminal Leave				-		1.2				20,143	0%				(20,143
Classified Employees		299,804		14,033	_	313,837		13,448		240,016	76%		-		73,821
Total Commissioners		1,103,234		30,102		1,133,336		47,593		874,778	77%		•	_	258,558
Administration															
Salaries															
Director	\$	96,976	\$	1,939	s	98,915	Ś	4,121	s	74,186	75%	\$		\$	24,729
Classified Positions		46,169		923	·	47,092		2,256		35,613	76%			-	11,479
Total Administration	_	143,145		2,862		146,007		6,378		109,799	75%	_	-	·	36,208
Claims															
Salaries															
Classified Positions	Ś	77,223	Ś		s	77,223	Ś	3,188	\$	57,375	74%	ć	22	\$	19,848
Terminal Leave		0	·		•		÷	5,200	*	0	0%	4		\$	13,040
Total Claims		77,223		-		77,223		3,188		57,375	74%		•		19,848
Insurance and Medical Services															
Salaries															
Classified Positions	\$	26,110	\$	522	\$	26,632	\$	1,020	Ś	19,974	75%	\$	23	\$	6,658
Total Ins and Medical Svcs		26,110		522	_	26,632		1,020		19,974	75%	<u> </u>	-	-	6,658
Judicial															
Salaries															
<b>Classified Positions</b>	\$	28,693	\$	574	s	29,267	\$	2	Ś	2,908	10%	\$		\$	26,359
Total Judicial		28,693		574	-	29,267	<u> </u>	-	<u> </u>	2,908	10%		-	~	26,359
General Funds															
Department Totals															
Commissioners	¢.	1,103,234	Ś	30,102	ć i	1,133,336	Ś	47,593	~	074 770	334				
Administration	÷.	143,145	4	2,862	9.1	146,007	Ş	6,378	\$	874,778 109,799	77%	\$		\$	258,558
Claims		77,223		2,002		77,223		3,188		57,375	75% 74%				36,208
Insurance & Medical		26,110		522		26,632		1,020		57,375 19,974	74%				19,848
Judicial		28.693		574		29,267		1,020		2,908	10%				6,658
Total Departmental Expend	\$ :	1,378,405	\$	34,060	\$ 1	,412,465	\$	58,178	\$ 1	,064,835	75%	\$	•	\$	26,359 347,630
Employer Contributions	_	480,606		16,190		496,796		17,982		329,185	66%			_	_167,611
Total General Fund Appropriations	\$ :	1,859,011	\$	50,250	\$ 1	,909,261	\$	76,160	\$ 1	,394,020	73%	Ś		\$	515,241
carry forward money		15141					_					-		-	\$15,141

# Earmarked Funds

				Year-To-Date : 75%								
	Original	Budget	Amended	Expended	Year							
	Budget	Amendments	Budget	March	to Date	%	Encumb	Balance				
Commissioners												
Salaries												
Taxable Subsistence	\$ 50,000	5	\$ 50,000	\$	\$ 43,564	87%	\$ -	\$ 6,436				
Total Salaries	50,000	-	50,000	•	43,564	87%	-	6,436				
Other Operating Expenditures Contractual Services												
Copying Equipment Service	1.300	20	1,300	1.0	1,366	105%		(66)				
Data Processing Services	34,000	(34,000)	-,		2,500	0%		(00)				
Freight Express Delivery	100	(= -,===;	100			0%	-	100				
Telephone	3,500		3,500	1,329	4,067	116%						
Cellular Phone Service	11,500		11,500	1,525	6,273		-	(567)				
Legal Services/Attorney Fees	149,494		149,494	E E 34		55%		5,227				
Other Professional Services	200		200	5,531	84,492	57%	÷	65,002				
Total Contractual Services	200,094	(34,000)	166,094	200	915	458%	-	(715)				
	200,034	(34,000)	100,034	7,060	97,113	58%	-	68,981				
Supplies & Materials												
Office Supplies	2,900		2,900		3,092	107%		(192)				
Copying Equipment	2,300		2,300		1,366	59%		934				
Printing	1,800		1,800		107	6%		1,693				
Data Processing Supplies	50		50	( 4)		0%		50				
Postage	4,800		4,800	5	1,877	39%		2,923				
Maint/Janitorial Supplies	150		150		85	57%		65				
Motor Vehicle Supp/Gasoline	50	-	50		20	40%		30				
Other Supplies	70		70	-		0%		70				
<b>Total Supplies &amp; Materials</b>	12,120		12,120	5	6,547	54%		5,573				
Fixed Charges												
Rental-Cont Rent Payment	1,000		1.000	71	600	6.844						
Rent-Non State Owned Property	143,000	(143,000)	1,000		602	60%		398				
Insurance-State		(145,000)	12.000			0%	4	÷				
	13,806		13,806		8,642	63%		5,164				
Insurance-Non State	1,169	0.20	1,169		193	17%		976				
Dues & Memberships	430	800	430		420	98%		10				
Total Fixed Charges	159,405	(143,000)	16,405	71	9,857	60%	-	6,548				
Travel (Includes Leased Car)												
In State - Meals (Non-Reportable)	200		200	19	500	250%	627	(300)				
In State - Auto Mileage	18,000		18,000	1,087	14,588	81%		3,412				
In State - Misc Exp			9. C		(1,677)	100%		J17+4				
In State - Subsistence Allowance	9,000		9,000	1,032	7,353	82%		1.647				
In State Air	-,		-,	2,000	385	0279		1,047				
Out State - Meals	100		100	1.2	88	88%	033	12				
Out State - Auto Mileage	300		300		00	0%		300				
In State Lodging			200		795	0/0		500				
Leased Car	30,000		30,000		27,971	93%		2 0 2 0				
Total Travel	57,600	•	57,600	2,119	50,003	87%		2,029				
Total Other Operating Expenditures	429,219	(177,000)	252,219	9,256	163,520	65%		•				
	-				·		-	88,202				
Total Commissioners	\$ 479,219	\$ (177,000)	\$ 302,219	\$ 9,256	\$ 207,084	69%	\$-	\$ 94,638				

# Earmarked Funds

Original         Budget         Amendments         Budget         March         Loget         K         Encumb           Administration         Salaries         Budget         Amendments         Budget         March         Lo Date         K         Encumb           Administration         Salaries         Subres         Subres <td< th=""><th></th><th></th><th></th><th>A manufacture of</th><th></th><th colspan="7">Year-To-Date : 75%</th></td<>				A manufacture of		Year-To-Date : 75%						
Administration         Salaries         Classified Positions         5         462,641         5         18,441         5         328,389         71%         5           Classified Positions         5         462,641         5         18,441         5         328,038         71%         5           Classified Positions         60,036         172%         -         -         389         0%         -           Total Subres         497,645         497,645         497,645         79%         -         -           Office Equipment Service         7,139         7,139         359         359         5%         -         0%		Original Budget	Budget Amendments				D.	<b>5</b>				
Stainer         Classified Positions         \$ 462,641         \$ 18,441         \$ 328,389         71%         \$ 1           Temporary Employees         35,004         35,004         35,004         323,33         260,23         122%         1           Teal Salines         497,645         21,396         391,663         79K         -	ministration	DOUBLE	Amendanents	buuget	Warch	to Date	76	Encumb	Balance			
Classified Positions         \$ 462,641         \$ 18,441         \$ 322,333         60,036         172.4         \$ 172.4           OT & Sulit Out         35,004         2,333         60,036         102.4         300.000         102.4         300.000         102.4         300.000         102.4         300.000         102.4         300.000         102.4         300.000         102.4         300.000         102.4         300.000         102.4												
Temporary Employees         33,004         35,004         2,233         9         2,24,38         1725           Test Shaftes         497,645         21,196         391,665         795         -           Other Operating Expenditures         61         2,039         78         -         -           Other Operating Expenditures         7,139         7,139         359         359         55         -           Office Explorent Service         3,000         3,000         -         05         -         75         -           Office Explorent Service         100         -         06         06         -         06         -         06         -         06         -         06         -		¢ 462.641	e 8	167.644	<b>^</b>		_					
O T & Shih Olf         I. Substrate         J. Substrate         J. Substrate         J. Substrate           Test Statries         497,645         -         497,645         21,196         391,663         795           Other Operating Expenditures         Contractual Services         -         3000         3,000         -         795           Contractual Services         3,000         3,000         -         076         -         795           Contractual Services         103,553         152,022         225,585         11,659         105,785         795           Celular Processing Services         103,000         -         076         7976         -         7976			3					Ş -	\$ 134,25			
Terminal teave		33,004		55,004			1/2%		(25,03			
Total Salaries         497,645         21,196         391,663         79%           Other Operating Expenditures Contractual Services         7,139         7,139         359         359         5%           Office Explorment Services         3,000         3,000         0%         0%           Print Pub Annual Expenditures         0,000         3,000         0%         0%           Other Copring Explorment         3,000         3,000         0%         0%           Print Pub Annual Express         10,603         152,022         255,585         11,639         185,850         73%           Freight Express Delivery         10,600         5,000         2,050         74%         0%           Educations A Training Services         5,000         5,000         205         6%         0%           Autrancy Fees         1,000         10,000         0.000 <td>Terminal Leave</td> <td></td> <td></td> <td>-2</td> <td>301</td> <td></td> <td>04/</td> <td></td> <td>(2,84</td>	Terminal Leave			-2	301		04/		(2,84			
Contractual Services         7,139         359         359         359         5%           Office Equipment Service         3,000         3,000         0         0%           Print/Bind/Advertisement         3,000         100         0%         0%           Data Frozessing Services         103,853         152,022         255,585         11,639         185,86         0%           Call Property         1,800         1,000         1,000         0.00         0.00           Call Property         1,800         5,000         2,000         7,945         0.00           Education & Training Services         5,000         1,000         0.00         0.00         0.00           Call Property Fees         10,000         10,000         0.00         0.00         0.00           Audit Accif France         110         110         111         10154           Catered Meals         4,000         4,000         0.00         0.00         0.00           Office Supplies         1,500         1,200         20         651         33%         0.00           Office Supplies         1,400         3,000         120         111         10154         0.00         0.00         0.00	Total Salaries	497,645	-	497,645	21,196				(38			
Office Equipment Service         7,139         359         359         5%           Copying Equipment Service         3,000         3,000         0%           Print Put Ahmual Report         100,00         3,000         0%           Data Processing Services         103,563         152,022         255,585         11,639         185,836         73%           Telephone         7,060         7,060         1,027         5,680         75%         164           Cellular Processing Services         5,000         5,000         2,255         6%         164           Cellular Professional Services         5,000         1,500         63         15%         64           Cellular Pressional Services         1,000         1,000         10,000         63         15%           General Repair         1,500         1,500         66         64%         64%           Other Contractual Services         1,2002         2,000         20         661         33%           Total Contractual Services         1,500         1,500         1,527         13,045         197,551         66%           Copying Edupment Services         1,2002         2,000         2,200         20         651         33%      <	Other Operating Expenditures											
Copying Equipment Service         3.000         3.000         3.000         0.000           Print Pub Annual Reports         100         100         0.000         0.000           Data Frazessing Services         103,553         152,022         255,565         11,639         185,835         73%           Tiephone         7,060         1,000         3.000         3.000         3.000         3.000         3.000           Cellular Phone Service         7,060         1,000         3.000         3.000         3.000         74%           Education Raming Services         5,000         5,000         3.000	Contractual Services											
Copying Equipment Service         3,000         3,000         0%           Print Pub Annual Reports         100         100         0%           Data Processing Services         103,553         152,022         255,585         11,639         185,836         73%           Freight Express Delivery         1,800         1,800         00%         74%         0%           Calular Phone Service         5,000         5,000         3,660         79%         0%           Education & Training Services         5,000         5,000         3,660         79%         0%           Calular Phone Service         10,000         10,000         63         1%         0%           Autorney Fees         10,000         1,500         0%         0%         0%           Calered Meals         4,000         4,000         0%         0%         0%           Other Contextual Services         154,772         152,022         306,794         13,015         133%           Office Supplies         9,500         9,500         123         11,879         125%         0%           Office Supplies         9,500         2,200         2,200         1,257         5%         0%           Data Processing Supple	Office Equipment Service	7,139		7,139	359	359	5%		6,78			
Print/Bind/Advertisement         3.000         0%           Print Valad/Advertisement         3.000         0%           Data Processing Services         103.563         152.022         255.565         11.639         195.836         73%           Freight Expers Delivery         1.800         7.060         7.060         1.022         5.580         79%           Cellular Phone Service         5.000         5.000         295         6%         4           Attorney Fees         10.000         10.000         63         1%         6           General Repair         1.500         1.500         0%         0%         0%           Other Professional Services         1.500         2.000         2.000         20         656         64%           Other Professional Services         1.500         1.500         197.551         66%         197.551         66%           Supplies         8.4000         9.500         123         11.879         125%         2.000         2.000         1.027         55%           Diffice Supplies         9.500         9.500         1.23         11.879         125%         5%           Copying Equipment Supplies         1.300         1.000         1.020	Copying Equipment Service	3,000		3,000					3,00			
Print         Pub Annual Reports         100         00<		3,000		3,000	-	2			3,00			
Preight Express Delivery       1,800       1,800       1,800       0,000         Telephone       7,660       1,027       5,580       79%         Education & Training Services       5,000       5,000       295       6%         Attorney Fees       10,000       10,000       63       1%         General Repair       1,500       -       0%         Audit Acct Finance       110       111       101*       111         Catered Meals       4,000       -       0%       0%         Other Professional Services       1,500       -       0%         Other Contractual Services       1,500       -       0%         Office Supplies       9,500       -       0,500       123       11,879       125%         Copying Equipment Supplies       2,300       2,300       1,257       7,829       177%         Printing       1,800       1,000       -       0%       64%       -         Office Supplies       1,800       1,800       -       0%       -       0%         Printing       1,900       1,800       -       0%       -       0%       -       0%       -       -       0%       -	Print Pub Annual Reports	100	55 C	100					10			
Freight Express Delivery       1,800       1,800       0%         Telephone       7,060       7,060       1,027       5,800       79%         Cellular Phone Service       5,000       5,000       295       6%         Education B Training Services       10,000       10,000       63       13%         General Repair       1,500       110       111       111       111         Catered Meals       4,000       4,000       0%       0%       0%         Other Professional Services       1,500       1,500       966       64%       0         Other Contractual Services       1,500       2,000       20       651       33%         Copying Equipment Supplies       9,500       2,300       1,23       118,79       125%         Copying Equipment Supplies       2,300       2,300       1,257       55%       5%         Data Processing Supplies       2,300       1,600       0%       0%       6%         Gasoline / Motor White Supplies       1,600       1,000       0%       6%       6%         Gasoline / Motor White Supplies       1,000       1,000       10%       5%       57       6%         Total Supplies M attraita	Data Processing Services	103,563	152,022	255,585	11,639	185,836		-	69,74			
Telephone       7.060       1.027       5.800       79%         Cellular None Service       5.000       5.000       295       6%         Education & Training Services       5.000       1.000       63       1%         General Repair       1.00       1.00       -0%       -0%         Audit Acct Finance       110       110       -0%         Audit Acct Finance       1.00       -1.00       -0%         Other Contractual Services       1.500       -0%       -0%         Other Contractual Services       1.500       -0%       -0%         Other Contractual Services       1.500       -0.00       2.000       20       651       33%         Total Contractual Services       1.54,772       152,022       306,794       13,045       197,551       64%         Office Supplies       9,500       -9,500       1.23       118,79       125%         Copying Equipment Supplies       4,434       -4,434       2,572       7,829       177%         Printing       3,500       .300       1,257       55%       55%       55%         Data Processing Supplies       1,000       1,000       -0%       6       6       6	Freight Express Delivery	1,800		1,800					1,80			
Cellular Phone Service         5,000         5,000         2,690         74%           Education & Training Services         10,000         10,000         63         1%           General Repair         1,500         100         111         101%           Catterd Masis         4,000         4,000         0%         0%           Other Professional Services         1,500         100         966         64%           Other Professional Services         1,500         2,000         20         651         33%           Total Contractual Services         154,772         152,022         306,794         13,045         197,551         64%           Copying Equipment Supplies         9,500         123         11,879         125%         7,829         177%         97           Copying Equipment Supplies         2,300         2,300         1,257         7,829         177%         97           Printing         3,500         2,300         1,257         7,829         177%         97           Printing         3,000         1,000         1,000         0%         966         64%         95%         97         94         32,42         54%         97         93%         97 <td< td=""><td>•</td><td>7,060</td><td></td><td>7,060</td><td>1.027</td><td>5,580</td><td></td><td></td><td>1,48</td></td<>	•	7,060		7,060	1.027	5,580			1,48			
Education & Training Services         5,000         5,000         295         6%           Attorney Fees         10,000         10,000         63         1%           General Repair         1,500		5,000							1,3			
Attorney Fees         10,000         10,000         63         3%           General Repair         1.500         1.500         0%         0%           Audit Acct Finance         110         111         101%         0%           Catered Meals         4,000         4,000         0%         0%           Other Professional Services         1,500         2,500         200         20         651         33%           Total Contractual Services         152,022         306,794         13,045         197,551         64%           Office Supplies         9,500         2.30         1.68         5%           Office Supplies         9,500         3,500         1.68         5%           Portage         8,000         3,500         1.257         55%           Postage         8,000         1,000         0%         1.257         55%           Postage         8,000         1,000         0%         1.257         55%           Postage         1,000         1,000         0%         1.257         55%           Postage         1,000         1,000         0%         1.257         55%           Other Supplies         1,000         1,000	Education & Training Services	5,000		5,000					4,70			
General Repair         1,500         1,500         0%           Audit Acct Finance         110         111         101%         0%           Other Professional Services         1,500         20         651         33%           Other Contractual Services         154,772         152,022         306,794         13,045         197,551         64%           Supplies & Materials         0         4,434         2,572         7,829         177%           Office Supplies         9,500         3,500         168         5%           Data Processing Supplies         2,300         2,300         1,237         5%           Printing         3,500         3,500         1,68         5%           Data Processing Supplies         2,300         2,300         1,234         54%           Maint/Janitorial Supplies         1,000         1,000         0%         68         5%           Gasoline/ Motor Vehicle Supply         100         100         0%         6%         776           Gasoline/ Motor Vehicle Supply         100         1,000         337,27         78%         77%           Fixed Charges         Rent Non State Owned Troperty         95,00         335,300         43,000         337,2	Attorney Fees	10,000							9,93			
Audit Acct Finance         110         110         111         1013           Catered Meals         4,000         4,000         0%         0%           Other Professional Services         1,500         1,500         0%         0%           Other Contractual Services         1,500         2,000         20         651         33%           Total Contractual Services         154,772         152,022         306,794         13,045         197,551         64%           Office Supplies         9,500         9,500         123         11,879         125%         -           Copying Equipment Supplies         2,300         2,300         1,257         55%         -           Postage         8,000         1,800         0%         -         0%         -           Fees & Fines         1,000         1,000         0%         -         -         -           Total Supplies & Materials         3,134         -         3,134         3,266         2,5,634         77%           Fees & Fines         1,000         1,000         57         6%         -         -           Total Supplies & Materials         33,134         -         3,266         2,5,634         77%	General Repair											
Catered Meals         4,000         4,000         1,000         1,000           Other Professional Services         1,500         1,500         2,000         20         651         33%           Total Contractual Services         154,772         152,022         306,794         13,045         197,551         64%           Supplies & Materials         Office Supplies         9,500         9,500         123         11,879         125%           Copying Equipment Supplies         4,434         4,434         2,572         7,829         177%           Printing         3,500         3,500         166         5%         5%           Data Processing Supplies         2,300         2,300         1,237         55%           Portage         8,000         1,800         0%         6%           Gasoline/ Motor Vehicle Supply         100         100         0%         6%           Other Supplies A Materials         33,134         33,134         32,66         25,54         77%           Fixed Charges         1,000         1,500         120         8%         0         0%           Rent-Non State Owned Property         95,000         335,300         430,300         337,227         78%	Audit Acct Finance								1,50			
Other Professional Services         1,500         1,500         2000         20         64%           Other Contractual Services         13,772         152,022         306,794         13,045         197,551         64%           Supplies & Materials         0         11,500         9,500         123         11,879         125%           Office Supplies         9,500         9,500         123         11,879         125%           Office Supplies         9,500         3,500         168         5%           Data Processing Supplies         2,300         2,300         1,257         55%           Postage         8,000         8,000         572         4,324         54%           Maint/Janitorial Supplies         1,000         1,000         0%         6           Gasoline/ Motor Vehicle Supply         100         100         0%         6           Other Supplies         3,134         33,134         3,266         25,634         77%           Fixed Charges         1,000         1,000         137,227         78%         6           Rent-Non State Owned Property         95,000         335,300         430,300         337,227         78%           Rent-Ners State         75	Catered Meals											
Other Contractual Services         2,000         2,000         20         651         33%           Total Contractual Services         134,772         152,022         306,794         13,045         197,551         64%           Supplies & Materials         Office Supplies         9,500         9,500         123         11,879         125%           Copying Equipment Supplies         4,434         2,572         7,829         177%           Printing         3,500         3,500         168         5%           Data Processing Supplies         2,200         2,300         1,237         55%           Postage         8,000         1,800         1,000         0%           Fees & Fines         1,800         1,800         0%         6%           Gasoline/ Motor Vehicle Supply         100         100         0%         6%           Other Supplies         1,000         1,000         57         6%           Other Supplies & Materials         33,134         32,266         22,5634         77%           Fixed Charges         6         6,000         306         2,121         35%           Rent-Ion State Conter         7,900         7,480         2,812         38%	Other Professional Services			-					4,0			
Total Contractual Services         154,772         152,022         306,794         13,045         197,551         64%           Supplies & Materials         9,500         9,500         123         11,879         125%           Copying Equipment Supplies         9,500         3,500         168         5%           Data Processing Supplies         2,300         2,300         1,257         55%           Postage         0,000         8,000         572         4,324         54%           Maint/Janitorial Supplies         1,000         1,000         0%         6%           Fees & Fines         1,000         1,000         0%         6%         6           Christ Supplies         1,000         1,000         0%         6%         6           Other Supplies         1,000         1,000         120         8%         6           Other Supplies         1,000         1,000         337,227         7%         7%           Fixed Charges         Rent-Non State Owned Property         95,000         335,300         430,300         337,227         7%           Rent-Oher         11,000         11,000         17,558         144%         1537         154%           Insurance-S		-							5			
Supplies & Materials         Display         Display <td></td> <td></td> <td>153.033</td> <td>-</td> <td></td> <td></td> <td></td> <td>-</td> <td>1,34</td>			153.033	-				-	1,34			
Office Supplies         9,500         123         11,879         125%           Copying Equipment Supplies         4,434         -,434         2,572         7,829         177%           Printing         3,500         -,300         -,2300         -,1257         55%           Data Processing Supplies         2,300         2,300         -,1257         55%           Postage         8,000         8,000         572         4,324         54%           Maint/Janitorial Supplies         1,000         1,000         -0%         -           Gasoline/ Motor Vehicle Supply         100         100         -         0%           Gasoline/ Motor Vehicle Supply         100         1000         -         0%           Cher Supplies & Materials         33,134         - 33,134         3,266         25,634         77%           Fixed Charges         -	total contractadi acterica	134,772	152,022	306,794	13,045	197,551	64%	-	109,24			
Copying Equipment Supplies         4,434         4,434         2,572         7,829         177%           Printing         3,500         3,500         168         5%           Data Processing Supplies         2,300         2,300         1,257         55%           Postage         8,000         8,000         572         4,324         54%           Maint/Janitorial Supplies         1,000         1,000         0%         6           Fees & Fines         1,800         1,800         0%         6           Gasoline/ Motor Vehicle Supply         100         100         0%         6           Cherry Supplies         1,000         1,500         120         8%         7           Cherry Supplies         1,000         1,000         57         6%         7           Total Supplies & Materials         33,134         3,266         25,634         77%         7           Fixed Charges         7         7         500         335,300         430,300         337,227         78%           Rent Other         11,000         11,000         197         15,889         1444%         10           Insurance-Non State         7,490         7,749         265 <t< td=""><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></t<>												
Printing         3,500         3,500         1,158         5%           Data Processing Supplies         2,300         2,300         1,257         55%           Postage         8,000         8,000         572         4,324         54%           Maint/Janitorial Supplies         1,000         1,000         0%         6%           Fees & Fines         1,800         1,800         0%         6%           Gasoline/ Motor Vehicle Supply         100         100         0%         6%           Other Supplies         1,000         1,000         57         6%         774           Fixed Charges         1,000         1,000         33,134         3,266         25,634         77%           Fixed Charges         1,000         1,000         1,000         137,227         78%           Rental-Cont Rent Payment         6,000         6,000         306         2,121         35%           Insurance-State         7,490         7,490         2,812         38%         1044%           Insurance-Non State         750         750         296         39%         286         39%         286         39%         286         39%         286         39%         286		9,500		9,500	123	11,879	125%		(2,3)			
Data Processing Supples         2,300         2,300         1,257         55%           Postage         8,000         8,000         572         4,324         54%           Maint/Janitorial Supplies         1,000         1,000         0%         6           Fees & Fines         1,800         1,000         0%         6           Gasoline/ Motor Vehicle Supply         100         100         0%           Employee Recog Award         1,500         1,500         0%           Total Supplies & Materials         33,134         33,134         3,266         25,634         77%           Fixed Charges         7         6%         776%         78%         78%           Rent-Non State Owned Property         95,000         335,300         430,300         337,227         78%           Insurance-State         7,490         7,490         2,812         38%           Insurance-Non State         750         296         39%         5000         5000         775         4,796         96%         53es Tax Paid         6,500         6,500         6,500         96         4,131         64%         70%         79%         79%         79%         7154%         79%         79%         79%		4,434	-	4,434	2,572	7,829	177%	-	(3,3			
Data Processing Supplies         2,300         2,300         1,257         55%           Postage         8,000         8,000         572         4,324         54%           Maint/Janitorial Supplies         1,000         1,000         0%         6%           Gasoline/ Motor Vehicle Supply         100         100         0%         6%           Cher Supplies         1,000         1,000         0%         6%           Cher Supplies & Materials         33,134         33,134         3,266         25,634         77%           Fixed Charges         Rental-Cont Rent Payment         6,000         6,000         306         2,121         35%           Rent-Non State Owned Property         95,000         335,300         430,300         197         15,889         144%           Insurance-Non State         7,490         7,490         2,812         38%         5000         5,000         75.0         296         39%         5000         306         2,274         367,272         79%         -           Total Fued Charges         131,740         335,300         467,040         2,274         367,272         79%         -           Total Fixed Charges         131,740         335,300         467,0		3,500	25	3,500		168	5%		3,3			
Postage         8,000         8,000         572         4,324         54%           Maint/Janitorial Supplies         1,000         1,000         0%         0%           Gasoline/ Motor Vehicle Supply         100         100         0%         0%           Employee Recog Award         1,500         1,500         0%         0%           Total Supplies         1,000         1,000         57         6%           Total Supplies & Materials         33,134         33,134         3,266         25,634         77%           Fixed Charges         6,000         306         2,121         35%         8           Rental-Cont Rent Payment         6,000         300         337,227         78%           Rent-Non State Owned Property         95,000         335,300         430,300         337,227         78%           Insurance-Non State         750         296         39%         144%         1           Insurance-Non State         750         750         296         39%         1           Dues and Memberships         5,000         5,000         775         4,796         96%         5           Sales Tax Paid         6,500         6,500         996         4,131	Data Processing Supplies	2,300		2,300		1.257			1,0			
Maint/Janitorial Supplies         1,000         1,000         0%           Fees & Fines         1,800         1,800         0%           Gasoline/ Motor Vehicle Supply         100         100         0%           Employee Recog Award         1,500         1,500         120         8%           Other Supplies         1,000         1,000         57         6%           Total Supplies & Materials         33,134         33,134         32,56         25,534         77%           Fixed Charges         Rental-Cont Rent Payment         6,000         6,000         306         2,121         35%           Rent-Non State Owned Property         95,000         335,300         430,300         337,227         78%           Insurance-Non State         7,490         -7,490         2,812         38%         1nsurance-Non State         750         296         39%         Dues and Memberships         5,000         6,500         96         4,131         64%         7496         -         79%         -         Travel (includes Leased Car)         0%         -         0%         -         0%         -         -         0%         -         -         0%         -         -         0%         -         -		8,000		8,000	572				3,67			
Fees & Fines       1,800       1,800       0%         Gasoline / Motor Vehicle Supply       100       100       0%         Employee Recog Award       1,500       1,000       57       6%         Other Supplies & Materials       33,134       33,134       3,266       25,634       77%         Fixed Charges       Rental-Cont Rent Payment       6,000       306       2,121       35%         Rental-Cont Rent Payment       6,000       305       2,121       35%         Rental-Cont Rent Payment       6,000       306       2,121       35%         Rental-Cont Rent Payment       6,000       335,300       430,300       337,227       78%         Rent-Other       11,000       197       15,889       144%       100         Insurance-State       7,490       - 2,812       38%       38%       38%         Insurance-Non State       750       - 296       39%       396       3467,040       2,274       367,272       7%         Sales Tax Paid       6,500       5,000       775       4,796       96%       366       335,300       467,040       2,274       367,272       7%       -         In State - Meals Non/ Reportable       1,000	Maint/Janitorial Supplies	1,000							1,00			
Gasoline/ Motor Vehicle Supply         100         100         0%           Employee Recog Award         1,500         1,500         120         8%           Other Supplies         1,000         1,000         57         6%           Total Supplies & Materials         33,134         33,134         3,266         25,634         77%           Fixed Charges         Rental-Cont Rent Payment         6,000         306         2,121         35%           Rent-Non State Owned Property         95,000         335,300         430,300         -337,227         78%           Rent-Other         11,000         11,000         197         15,889         144%           Insurance-State         7,490         -2,812         38%         -           Insurance-Non State         750         296         39%         -           Dues and Memberships         5,000         5,000         775         4,796         96%           Sales Tax Paid         6,500         6,500         2,274         367,272         79%         -           Travel (Includes Leased Car)         1,000         1,000         104         1,537         154%           In State - Maels Non/ Reportable         1,000         1,000         3,	Fees & Fines	1,800	S.						•			
Employee Recog Award         1,500         1,500         120         8%           Other Supplies         1,000         1,000         57         6%           Total Supplies & Materials         33,134         33,134         3,266         25,634         77%           Fixed Charges         Rental-Cont Rent Payment         6,000         306         2,121         35%           Rental-Cont Rent Payment         6,000         303,000         337,227         78%           Rent-Non State Owned Property         95,000         335,300         430,300         337,227         78%           Rent-Other         11,000         11,000         197         15,889         144%           Insurance-State         7,490         2,812         38%           Insurance-Non State         750         296         39%           Dues and Memberships         5,000         5,000         975         4,796         96%           Sales Tax Paid         6,500         6,500         996         4,131         64%         -           Total Fixed Charges         133,740         335,300         467,040         2,274         367,272         79%         -           In State - Meals Non/ Reportable         1,000         1	Gasoline/ Motor Vehicle Supply	100							1,80			
Other Supplies         1,000         1,000         57         6%           Total Supplies & Materials         33,134         33,134         3,266         25,634         77%           Fixed Charges         Rental-Cont Rent Payment         6,000         306         2,121         35%           Rent-Non State Owned Property         95,000         335,300         430,300         337,227         78%           Rent-Other         11,000         11,000         137,000         137,728         78%           Insurance-State         7,490         7,490         2,812         38%           Insurance-Non State         750         296         39%           Dues and Memberships         5,000         5,000         775         4,796         96%           Sales Tax Paid         6,500         6,500         996         4,131         64%         -           Total Fixed Charges         131,740         335,300         467,040         2,274         367,272         79%         -           In State - Meals Non/ Reportable         1,000         1,000         104         1,537         154%           In State - Audo Mileage         1,000         1,000         2,002         200%         -         0% </td <td></td> <td>-</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>10</td>		-							10			
Total Supplies & Materials         33,134         33,134         32,66         25,634         77%           Fixed Charges         Rental-Cont Rent Payment         6,000         306         2,121         35%           Rent-Non State Owned Property         95,000         335,300         430,300         337,227         78%           Rent-Other         11,000         -11,000         197         15,889         144%           Insurance-State         7,490         -2,812         38%         1           Insurance-Non State         750         -296         39%         0           Dues and Memberships         5,000         -5,000         775         4,796         96%           Sales Tax Paid         6,500         -6,500         996         4,131         64%           Total Fixed Charges         131,740         335,300         467,040         2,274         367,272         79%           Travel (includes Leased Car)         in State - Meals Non/ Reportable         1,000         1,000         10,44         1,537         154%           Reportable Meals         0         0         0         0%         0%         0%           In State - Meals Non/ Reportable         1,000         1,000         3,305					2			+	1,38			
Fixed Charges       6,000       6,000       306       2,121       35%         Rental-Cont Rent Payment       6,000       335,300       430,300       337,227       78%         Rent-Other       11,000       11,000       197       15,889       144%         Insurance-State       7,490       -7,490       2,812       38%         Insurance-Non State       750       296       39%         Dues and Memberships       5,000       5,000       775       4,796       96%         Sales Tax Paid       6,500       6,500       996       4,131       64%         Total Fixed Charges       131,740       335,300       467,040       2,274       367,272       79%         Travel (includes Leased Car)       in       1,000       1,000       104       1,537       154%         in State - Meals Non/ Reportable       1,000       1,000       3,305       331%       0%         In State - Lodging       1,000       1,000       2,002       200%       104       1,537       154%         In State - Lodging       1,000       1,000       3,305       331%       0%         In State - Lodging       0,000       2,000       2,000       200%					3,266			2	94 7,50			
Rental-Cont Rent Payment       6,000       306       2,121       35%         Rent-Non State Owned Property       95,000       335,300       430,300       337,227       78%         Rent-Other       11,000       11,000       197       15,889       144%         Insurance-State       7,490       7,490       2,812       38%         Insurance-Non State       750       296       39%         Dues and Memberships       5,000       5,000       7,50       296         Sales Tax Paid       6,500       6,500       996       4,131       64%         Total Fixed Charges       131,740       335,300       467,040       2,274       367,272       79%       -         Travel (includes Leased Car)       in       in       1,000       104       1,537       154%         In State - Meals Non/ Reportable       1,000       1,000       104       1,537       154%         In State - Lodging       1,000       1,000       2,002       200%       1         In State - Lodging       1,000       1,000       2,002       200%       1         In State - Lodging       1,000       1,000       2,002       200%       1         In State - L	Fixed Charges				·							
Rent-Non State Owned Property       95,000       335,300       430,300       337,227       78%         Rent-Other       11,000       11,000       197       15,889       144%         Insurance-State       7,490       7,490       2,812       38%         Insurance-Non State       750       296       39%         Dues and Memberships       5,000       5,000       775       4,796       96%         Sales Tax Paid       6,500       996       4,131       64%         Total Fixed Charges       131,740       335,300       467,040       2,274       367,272       79%       -         In State - Meals Non/ Reportable       1,000       1,000       104       1,537       154%         Reportable Meals       0       0       0%       0%       0%       0%         In State - Meals Non/ Reportable       1,000       1,000       3,305       331%       0%         In State - Auto Mileage       1,000       1,000       2,002       200%       0%       0%         In State - Lodging       0.000       2,000       2,000       2,000       2,002       200%         In State - Meals       0%       0%       0%       0%       0%	-	6,000		6.000	306	2 1 2 1	3594		2 02			
Rent-Other       11,000       11,000       197       15,889       144%         Insurance-State       7,490       7,490       2,812       38%         Insurance-Non State       750       296       39%         Dues and Memberships       5,000       5,000       775       4,796       96%         Sales Tax Paid       6,500       996       4,131       64%       -         Total Fixed Charges       131,740       335,300       467,040       2,274       367,272       79%       -         Travel (Includes Leased Car)       in State - Meals Non/ Reportable       1,000       1,000       104       1,537       154%         In State - Meals Non/ Reportable       1,000       1,000       104       1,537       154%         In State - Lodging       1,000       1,000       3,305       331%       -         In State - Lodging       1,000       1,000       2,002       200%       -         In State - Auto Mileage       1,000       1,000       2,002       200%       -         In State - Lodging       000       2,000       2,000       2,000       0%       -         Out State - Lodging       000       15,000       15,000       7,6	Rent-Non State Owned Property	95,000	335,300			•			3,87			
Insurance-State       7,490       7,490       2,812       38%         Insurance-Non State       750       296       39%         Dues and Memberships       5,000       5,000       775       4,796       96%         Sales Tax Paid       6,500       6,500       996       4,131       64%         Total Fixed Charges       131,740       335,300       467,040       2,274       367,272       79%       -         In State - Meals Non/ Reportable       1,000       1,000       104       1,537       154%         Reportable Meals       0%       1       0%       0%       0%       0%       0%         In State - Meals Non/ Reportable       1,000       1,000       104       1,537       154%       0%					107				93,07			
Insurance-Non State       750       296       39%         Dues and Memberships       5,000       5,000       775       4,796       96%         Sales Tax Paid       6,500       6,500       996       4,131       64%         Total Fixed Charges       131,740       335,300       467,040       2,274       367,272       79%       -         Travel (includes Leased Car)       In State - Meals Non/ Reportable       1,000       1,000       104       1,537       154%         Reportable Meals       0% <t< td=""><td>Insurance-State</td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td>(4,88</td></t<>	Insurance-State								(4,88			
Dues and Memberships         5,000         5,000         775         4,796         96%           Sales Tax Paid         6,500         6,500         996         4,131         64%           Total Fixed Charges         131,740         335,300         467,040         2,274         367,272         79%         .           In State - Meals Non/ Reportable         1,000         1,000         104         1,537         154%           Reportable Meals         0%         1         006         0%         0         0           In State - Meals Non/ Reportable         1,000         1,000         3305         331%         1           In State - Lodging         1,000         1,000         2,002         200%         1           In State - Lodging         1,000         1,000         2,002         200%         1           In State - Lodging         0,000         2,000         2,002         200%         1         1,055         53%           Out State - Lodging         0         0%         0%         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1         1 <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>4,67</td>									4,67			
Sales Tax Paid       6,500       6,500       996       4,131       64%         Total Fixed Charges       131,740       335,300       467,040       2,274       367,272       79%       -         Travel (Includes Leased Car)       In State - Meals Non/ Reportable       1,000       1,000       104       1,537       154%         In State - Meals Non/ Reportable       1,000       1,000       104       1,537       154%         In State - Meals Non/ Reportable       1,000       1,000       104       1,537       154%         In State - Meals Non/ Reportable       1,000       1,000       3305       331%         In State - Lodging       1,000       1,000       2,002       200%         In State - Auto Mileage       1,000       1,000       2,002       200%         In State - Registration Fees       2,000       2,000       950       1,055       53%         Out State - Meals       0%       0%       0%       0%       1         Leased Car       15,000       15,000       7,656       51%       1         Cut State - Meals       0%       0%       1       1       1         Leased Car       15,000       10,054       16,561       83%								-	45			
Total Fixed Charges       131,740       335,300       467,040       2,274       367,272       79%         Travel (Includes Leased Car)       In State - Meals Non/ Reportable       1,000       1,000       104       1,537       154%         In State - Meals Non/ Reportable       1,000       1,000       104       1,537       154%         In State - Meals Non/ Reportable       1,000       1,000       104       1,537       154%         In State - Meals Non/ Reportable       1,000       1,000       104       1,537       154%         In State - Meals Non/ Reportable       1,000       1,000       3,305       331%         In State - Lodging       1,000       1,000       2,002       200%         In State - Auto Mileage       1,000       1,000       2,002       200%         In State - Lodging       000       1,000       2,002       200%         Out State - Lodging       0%       0%       0%       0%         Cut State - Lodging       0%       0%       0%       0%       0%         Cut State - Meals       0%       0%       0%       0%       0%       0%       0%         Leased Car       15,000       15,000       1,054       16,561 <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td>5 C</td> <td>20</td>								5 C	20			
Travel (Includes Leased Car)       In State - Meals Non/ Reportable       1,000       1,000       104       1,537       154%         In State - Meals Non/ Reportable Meals       0%       0%       0%       0%         In State Air Trans       1,000       1,000       3,305       331%         In State - Lodging       1,000       1,000       2,002       200%         In State - Auto Mileage       1,000       1,000       2,002       200%         In State - Auto Mileage       1,000       1,000       2,002       200%         In State - Auto Mileage       1,000       1,000       2,002       200%         In State - Lodging       0%       0%       0%       0%         Out State - Lodging       0%       0%       0%       0%         Out State - Meals       0%       0%       0%       0%         Leased Car       15,000       15,000       7,656       51%       16,561       83%       1         Equipment       20,000       20,000       1,054       16,561       83%       1         Equipment Data Processing- PC's       0%       0%       1       1       1			335 300					-	2,36			
In State - Meals Non/ Reportable       1,000       1,000       104       1,537       154%         Reportable Meals       0%         In State Air Trans       1,000       0%         In State - Lodging       1,000       3,305       331%         In State - Lodging       1,000       1,000       2,002       200%         In State - Auto Mileage       1,000       1,000       2,002       200%         In State - Auto Mileage       1,000       2,000       2,002       200%         In State - Lodging       000       2,000       2,000       950       1,055       53%         Out State - Lodging       0%	-	404/140	333,300	407,040	2,274	307,272	79%	•	99,76			
Reportable Meals       1,000       1,011       1,037       134%         In State Air Trans       1,000       1,000       1,006         In State - Lodging       1,000       1,000       3,305       331%         In State - Lodging       1,000       1,000       2,002       200%         In State - Auto Mileage       1,000       2,002       200%         In State - Registration Fees       2,000       2,000       950       1,055       53%         Out State - Lodging       0%       0%       0%       0%       0%         Cut State - Lodging       0%       0%       0%       0%       0%         Cut State - Meals       0%       0%       0%       0%       0%         Leased Car       15,000       15,000       7,656       51%       0%         Total Travel       20,000       20,000       1,054       16,561       83%       -         Equipment Data Processing- PC's       0%       0%       0%       -       -       0%		1.000		1 000	10.4							
In State Air Trans       1,000         In State - Lodging       1,000         In State - Lodging       1,000         In State - Auto Mileage       1,000         In State - Auto Mileage       1,000         In State - Registration Fees       2,000         Qut State - Lodging       0%         Out State - Meals       0%         Leased Car       15,000       7,656         Total Travel       20,000       10,054         Equipment       0%       -         Equipment Data Processing: PC's       0%       -		1,000	<u>5</u>	1,000	104	1,537			(53			
In State - Lodging       1,000       1,000       3,305       331%         In State - Auto Mileage       1,000       1,000       2,002       200%         In State - Auto Mileage       1,000       2,002       200%         In State - Registration Fees       2,000       950       1,055       53%         Out State - Lodging       0%       0%       0%         Out State - Meals       0%       0%       0%         Leased Car       15,000       15,000       7,656       51%         Total Travel       20,000       20,000       1,054       16,561       83%         Equipment       Equipment Data Processing PC's       0%       0%       0%		E	-				0%	-				
In State - Auto Mileage     1,000     3,503     351%       In State - Auto Mileage     1,000     2,002     200%       In State - Registration Fees     2,000     2,000     950     1,055     53%       Out State - Lodging     0%     0%     0%       Out State - Meals     0%     0%       Leased Car     15,000     15,000     7,656     51%       Total Travel     20,000     20,000     1,054     16,561     83%       Equipment     Equipment Data Processing PC's     0%		1 000			-							
In State - Registration Fees       2,000       2,002       200%         Out State - Lodging       0%       0%         Out State - Meals       0%       0%         Leased Car       15,000       7,656       51%         Total Travel       20,000       1,054       16,561       83%         Equipment       Equipment Data Processing PC's       0%									(2,30			
Out State - Lodging         0%           Out State - Meals         0%           Leased Car         15,000         7,656         51%           Total Travel         20,000         10,054         16,561         83%           Equipment         Equipment         0%         0%						2,002	200%		(1,00			
Out State - Meals         0%           Leased Car         15,000         15,000         7,656         51%           Total Travel         20,000         20,000         1,054         16,561         83%         -           Equipment         Equipment Data Processing PC's         0%         0%         0%         0%		2,000		2,000	950	1,055	53%	-	94			
Leased Car         15,000         15,000         7,656         51%           Total Travel         20,000         20,000         1,054         16,561         83%         -           Equipment         Equipment Data Processing PC's         0%         0%         0%         0%	<b>0</b>	1.5			-		0%					
Leased Car         15,000         15,000         7,656         51%           Total Travel         20,000         20,000         1,054         16,561         83%         -           Equipment         0%			-									
Total Travel         20,000         20,000         1,054         16,561         83%         -           Equipment         Equipment Data Processing PC's         0% </td <td></td> <td>15,000</td> <td></td> <td>15,000</td> <td>1</td> <td>7.656</td> <td></td> <td></td> <td>7,34</td>		15,000		15,000	1	7.656			7,34			
Equipment Data Processing PC's	Total Travel	20,000			1,054				4,44			
		0.72				<u></u>	0%	2				
	Total Equipment	•	÷.	•	8	-		-				
Total Other Operating Expenditures 339,646 487,322 826,968 19,640 607,018 73% .	Total Other Operating Expenditures	339,646	487,322	826,968	19,640	607,018	73%		220,956			
al Administration \$ 837 791 \$ 497 332 \$ 1,274 512 \$ 40,835 \$ 000 500	Administration \$	837,291	\$ 487,322	\$ 1,324,613	\$ 40.835			\$				
ζ %61 Τ00'05C & 660'0μ & 570'LUB - 2		, =		,-**,444	+	* 230'00T	13%	÷ ÷	\$ 326,938			

### Earmarked Funds

						Year	-To-Date :	75%	
	Original Budget	Budget	Amended	Expen		Year			_
ms	Duaker	Amendments	Budget	Marc	:h	to Date	%	Encumb	Balance
Salaries									
Classified Positions	\$ 331,158	\$ -	\$ 331,158	\$ 12	,355	\$ 237,423	72%	\$	5 93,73
Temporary Positions	20,475		20,475		-	4,263	21%	-	16,213
Terminial Leave Total Salaries	24			·	+		0%	-	
total Salaries	351,633	-	351,633	12	,355	241,685	69%	•	109,948
Other Operating Expenditures									
Contractual Services									
Copying Equipment Service	1,800		1,800		-33	-	0%		1,800
Data Processing Services	33,050	(33,050)			÷	-	0%		1,000
Telephone	4,000	¥2	4,000		255	2,287	57%		1,713
Cellular Phone Service	1,720		1,720		37	299	17%		1,421
Total Contractual Services	40,570	(33,050)	7,520		292	2,586	34%	•	4,934
Supplies & Materials									
Office Supplies	2,000		2,000		127	1,375	69%		625
Copying Equipment	2,535		2,535			248	10%		2,287
Printing	1,500		1,500			85	6%		•
Data Processing Supplies	3,500		3,500			934	27%		1,415
Postage	14,000		14.000		792	6.002	43%		2,566
Maint/Janitorial Supplies	500		500		122	0,002	43%	5	7,998
Other Supplies	100		100						500
<b>Total Supplies &amp; Materials</b>	24,135		24,135		792	8,644	0%	<u></u>	100
Fixed Charges									,
Rental-Cont Rent Payment	2.500	20-02	2,500		70	500			
Rent-Non State Owned Property	75,000	(75,000)	2,500			598	24%		1,902
Insurance-WC	2,800	(75,000)	2,800		10		0%		-
Insurance-Unemp	134		2,800			1,522	54%	-	1,278
Equipment-Copying	800		800		7	283	211%	•	(149)
Equipment Maintenance	1.000		1.000		1	-	0%		800
Total Fixed Charges	82,234	(75,000)	7,234		70 -	2,403	<u> </u>		4,831
Travel (Includes Leased Car)					-			•	4,051
In State - Meals (Non-Reportable)	50								
In State - Lodging	50		50		+	53	106%		(3
In State - Auto Mileage	-		20		1	199		*	(199
In-State Registration			-		*	466		100	(466)
Reportable Meals	-				575	912			(912)
Total Travel	<u> </u>		<u>50</u> 100		575	<u> </u>	<u>52%</u> 1656%	11	24
Total Other Operating Exponditures		lion or a				·			(1,556)
Total Other Operating Expenditures	147,039	(108,050)	38,989	1,3	730	15,290	39%	<u>_</u>	23,699
Claims	\$ 498,672	\$ (108,050)	\$ 390,622	\$ 14.0	085 :	\$ 256,975	66%	\$ 🤤	\$ 133,647

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### Earmarked Funds

	Original	Dudaat	a			-To-Date : 7	75%	
	Original Budget	Budget Amendments	Amended Budget	Expended March	Year to Date	97	<b>F</b>	
		- and an and	DUGBET		to Date		Encumb	Balance
Irance and Medical Services								
Salaries								
Classified Positions	395,799		395,799	18,154	336,438	85%	-	59,3
Temporary Employees			2	- C				
Terminal Leave Total Salaries	0	•	0	0	0	0%	-	_
10101 20101122	395,799	-	395,799	18,154	336,438	85%	•	59,30
Other Operating Expenditures								
Contractual Services								
Office Equipment Service	100	80 B	100		2	0%		10
Copying Equipment Service	100		100			0%		10
Data Processing Services	55,000	(55,000)		17	68	0%		(6
Telephone	2,300	7.5	2,300	280	2,395	104%		(9
Cell Phone	1,000	20	1,000		635	64%		36
Catered Meals	1,600		1,600	-	12	0%		1,60
Other Professional Services	38,298		38,298	330	20,615	54%		17,68
Other Contractual Services	500		500		711	142%	-	(21
Total Contractual Services	98,898	(55,000)	43,898	627	24,424	56%		19,47
Supplies & Materials								
Office Supplies	9,000	+	9,000	216	2,610	29%		C 30
Copying Equipment	2,500		2,500		1,221	49%		6,35
Printing	2,500		2,500	-	186	4976 7%		1,27
Data Processing Supplies	500		500		527	105%	-	2,31
Postage	5,000		5,000	552	3,167	63%		(2
Maintenance/Janitorial Supplies	150		150		5,107	50%	•	1,83
Building Materials	1,000		1,000		/4	0%		7
Fees & Fines	50	-	50			0%	÷.	1,00
Other Supplies	100		100			0%		5
<b>Total Supplies &amp; Materials</b>	20,800	*	20,800	768	7,787	37%		10 13,01
Fixed Charges								
Rental-Cont Rent Payment	2,500	-	2,500	36	328	13%		2,17
Rent-Non State Owned Property	52,000	(52,000)	43	10	2	0%		2,17
Rent-Data Proc Equip				39	313	070	274	
Rent-Other	2,000	S2	2,000		240	12%		1,76
Insurance-WC	2,500		2,500		1,731	69%	1	76
Insurance-Unemp	148		148		283	191%		(13
Equipment Maintenance	942		942		100	0%		94
Sales Tax Paid	3,000		3,000	2	584	19%		
Total Fixed Charges	63,090	(52,000)	11,090	75	3,479	31%		2,410 7,924
Travel (Includes Leased Car)					-			, j.) E.
In State - Meals (Non-Reportable)	400		400	75-	45			
In-State Registration	100		100		45	11%		35
Reportable Meals	150		100		467	467%		(36)
In State - Lodging	700		700		100	0%		15
Total Travel	1,350		1,350		<u>196</u>	<u>28%</u>		<u>50</u> 64
Total Other Operating Expenditures	184,138	(107,000)	77,138	1 470			•	
Insurance and Medical Services			//,138	1,470	36,398	47%	٠	41,053
	\$ 579,937	\$ (107,000)						

### Earmarked Funds

Jackson         Salaries         Cassified Positions         S         299,450         S         136,779         S         208,859         70%         S         5           Total Salaries         299,450         -         299,450         -         299,450         -         208,855         70%         -         -         -         -         208,855         70%         -								-		Y	ear-To-Date	e : 7	75%			
Judicial			-		-				Expended	Year						
Classified Positions         5         299,450         5         13,679         5         208,859         70%         5         5           Total Salaries         0         -         299,450         -         299,450         5         13,679         5         208,859         70%         5         5           Other Operating Expenditures         Contractual Services         80         -         0%         0%         -         0%         -         0%         -         0%         -         0%         -         0%         -         0%         -         0%         0%         -         0%         -         0%         0%	Judicial	_	Budget	<u> </u>	mendment	<u>s</u> _	Budget		March	to Date	%		Encumb		Bal	ance
Clossified Poptions Temporozy (pnd)yees         5         299,450         5         13,679         5         208,859         70%         5         5           Total Salaries         0         -         299,450         -         299,450         5         13,679         5         208,859         70%         5         -         5           Other Departing Expenditures         Contractual Services         80         -         0%         - <td>Salarian</td> <td></td>	Salarian															
Temporary Employees         1         0         1         1000000000000000000000000000000000000		s	299.450		e 3		200 450		13 670	ć 000.05	0 70					
Total Salaries         299,450         299,450         13,679         208,859         70%           Other Operating Explored Services         80         0         0%         0%         0%           Constant Services         80         80         0%         0%         0%           Corput Services         80         0%         0%         0%         0%           Corput Services         2500         2500         153         1,534         61%           Cellular Private         1,120         1,20         0%         0%         0%           Other Services         350,20         200         80         0%         0%           Onlike Supplies         2,000         2,000         1,581         9%         0%           Onlike Supplies         2,000         2,000         2,000         33%         0%         33%           Printring         2,000         2,000         2,000         533         33%         0%         33%           Other Supplies         3,300         3,380         3,380         3,380         3,380         3,380         0%         0%           Other Supplies         1,00         100         0%         0%         0%		Ŷ					•	-					\$	÷	\$	90,59
Other Operating Expenditures Contractual Services         80         80         0%           Correct quipment Services         80         650         76         10%           Data Processing Services         239.72         (29.72)         00         13.53         613%           Contractual Services         239.72         (29.72)         0.06         0%         0%           Contractual Services         230.72         (29.72)         5.530         163         1.734         613%           Contractual Services         200         1.120         0.06         40%         -         -           Supplies & Materials         00         2.000         1.961         98%         -         -           Office Supplies         2.000         2.000         577         23%         -           Pointing         2.000         2.000         577         23%         -           Pointing         2.000         2.000         60         40%         -           Pointing         2.000         2.000         60         40%         -           Pointing         100         100         -         06         40%           Pointing         100         -         06 <td></td> <td>_</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td><u> </u></td> <td></td> <td>-</td> <td></td> <td></td> <td></td> <td>ž -</td> <td></td> <td>90,59</td>		_						<u> </u>		-				ž -		90,59
Contractual Services         B0         B0         B0         D6           Office Equipment Services         B0         B00         76         10%           Data Processing Services         29,972         (29,972)         76         10%           Data Processing Services         29,972         (29,972)         76         10%           Cellular Phone Service         1,120         1,120         66           Other Professional Services         20,00         2000         800         30%           Other Professional Services         20,00         2000         163         1,690         30%           Office Supplies         2,000         2,000         1331         1,690         30%         -           Office Supplies         2,000         2,000         3380         555         27,77         29%           Data Processing Supplies         2,000         2,000         667         19%         -           Promotional Supplies         100         100         60         40%         -           Promotional Supplies         12,650         -         12,650         -         0%           Promotional Supplies         1,000         -         00%         -         0%	Other Operating Expenditures															
Office Equipment Services         80         80         80         76           Copy Equipment Services         25,00         -         600         76         10%           Data Processing Services         25,900         -         200         -         000         -         000           Cellular Professional Services         200         -         200         -         800         -																
Copy Equipment Bevices         BSD	· · · · · · · · · · · · · · · · · · ·		80	1			20									
Print/Bind/Advertisement         BOO         Tool         Tool           Data Processing Services         25,977         (29,972)         0         0%           Cellular Phone Services         21,00         1,534         6134         0%           Cellular Phone Services         32,552         (29,972)         5,559         163         1,690         30%         -           Total Contractual Services         35,522         (29,972)         5,559         163         1,690         30%         -           Supplies & Materials         Office Supplies         2,000         2,000         3677         29%         -           Office Supplies         2,000         2,000         365         2,777         18%         -           Potatage Equipment Supplies         2,000         2,000         565         2,777         18%         -           Potatage Equipment Supplies         100         -         00         -         0%         -           Potatage Equipment Supplies         12,00         -         12,550         565         6,112         6454         -           Other Supplies         100         -         00         -         0%         -         -         -         0%<														5		1
Data Processing Services         29,972         (29,972)         20,00         1,534         6,5%           Cellular Phone Service         1,120         1,120         1,120         1,120         1,00         0%         0%           Other Professional Services         200         200         1,00         30%         -         0%           Other Professional Services         35,522         (29,972)         5,550         1.653         1,690         30%         -           Supplies         4,000         2,000         2,000         1,961         98%         -         -           Office Supplies         2,000         2,000         2,000         323         13%         -	Print/Bind/Advertisement										-					8: 7:
Telephone         2,500         1,230         1,331         61%           Cellus Phone Services         200         1,120         1,120         0         006           Total Contactual Services         35,522         (28,972)         5,550         163         1,690         30%         -           Supplies & Materials         0/fice Supplies         2,500         2,200         5,750         323         13%         Printing           Office Supplies         2,500         2,200         5,772         81%         Printing         98%         -         -         98%         -         -         98%         -         -         98%         -         -         98%         -         -         98%         -         -         97%         98%         -         -         98%         -         -         98%         -         -         98%         -         -         98%         -         -         98%         -         -         98%         -         -         98%         -         -         98%         -         -         98%         -         -         98%         -         -         98%         -         -         98%         -         - <td>Data Processing Services</td> <td></td> <td>29,972</td> <td></td> <td>(29,972)</td> <td></td> <td></td> <td></td> <td>1</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td>	Data Processing Services		29,972		(29,972)				1							
Cellular Phone Service         1,120         075         075           Other Professional Services         200         200         80         40%           Total Contractual Services         35,522         (29,972)         5,550         163         1,690         30%         -           Supplies & Materials         001res Supplies         2,000         2,000         323         13%         -           Other Processing Supplies         2,500         2,500         2,737         81%         -           Data Processing Supplies         150         555         2,737         81%         -           Maintenance/Janitorial Supplies         100         100         00%         -         00%           Other Supplies         100         100         00%         -         00%         -           Total Supplies & Materials         12,650         12,650         565         6,125         0%         -           Rent Alconr Ren Payment         3,000         3,000         76         641         21%         -         0%         -         0%         -         0%         -         0%         -         0%         -         0%         -         0%         -         -	Telephone		2,500	ł			2,500		163	1.53						90
Total Contractual Services         35,522         (29,972)         5,550         163         1,690         30%         .           Supplies & Materials         Office Supplies         2,000         2,000         1,961         98%         .           Copying Equipment Supplies         2,500         2,500         2,200         577         29%           Data Processing Supplies         2,500         2,500         467         19%           Postage         3,80         555         2,737         81%           Mointenance/Janitorial Supplies         150         150         60         40%           Promotional Supplies         100         100         0%         0%         0%           Total Supplies & Materials         12,650         565         6,125         48%         -           Fixed Charges         Rent-Non State Owned Property         65,300         125         0%         1175         0%           Insurance-State         120         120         222         193%         -         -         0%         -           Insurance-Non State Owned Property         65,300         5,245         76         2,396         46%         -         -         -         0%         -			1,120				1,120			-						1,12
Total Contractus Services         35,522         (29,972)         5,550         1.63         1.690         30%         .           Supplies & Materials         Office Supplies         2,000         2,000         1.961         98%         .           Office Supplies         2,500         2,500         2,000         333         13%         .           Printing         2,000         2,000         577         29%         .         .           Data Processing Supplies         2,500         2,500         60         40%         .           Maintenance/Janitorial Supplies         150         150         60         40%         .           Other Supplies         100         .         100         .         0%         .           Other Supplies & Materials         12,650         .         125         .         .         0%           Rent Alcont Rent Payment         3.000         .         3.000         76         641         21%           Insurance Non State         120         .         .         .         .         .         .         .           Total Supplies & Materials         700         .         .         .         .         .         .		_			ž.		200		÷.	8		-		8		17
Office Supplies         2,000         2,000         1,961         98%         1           Copying Equipment Supplies         2,500         2,500         2,200         577         29%           Data Processing Supplies         2,500         2,500         2,500         467         19%           Postage         3,800         5,55         2,737         81%         647         19%           Maintenance/Janitorial Supplies         150         150         565         60         40%           Promotional Supplies         12,650         565         6,125         48%         -           Total Supplies & Materials         12,650         -         12,5         -         0%           Rent-Mon Site Owned Property         65,300         -         -         0%         -           Rent-Mon Site Owned Property         125         -         0%         -         -           Insurance Site         2,200         -         120         -         2,396         46%         -           Travel (includes Leased Car)         -         100         -         0%         -         -         0%         -           In State - Auto Mileage         1,800         -         0.00 <td>Total Contractual Services</td> <td></td> <td>35,522</td> <td></td> <td>(29,972)</td> <td></td> <td>5,550</td> <td></td> <td>163</td> <td>1,69</td> <td></td> <td></td> <td></td> <td></td> <td>_</td> <td>3,8</td>	Total Contractual Services		35,522		(29,972)		5,550		163	1,69					_	3,8
Copying Equipment Supplies         2,500         2,500         3,23         3,3%           Printing         2,000         2,000         2,500         3,380         5,55         2,737         29%           Data Processing Supplies         2,500         3,380         5,65         2,737         81%           Maintenance/Janitorial Supplies         150         150         60         40%           Primotional Supplies         100         100         -0%         -0%           Other Supplies         12,650         -12,550         565         6,125         48%         -           Fixed Charges         Renti-Non State         12,000         -1,000         -0%         -0%           Rent-Non State         2,000         -2,200         1,523         76%         -           Insurance Non State         120         -232         193%         -         -           Travel Includes Leased Car)         in State - Mesis / Non-Reportable         450         -         -         0%         -         -         0%         -         -         -         0%         -         -         0%         -         -         -         0%         -         -         -         0%         - </td <td>Supplies &amp; Materials</td> <td></td>	Supplies & Materials															
Copying Equipment Supplies         2,500         2,500         323         13%           Printing         2,000         2,000         577         29%           Data Processing Supplies         2,500         2,500         467         19%           Pottage         3,380         565         2,737         81%         467           Maintenance/Janitorial Supplies         150         150         60         40%         9%           Promotional Supplies         100         100         0%         9%         9%         9%           Total Supplies         100         100         100         0%         9%			2,000		2		2,000			1.96	1 989	6				1
Printing         2,000         2,000         577         29%           Data Processing Supplies         2,500         -2,000         -677         19%           Postage         3,800         -3,380         565         2,737         81%           Maintenace/Janktorial Supplies         150         -60         40%         -           Other Supplies         100         -         0%         -         -           Other Supplies         12,650         -         12,650         565         6,125         48%         -           Fixed Charges         -         -         0%         -         -         0%         -           Rent-Non State Owned Property         120         -         2,200         -         2,221         19%         -           Total Fixed Charges         120         -         2,222         19%         -         -           Total Fixed Charges         70,545         (65,300)         5,245         76         2,396         46%         -           Travel (Includes Leased Car)         In State - Masis / Mon-Reportable         450         -         0%         -         -         0%         -         -         0%         -         - <td></td> <td></td> <td>2,500</td> <td></td> <td>3</td> <td></td> <td>2,1</td>			2,500											3		2,1
Data         Processing Supplies         2,500         2,500         467         19%           Postage         3,800         3,380         565         2,737         81%         150           Promotional Supplies         150         150         60         40%         160         0%           Promotional Supplies         100         100         0%         0%         160         0%         160           Total Supplies         126,550         565         6,125         48%         160         0%         160         0%         160         0%         160         0%         160         0%         160         0%         160         0%         160         0%         160         0%         160	5		2,000				2,000							3		1,4
Maintenance/Janitorial Supplies         150 <th150< th="">         150         <th160< th=""> <th160< td=""><td></td><td></td><td>-</td><td></td><td></td><td></td><td>2,500</td><td></td><td></td><td>46</td><td>7 199</td><td>6</td><td></td><td></td><td></td><td>2,0</td></th160<></th160<></th150<>			-				2,500			46	7 199	6				2,0
Promotional Supplies         20         20         20         20         20         20         20         0% <td></td> <td></td> <td></td> <td></td> <td>1.00</td> <td></td> <td>3,380</td> <td></td> <td>565</td> <td>2,732</td> <td>7 819</td> <td>6</td> <td></td> <td>2</td> <td></td> <td>6</td>					1.00		3,380		565	2,732	7 819	6		2		6
Other Supplies         100         100         100         00%           Total Supplies & Materials         12,650         -         12,650         565         6,125         48%         -           Fixed Charges         Rent-AlCont Rent Payment         3,000         76         641         21%         -         0%           Rent-AlCont Rent Payment         125         125         -         0%         -					*		150			60	) 40%	6		ē.		-
Total Supplies & Materials         12,650         -         12,650         565         6,125         48%         -           Fixed Charges Rental-Cont Rent Payment Rent-Non State Owned Property Aent-Other         3,000         -         3,000         76         641         21%         -         0%           Rent-Non State Owned Property Aent-Other         125         125         -         0% </td <td></td> <td>- 0%</td> <td>6</td> <td></td> <td>1</td> <td></td> <td></td>											- 0%	6		1		
Fixed Charges       abs       bit       bit<		_						_			0%	6	13	2		- 10
Rental-Cont Rent Payment       3,000       76       641       21%         Rent-Non State Owned Property       65,300       125       0%         Rent-Other       125       125       0%         Insurance-State       2,000       2,000       1,523       76%         Insurance-Non State       120       222       193%       -         Total Fixed Charges       70,545       (65,300)       5,245       76       2,396       46%       -         Travel (Includes Leased Car)       In State - Meals / Non-Reportable       450       2200       -       0%       -         In State - Lodging       2,200       2,200       -       0%       -       -       0%       -         In State - Lodging       2,200       1,800       -       0%       -       -       0%       -       -         In State - Auto Mileage       1,800       -       0,800       -       0%       -       -       -       0%       - <td>iotal Supplies &amp; Materials</td> <td></td> <td>12,650</td> <td></td> <td>-</td> <td></td> <td>12,650</td> <td></td> <td>565</td> <td>6,125</td> <td>48%</td> <td>6</td> <td></td> <td></td> <td></td> <td>6,52</td>	iotal Supplies & Materials		12,650		-		12,650		565	6,125	48%	6				6,52
Rent-Non State Owned Property       65,300       125       0%         Rent-Other       125       125       0%         Insurance-State       2,000       2,000       1,523       76%         Insurance-Non State       120       120       232       193%         Total Fixed Charges       70,545       (65,300)       5,245       76       2,396       46%         Travel (Includes Leased Car)       In State - Meaks / Non-Reportable       450       26       6%       -         In State - Meaks / Non-Reportable       450       2,200       -       0%       -       -         In State - Auto Mileage       1,800       1,800       -       0%       -       -       0%       -         In State - Auto Mileage       1,800       1,800       -       0%       -       -       0%       -       -       0%       -       -       -       -       0%       -       -       0%       -       -       -       0%       -       -       0%       -       -       0%       -       -       -       -       -       -       0%       -       -       -       -       -       -       -       -       <																
Rent-Non State Owned Property       65,300       (65,300)       0%         Rent-Other       125       125       0%         Insurance-State       2,000       2,000       1,523       76%         Insurance-State       120       120       232       193%         Total Fixed Charges       70,545       (65,300)       5,245       76       2,396       46%       -         Travel (includes Leased Car)       in State - Meals / Non-Reportable       450       220       0%       -       0%       -         In State - Meals / Non-Reportable       450       1800       -       0%       -       0%       -         In State - Music Travel Expense       25       25       25       0%       -       0%       -       -         In State - Muto Mileage       100       100       00%       -       0%       -       -         In State Registration       100       100       0%       -       -       -       0%       -			3,000		2		3,000		76	641	21%	6				2,35
Insurance-State         2,000         2,000         1,523         76%           Insurance-Non State         120         120         232         193%           Total Fixed Charges         70,545         (65,300)         5,245         76         2,396         46%         -           In State - Meals / Non-Reportable         450         5,245         76         2,396         46%         -           In State - Meals / Non-Reportable         450         2,200         2,200         0%         -         0%         -           In State - Mask / Non-Reportable         450         1,800         0,800         0%         -         0%         -           In State - Auto Mileage         1,800         1,800         0%         -         -         0%         -         -           Out State - Auto Mileage         100         100         00%         - <td></td> <td></td> <td>65,300</td> <td></td> <td>(65,300)</td> <td></td> <td>-</td> <td></td> <td>24</td> <td>5</td> <td></td> <td></td> <td>1</td> <td></td> <td></td> <td>-,-,</td>			65,300		(65,300)		-		24	5			1			-,-,
Insurance-Non State       120       122       193%         Total Fixed Charges       70,545       (65,300)       5,245       76       2,396       46%       -         Travel (Includes Leased Car)       in State - Meals / Non-Reportable       450       26       6%       -       0%         In State - Meals / Non-Reportable       450       2200       0%       0%       -       10%       -       0%       - <t< td=""><td></td><td></td><td>125</td><td></td><td></td><td></td><td>125</td><td></td><td></td><td>,</td><td></td><td></td><td></td><td></td><td></td><td>12</td></t<>			125				125			,						12
Total Fixed Charges         70,545         (65,300)         120         1237         1937           Travel (Includes Leased Car)         In State - Meals / Non-Reportable         450         5,245         76         2,396         46%         -           In State - Meals / Non-Reportable         450         450         26         6%         -         0%         -         100							2,000		-	1,523	76%	6				47
Travel (Includes Leased Car)       In State - Meals / Non-Reportable       450       26       6%         In State - Meals / Non-Reportable       450       20       26       6%         Reportable Meals       770       770       0%       0%         In State - Meals / Non-Reportable       1,800       1,800       0%       0%         In State - Auto Mileage       1,800       0%       0%       0%         In State - Auto Mileage       100       00       0%       0%         Out State - Auto Mileage       100       100       0%       0%         Total Travel       5,445       -       5,445       -       26       0%       -         Total Other Operating Expenditures       124,162       (95,272)       28,890       803       10,237       35%       1         Imarked Funds       5       423,612       5       (95,272)       328,340       5       14,482       5       219,095       67%       \$       \$       10         Department Totals       Commissioners       \$       479,219       \$       (177,000)       \$       302,219       \$       9,256       \$       207,084       69%       \$       \$       9       32		_			(-) (-)	_			24		_		12	8		(11
In State - Meals / Non-Reportable 450 450 26 6% Reportable Meals 770 770 0% In State - Lodging 2,200 2,200 0% In State - Auto Mileage 1,800 1,800 0% In State - Auto Mileage 1,800 1,800 0% In State - Auto Mileage 1,000 0% Out State - Auto Mileage 100 100 0% Out State - Auto Mileage 100 - 100 0% Total Travel 5,445 - 26 0%	rotal rixed Charges		70,545		(65,300)		5,245		76	2,396	46%	í.	•			2,84
Reportable Meals       770       770       0%         In State - Lodging       2,200       2,200       0%         In State - Auto Mileage       1,800       0%       0%         In State - Auto Mileage       1,800       0%       0%         In State - Auto Mileage       1,800       0%       0%         In State - Auto Mileage       100       0%       0%         Out State - Auto Mileage       100       0%       0%         Total Travel       5,445       5,445       26       0%         Total Other Operating Expenditures       124,162       (95,272)       28,890       803       10,237       35%       1         prail Judicial       \$ 423,612       \$ (95,272)       \$ 328,340       \$ 14,482       \$ 219,095       67%       \$ \$ \$ 9         normarked Funds       Department Totals       207,084       69%       \$ \$ \$ 9       9       256       \$ 207,084       69%       \$ \$ \$ 9         Claims       498,672       (108,050)       390,622       14,085       256,975       66%       13         Insurance & Medical       579,937       (107,000)       472,937       19,624       372,836       79%       100         Judicial																
Reportable Meals       770       770       0%         In State - Lodging       2,200       2,200       0%         In State - Auto Mileage       1,800       1,800       0%         In State - Auto Mileage       1,00       100       0%         Out State - Auto Mileage       100       100       0%         Total Travel       5,445       -       26       0%         Total Other Operating Expenditures       124,162       (95,272)       28,890       803       10,237       35%       1         ptal Judicial       \$ 423,612       \$ (95,272)       28,890       803       10,237       35%       1         ptal Judicial       \$ 423,612       \$ (95,272)       \$ 328,340       \$ 14,482       \$ 219,095       67%       \$ \$       \$ 9         ptal Judicial       \$ 423,612       \$ (95,272)       \$ 328,340       \$ 14,482       \$ 219,095       67%       \$ \$       \$ 9         commissioners       \$ 479,219       \$ (177,000)       \$ 302,219       \$ 9,256       \$ 207,084       69%       \$ \$ 9       \$ \$ 4       37       \$ \$ \$ \$ \$ 9       \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$ \$		à	450		-		450			26	6%	é				42
In State - Auto Mileage       1,800       1,800       0%         In State - Misc Travel Expense       25       25       0%         In State - Misc Travel Expense       25       25       0%         In State Registration       100       100       0%         Out State - Auto Mileage       100       00       0%         Total Travel       5,445       5,445       -       26       0%         Total Other Operating Expenditures       124,162       (95,272)       28,890       803       10,237       35%       -       1         travel       5,445       -       5,445       -       26       0%       -       -         travel       5,445       -       5,445       -       26       0%       -       -         travel       5,445       -       5,445       -       26       0%       -			770				770		· · ·		0%	á				77
in State - Misc Travel Expense       25       25       25       0%         in-State Registration       100       100       0%       0%         Out State - Auto Mileage       100       100       0%       0%         Total Travel       5,445       5,445       26       0%       1         Total Other Operating Expenditures       124,162       (95,272)       28,890       803       10,237       35%       1         total Judicial       \$ 423,612       \$ (95,272)       \$ 328,340       \$ 14,482       \$ 219,095       67%       \$ \$ \$ 10         transked Funds       Commissioners       \$ 479,219       \$ (177,000)       \$ 302,219       \$ 9,256       \$ 207,084       69%       \$ \$ \$ 9         Administration       837,291       487,322       1,324,613       40,835       998,681       75%       32         Insurance & Medical       579,937       (106,050)       390,622       14,085       256,975       66%       13         Judicial       423,612       (95,272)       328,340       14,482       219,095       67%       10         Total Departmental Expend       \$ 2,818,731       \$ - \$ \$ 2,818,731       \$ 98,282       \$ 2,054,671       73%       \$ \$ 76			-		12		2,200		7		0%	6	÷.			2,20
In-State Registration       100       100       00       00         Out State - Auto Mileage       100       100       00       0%       0%         Total Travel       5,445       -       26       0%       -         Total Other Operating Expenditures       124,162       (95,272)       28,890       803       10,237       35%       -       1         total Judicial       \$ 423,612       \$ (95,272)       \$ 328,340       \$ 14,482       \$ 219,095       67%       \$ \$       \$ \$ 10         trmarked Funds       Department Totals       Commissioners       \$ 479,219       \$ (177,000)       \$ 302,219       \$ 9,256       \$ 207,084       69%       \$ \$       \$ 9         Administration       837,291       487,322       1,324,613       40,835       998,681       75%       32         Claims       498,672       (108,050)       390,622       14,085       256,975       66%       13         Judicial       423,612       (95,272)       328,340       14,482       \$ 219,095       67%       10         Total Departmental Expend       \$ 2,818,731       \$ -       \$ 2,818,731       \$ 98,282       \$ 2,054,671       73%       \$ -       \$ 76         Em	In State - Auto Mileage						1,800				0%	,				1,80
Out State - Auto Mileage Total Travel         100 5,445         -         100 5,445         -         0% 26         -           Total Other Operating Expenditures         124,162         (95,272)         28,890         803         10,237         35%         -         1           Intal Judicial         \$ 423,612         \$ (95,272)         \$ 328,340         \$ 14,482         \$ 219,095         67%         \$ \$         \$ \$         100           Intal Judicial         \$ 423,612         \$ (95,272)         \$ 328,340         \$ 14,482         \$ 219,095         67%         \$ \$         \$ \$         100           Intal Judicial         \$ 423,612         \$ (95,272)         \$ 328,340         \$ 14,482         \$ 219,095         67%         \$ \$         \$ \$         100           Intal Judicial         \$ 423,612         \$ (95,272)         \$ 328,340         \$ 14,482         \$ 219,095         67%         \$ \$         \$ 98,672         100         390,622         14,085         256,975         66%         13         100<	In State – Misc Travel Expense									14	0%	,				2
Total Travel       5,445       5,445       26       0%       7         Total Other Operating Expenditures       124,162       (95,272)       28,890       803       10,237       35%       1         otal Judicial       \$ 423,612       \$ (95,272)       \$ 328,340       \$ 14,482       \$ 219,095       67%       \$ - \$ 10         otal Judicial       \$ 423,612       \$ (95,272)       \$ 328,340       \$ 14,482       \$ 219,095       67%       \$ - \$ 10         otal Judicial       \$ 423,612       \$ (95,272)       \$ 328,340       \$ 14,482       \$ 219,095       67%       \$ - \$ 10         Commissioners       \$ 479,219       \$ (177,000)       \$ 302,219       \$ 9,256       \$ 207,084       69%       \$ - \$ 9         Administration       837,291       487,322       1,324,613       40,835       998,681       75%       32         Claims       498,672       (108,050)       390,622       14,085       256,975       66%       13         Judicial       423,612       (95,272)       328,340       14,482       219,095       67%       10         Total Departmental Expend       \$ 2,818,731       \$ - \$ 2,818,731       \$ 98,282       \$ 2,054,671       73%       \$ - \$ 76	In-state Registration				0						0%	,				10
Total Other Operating Expenditures       124,162       (95,272)       28,890       803       10,237       35%       .       1         Datal Judicial       \$ 423,612       \$ (95,272)       \$ 328,340       \$ 14,482       \$ 219,095       67%       \$ -       \$ 10         Immarked Funds       Department Totals       Commissioners       \$ 479,219       \$ (177,000)       \$ 302,219       \$ 9,256       \$ 207,084       69%       \$ -       \$ 10         Immarked Funds       Department Totals       Commissioners       \$ 479,219       \$ (177,000)       \$ 302,219       \$ 9,256       \$ 207,084       69%       \$ -       \$ 10         Claims       837,291       487,322       1,324,613       40,835       998,681       75%       328         Insurance & Medical       579,937       (107,000)       472,937       19,624       372,836       79%       100         Judicial       423,612       (95,272)       328,340       14,482       219,095       67%       -       \$ 7,69         Total Departmental Expend       \$ 2,818,731       \$ -       \$ 2,818,731       \$ 98,282       \$ 2,054,671       73%       \$ -       \$ 7,66         Employer Contributions       465,400       -       465,400 <th< td=""><td></td><td>—</td><td></td><td></td><td></td><td>_</td><td></td><td></td><td>*</td><td></td><td></td><td></td><td></td><td></td><td></td><td>10</td></th<>		—				_			*							10
ptal Judicial       \$ 423,612 \$ (95,272) \$ 328,340 \$ 14,482 \$ 219,095 67% \$ \$ \$ 10         primarked Funds       Commissioners       \$ 479,219 \$ (177,000) \$ 302,219 \$ 9,256 \$ 207,084 69% \$ \$ \$ 9         Administration       837,291 487,322 1,324,613 40,835 998,681 75% 32         Claims       498,672 (108,050) 390,622 14,085 256,975 66% 13         Insurance & Medical       579,937 (107,000) 472,937 19,624 372,836 79% 10         Judicial       423,612 (95,272) 328,340 14,482 219,095 67% 5 5 76         Total Departmental Expend       \$ 2,818,731 \$ - \$ 2,818,731 \$ 98,282 \$ 2,054,671 73% \$ - \$ 76         Employer Contributions       465,400 - 465,400 22,715 418,632 90% - 4         tal Earmarked Funds       \$ 3,284,131 \$ - \$ 3,284,131 \$ 120,997 \$ 2,473,302 75% \$ - \$ 811			6000				5,445		•	26	0%		•			5,41
immarked Funds         Department Totals         Commissioners       \$ 479,219       \$ (177,000)       \$ 302,219       \$ 9,256       \$ 207,084       69%       \$ \$ \$ \$ \$ \$ \$ 9         Administration       837,291       487,322       1,324,613       40,835       998,681       75%       3 328,340         Claims       498,672       (108,050)       390,622       14,085       256,975       66%       13         Judicial       579,937       (107,000)       472,937       19,624       372,836       79%       10         Total Departmental Expend       \$ 2,818,731       \$ - \$ \$ 2,818,731       \$ 98,282       \$ 2,054,671       73%       \$ - \$ \$ 76         Employer Contributions       465,400       - 465,400       22,715       418,632       90%       - 44         tal Earmarked Funds       \$ 3,284,131       \$ - \$ 3,284,131       \$ 120,997       \$ 2,473,302       75%       \$ \$ 811	Total Other Operating Expenditures		124,162		(95,272)		28,890		803	10,237	35%	I.	•		1	8,65
armarked Funds       Department Totals       \$ 479,219 \$ (177,000) \$ 302,219 \$ 9,256 \$ 207,084 69% \$ \$ \$ 9         Administration       837,291 487,322 1,324,613 40,835 998,681 75% - 32         Claims       498,672 (108,050) 390,622 14,085 256,975 66% - 13         Insurance & Medical       579,937 (107,000) 472,937 19,624 372,836 79% - 10         Judicial       423,612 (95,272) 328,340 14,482 219,095 67% - 10         Total Departmental Expend       \$ 2,818,731 \$ - \$ 2,818,731 \$ 98,282 \$ 2,054,671 73% \$ - \$ 76         Employer Contributions       465,400 - 465,400 22,715 418,632 90% - 4         tal Earmarked Funds       \$ 3,284,131 \$ - \$ 3,284,131 \$ 120,997 \$ 2,473,302 75% \$ - \$ 811	tal Judicial	\$	423,612	\$	(95,272)	\$	328,340	s	14,482	\$ 219.095	67%		د	¢	10	a 7/
Department Totals       \$ 479,219       \$ (177,000)       \$ 302,219       \$ 9,256       \$ 207,084       69%       \$ - \$ 9         Administration       837,291       487,322       1,324,613       40,835       998,681       75%       - 32         Claims       498,672       (108,050)       390,622       14,085       256,975       66%       - 13         Judicial       579,937       (107,000)       472,937       19,624       372,836       79%       - 10         Judicial       423,612       (95,272)       328,340       14,482       219,095       67%       - 10         Total Departmental Expend       \$ 2,818,731       \$ - \$ 2,818,731       \$ 98,282       \$ 2,054,671       73%       \$ - \$ 76         Employer Contributions       465,400       - 465,400       22,715       418,632       90%       - 44         tal Earmarked Funds       \$ 3,284,131       \$ - \$ 3,284,131       \$ 120,997       \$ 2,473,302       75%       \$ \$ 811	rmarked Funds												·	<b>*</b>	10	
Commissioners       \$ 479,219       \$ (177,000)       \$ 302,219       \$ 9,256       \$ 207,084       69%       \$ - \$ 9         Administration       837,291       487,322       1,324,613       40,835       998,681       75%       - 32         Claims       498,672       (108,050)       390,622       14,085       256,975       66%       - 13         Judicial       579,937       (107,000)       472,937       19,624       372,836       79%       - 10         Total Departmental Expend       \$ 2,818,731       \$ - \$ 2,818,731       \$ 98,282       \$ 2,054,671       73%       \$ - \$ 76         Employer Contributions       465,400       - 465,400       22,715       418,632       90%       - 44         tal Earmarked Funds       \$ 3,284,131       \$ - \$ 3,284,131       \$ 120,997       \$ 2,473,302       75%       \$ \$ 811																
Administration       837,291       487,322       1,324,613       40,835       998,681       75%       32         Claims       498,672       (108,050)       390,622       14,085       256,975       66%       13         Judicial       579,937       (107,000)       472,937       19,624       372,836       79%       10         Total Departmental Expend       \$ 2,818,731       \$ - \$ 2,818,731       \$ 98,282       \$ 2,054,671       73%       \$ - \$ 76         Employer Contributions       465,400       - 465,400       22,715       418,632       90%       - 44         tal Earmarked Funds       \$ 3,284,131       \$ - \$ 3,284,131       \$ 120,997       \$ 2,473,302       75%       \$ 811		¢	479 210	c	(177.000)	e	202.210	4	0.055							
Claims       498,672       (108,050)       390,622       14,085       256,975       66%       13         Insurance & Medical       579,937       (107,000)       472,937       19,624       372,836       79%       10         Judicial       423,612       (95,272)       328,340       14,482       219,095       67%       10         Total Departmental Expend       \$ 2,818,731       \$ - \$ \$ 2,818,731       \$ 98,282       \$ 2,054,671       73%       \$ - \$ 76         Employer Contributions       465,400       22,715       418,632       90%       -       4         tal Earmarked Funds       \$ 3,284,131       \$ - \$ 3,284,131       \$ 120,997       \$ 2,473,302       75%       \$ - \$ 811		÷.		ç				Ş					s ~	\$		4,63
Insurance & Medical Judicial       579,937       (107,000)       472,937       19,624       372,836       79%       10         Total Departmental Expend       \$ 2,818,731       \$ - \$ 2,818,731       \$ 98,282       \$ 2,054,671       73%       \$ - \$ 76         Employer Contributions       465,400       - 465,400       22,715       418,632       90%       - 44         tal Earmarked Funds       \$ 3,284,131       \$ - \$ 3,284,131       \$ 120,997       \$ 2,473,302       75%       \$ 811																6,93
Judicial       423,612       (95,272)       328,340       14,482       219,095       67%       10         Total Departmental Expend       \$ 2,818,731       \$ - \$ 2,818,731       \$ 98,282       \$ 2,054,671       73%       - \$ 76         Employer Contributions       465,400       - 465,400       22,715       418,632       90%       - 4         tal Earmarked Funds       \$ 3,284,131       \$ - \$ 3,284,131       \$ 120,997       \$ 2,473,302       75%       \$ - \$ 811	Insurance & Medical				· · ·											3,64
Total Departmental Expend       \$ 2,818,731       \$ - \$ 2,818,731       \$ 98,282       \$ 2,054,671       73%       \$ - \$ 76         Employer Contributions       465,400       - 465,400       22,715       418,632       90%       - 4         tal Earmarked Funds       \$ 3,284,131       \$ - \$ 3,284,131       \$ 120,997       \$ 2,473,302       75%       \$ - \$ 811																0,41
Employer Contributions         465,400         22,715         418,632         90%         4           tal Earmarked Funds         \$ 3,284,131         \$ - \$ 3,284,131         \$ 120,997         \$ 2,473,302         75%         \$ 811	Total Departmental Expend	\$ 7		\$		\$		\$				-	<u>.</u>	. <u>-</u> s		9,24 4,88
tal Earmarked Funds <u>\$ 3,284,131</u> <u>\$ - \$ 3,284,131</u> <u>\$ 120,997</u> <u>\$ 2,473,302</u> <u>75%</u> <u>\$ - \$ 81</u>	Employer Contributions	_	465,400	_		_	465,400		22,715					Ť		5,76
	tal Earmarked Funds	\$ 3	,284,131	\$		\$	3,284,131	s		35)				_		
pital / Computer Project Carryforward \$ - \$ - \$ - \$ - \$ - \$				_		<u> </u>	-,,,	é	10,337	2,473,3UZ	/5%			5	811	1,65
	pital / Computer Project Carryforward	\$			-	\$		\$	-	<u>s</u> .	0%	_		\$		

# State of South Carolina



# Workers' Compensation Commission

	Gary Cannon SCWCC Executive Director	From:	Sonji Spann Claims Director	Date:	April 1, 2015
Subj:	Claims Department March 2015 Full Commission Rep	ort			

Please find attached information provided to summarize key workflow benchmarks related to the functions of the Claims Department. In addition to the statistical data provided herein, please note the following information.

For the month of March 2015, the Claims Department has:

- 1. Closed 2468 individual case files.
  - Closed 2217(2/2015) Closed 2219 (3/2014)
- 2. Collected \$90, 200 in fine revenue.
  - Collected \$77,100 (2/2015) Collected \$73,100 (3/2014)
- 3. The examiners reviewed 2163 individual case files.
  Reviewed 2228 (2/2015) Reviewed 115 (3/2014)
- 4. Total Fines 434
  Total Fines 378 (2/2015) Total Fines 331 (3/2014)
- 5. Form 18 Fines 418
  - Form 18 Fines 358 (2/2015) Form 18 Fines 300 (3/2014)
- 6. Total Forms Processed 14,271
  - Total Forms Processed 11,440 (2/2015) Forms Processed 13,011 (3/2014)
- 7. Continuing to educate the stakeholders:
  - Emailed to 3 stakeholders a PowerPoint on How to Submit WCC Forms
  - Verbal/ emailed discussions w/ stakeholders that are appealing fines on How to File the Forms.

At the last Business Meeting, Commissioner Taylor inquired about the reduction in the number of fines issued in February 2015 compared to February 2014 (691 in 2014 and 378 in 2015). Please allow me to clarify the reason for the reduction in the fines assessed this year. During the latter part of 2013 and the early part of 2014, staff determined the software program reviewing Form 18s for compliance was inadvertently omitting certain ones. A correction in the software resulted in a spike in the number of Form 18 fines assessed for February 2014. The number of Form 18 fines assessed in February 2015 was back to the normal level.

	Five Year Claims Fine		<b>Collection History</b>	story								
	FY 2011-2012, 2012-201	2, 2012-2010	3, 2013-201	3, 2013-2014 and 2014-2015	2015							
	July	August	Sept	oct O	Nov	Dec	Jan	Feb	March	April	May	June
2011-2012	111,875	103,800	83,300	81,300	85,100	110,700	126,700	120,225	116,915	100,200	61,050	90,450
2012-2013	80,825	69,100	57,075	91,925	64,825	65,950	60,550	79,875	67,000	56,650	47,550	48,500
2013-2014	42,350	21,900	35,050	110,350	57,425	50,900	27,000	38,550	73,100	45,350	52,550	31,200
2014-2015	43,300	42,100	51,650	55,100	44,750	49,900	44,700	77,100	90,200		•	

					CLA	<b>CLAIMS DEPARTMENT REPORT</b>	<b>RTMENT R</b>	EPORT					
					STATISTIC	STATISTICS FOR FISCAL YEAR 2014-2015	CAL YEAF	R 2014-201	5				
						Prepared April 1, 2015	pril 1, 201	2					
Claime Sarvicae Division	-												
	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Total
Forms 15-I	1,241	1,155	1,339	1,242	686	66	1,115	1032	1263				10 373
Forms 15-II/Forms 17	911	873	954	870	717	817	787	622	976				7 684
Forms 16 for PP/Disf	287	272	259	260	231	229	211	241	342				2.332
Forms 18	4,172	4,293	4,421	4,778	3,748	4,243	4,528	4,461	5950				40.594
Forms 20	839	800	885	606	768	708	786	707	987				7.389
Form 50 Claims Only	321	254	293	320	236	245	289	293	399				2.650
Form 61	662	602	802	765	618	791	718	723	735				6.416
Letters of Rep	230	172	183	233	130	145	162	230	265				1.750
Clinchers	803	684	903	973	676	006	942	684	787				7,352
Third Party Settlements	-13	32	21	31	31	31	25	16	59				234
SSA Requests for Info	105	68	02	92	87	72	67	57	20				688
Cases Closed	2,588	2,137	2,509	2,309	1,973	2,167	2,326	2,217	2468				20,694
Cases Reviewed	723	601	886	0//	905	667	1,863	2,228	2163				10,806
Total	12,900	11;943	13,525	13,552	11.109	12.012	13.819	13.668	16.434	C	C	C	118 062

					CLAIMS	DEPARTM	CLAIMS DEPARTMENT REPORT	RT					
					STATISTI	<b>CS FOR FI</b>	STATISTICS FOR FISCAL YEAR 2014 -2015	R 2014 -2(	115				
Fines per Form					Prepared	Prepared March 1, 2							
	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	Mav	anil	Total
Assessed Form 15I	16	49	46	13	20	34	42	÷					237
Assessed Form 15II	5	37	13	8	11	19	17	2	4				
Assessed Form 15S	0	0	0	0	0	0	0	0			-		C
Assessed Form 17	2	80	23	-	Q	12	14	S					73
Assessed Form 18	363	333	386	391	336	377	377	358	418				3339
Assessed Form 19	ŝ	~	2	0	0	0	2	L	2				13
Assessed Denial Letter	9	9	5	4	Q	2	-	0	~				35
Assessed Requests	12	4	ŝ	4	8	2	2	+	-			-	3
Paid Form 15I	\$3,800	\$2,800	\$5,800	\$4,000	\$1,200	1200.00	\$4,600	\$6,600	\$4,600				34600
Paid Form 15II	\$1,000	\$1,200	\$3,200	\$1,200	\$600	\$800	\$2,300	\$3,400					14500
Paid Form 15S	\$0	\$0	\$0	\$0	\$0	\$0	\$	\$0	\$200				200
Paid Form 17	\$400	\$0	\$1,400	\$1,400	\$400	\$1,400	\$1,600	\$1,400	\$1,800				9800
Paid Form 18	\$72,800	\$36,000	\$40,000	\$47,000	\$41,500	\$46,300	\$36,000	\$64,200	\$81,400				465200
Paid Form 19	\$250	\$100	\$50	\$100	\$50	\$0.00	\$0.00	\$200	\$0.00				750
Paid Denial Letter	\$250	\$400	\$1,000	\$600	\$400	\$200.00	\$0.00	\$200	\$400				3450
Paid Request	\$2,400	\$1,600	\$200	\$800	\$600	\$0.00	200	1200	\$1,000				8000
			-					-					

					CLA	<b>CLAIMS DEPARTMENT REPORT</b>	RTMENT I	REPORT					
					STATISTI	STATISTICS FOR FISCAL YEAR 2014-2015	SCAL YEA	R 2014-20	15				
						Prepared .	Prepared April 1, 2015	15					
II. Total Fines Assesed by Claims Department	by Claims Dep	artment											
	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	Mav	June	Total
# Assessed	413	438	478	421	381	446	455			•			3.844
# Rescinded	61	49	51	60	49	34	20	49	83				466
# Reduced	0	0	-	0	0	0	0	-	0				
# Paid	198	205	254	259	234	245	224	368	423				2.410
# Outstanding*	1,430	1,614	1,787	1,889	1,987	2,154	2,335	2,296					17.736
Total Amt. Assessed	\$82,650	\$91,250	\$91,250 \$95,700	\$85,200	\$76,200	\$89,200	\$92,100	5	\$83				774.300
Total Amt. Rescinded	\$12,050	\$9,450	\$9,450 \$10,200	\$12,000	\$9,800	\$6,800							92.700
Total Amt. Reduced	\$0	\$0	\$100	\$0	\$0	\$0	S0						200
Net Assessed													
Total Amt. Paid	\$43,300	\$42,100	\$42,100 \$51,650	\$55,100	\$44,750	\$49,900	\$44,700	\$77,100	\$90,200				498,800
Total Outstanding*	\$332,844	\$372,544 406,294	406,294	\$424	394 \$446,044	\$478,544		\$515,944 \$507,344 \$488,144	\$488,144				3,972,096
				_	CAAG DAA								

### CLAIMS DEPARTMENT - Fine Activity Report March 2015

The number of fines assessed by the Claims Department increased in number to 434 from 378 in March. The number of Claims fines paid increased from 368 in February to 434 in March.

Total fine dollars assessed in March was \$83,600 an increase over prior month \$78,400. Fine revenue received in March was \$90,200 an increase over prior month \$77,100.



### Net Fines Assessed (\$)

	0	25,000	50,000	75,000	100,000	125,000	150,000
July	mmm	mann	Bungun	,,,,,,,,,,,,			
Aug	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	mmm					
Sept	1111111	mmm	mmmm	mmmmm	7,		
Oct	mmm	mmmm	mmmmm	mmm.			
Nov	7111111	mmm	mmmm	mm.	2		
Dec	7111111	mmm	minin	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,			
Jan	1111111	mmm	mmmmm		-		
Feb	1111111	mmin	minni	mmn.			
Mar	mmm	mmm	mmmm	Thuman			
Apr						■ FY 13-14	4 FY 14-15
vlay	-						
Jun			and the second second second		1		



# Claims Department - Fine Activity Repo eport

Fines Assess	sed (#)			Fines Receiv	ed (#)
	FY 13 -14 F	FY 14-15		FY 13-14	FY 14-15
July	193	413	July	162	198
Aug	185	438	Aug	190	205
Sept	377	478	Sept	174	254
Oct	469	421	Oct	459	259
Nov	272	381	Nov	242	234
Dec	204	446	Dec	203	245
Jan	304	455	Jan	138	224
Feb	691	378	Feb	175	368
Mar	331	434	Mar	336	423
Apr	324	0	Apr	219	0
May	396	0	May	214	0
Jun	364	0	Jun	130	0
Total	4,110	3,844	Total	2,642	2,410
Mo Avg	343	427	Mo Avg	220	268

Net Fines.	Assessed (\$)*			Fines Collect	ted (\$)
	FY 13-14	FY 14-15		FY 13-14	FY 14-15
July	40,000	82,650	July	\$42,350	43,300
Aug	39,000	91,250	Aug	\$21,200	42,100
Sept	93,500	95,700	Sept	\$35,050	51,650
Oct	127,250	85,200	Oct	\$110,350	55,100
Nov	69,350	76,200	Nov	\$57,425	44,750
Dec	42,750	89,200	Dec	\$50,900	49,900
Jan	67,200	92,100	Jan	\$27,000	44,700
Feb	143,600	78,400	Feb	\$38,550	77,100
Mar	67,600	83,600	Mar	\$73,100	90,200
Apr	82,700	0	Apr	\$45,350	0
May	86,200	0	May	\$52,550	0
Jun	73,750	0	Jun	\$31,200	0
Total	932,900	774,300	Total	585,025	498,800
Mo Avg	77,742	86,033	Mo Avg	48,752	55,422

\*after reductions and rescinded



FORM 18 FINE ASSESSMENTS





# FORM 18 FINE COLLECTION

In March 2015, the Claims Department received payment on Form 18 Fines resulting in revenue of \$81,400.



FORM 18 FINE ASSESSMENTS YTD Form 18 Fine Assessment is trending at 115% of prior year assessments.





# State of South Carolina

1333 Main Street P.O. Box 1715 Columbia, S.C. 29202-1715



Tel: (803) 737-5700 Fax: (803) 737-5768 www.wcc.sc.gov

# Workers' Compensation Commission

April 8, 2015

- To: Gary M. Cannon Executive Director
- From: Amy A. Bracy Judicial Director

# RE: Monthly Judicial Report for March 2015

Please be advised of the following:

There were ninety-seven (97) Single Commissioner Hearings conducted during the past month, and there were twelve (12) Full Commission hearings held in March.

The Informal Conference system has addressed two hundred sixty-five (265) cases during the last month. The March numbers were up partially due to Mr. Line taking some time off during the month of February and therefore setting extra days in March to accommodate the Informal Conference hearing requests.

There were one hundred nine (109) regulatory mediations scheduled and fifteen (15) requested mediations. The Judicial Department was notified of forty-six (46) matters resolved in mediation, with the receipt of Forms 70. An advisory notice went out to our stakeholders on March 16, 2015 reminding them that the mediator is required to complete and submit a Form 70. They were also advised that for all claims subject to the mediation regulation, a Form 19 will not be processed until the Form 70 is received by the Commission.

# Judicial Department Statisitcal Report Statistics For Fiscal Year 2014-2015

	July	August	Sept	0 U	Nov	Dec	Jan	Feb	March	April	May	June	Totals YTD 2014-2015	Totals YTD 2013-2014
Claimant Pleadings	650	603	596	679	520	565	557	572	646				5,388	5,091
Defense Response to Pleadings	522	526	459	488	423	462	529	418	505				4,332	4,267
Defense Pleadings	284	277	282	267	266	259	301	308	296				2,540	2,596
Motions	127	100	110	117	82	96	92	98	125				947	995
Form 30	35	47	15	22	19	23	14	14	21				210	248
FC Hearings Held	10	15	15	15	15	8	0	27	12				117	141
FC Orders Served	26	6	21	16	2	8	17	12	10				123	183
Single Comm. Hearings Held	105	65	157	108	100	88	95	66	97				881	929
Single Comm. Orders Served	159	77	86	87	92	84	84	91	106				866	993
Consent Orders	205	219	246	270	207	185	311	270	267				2,180	2,021
Adminstrative Orders	62	67	64	49	41	47	47	51	63				491	374
Clincher Conference Requested	88	104	116	145	107	116	101	136	113				1,026	911
Informal Conference Requested	375	393	400	380	347	304	453	355	411				3,418	3,235
Informal Conference Conducted	100	508	294	258	222	180	225	141	265				2,193	2,088
Regulatory Mediations	109	134	105	73	64	17	75	64	109				810	1,160
Requested Mediations	27	25	33	17	18	15	37	13	15				200	121
Ordered Mediations	0	2	0	0	2	0	0	0	0				6	40
Mediation Resolved	94	73	62	77	59	76	92	47	46				626	422
Mediation Impasse	28	30	11	29	20	10	25	14	40				207	169
Mediation Held; Issues Pending	0	0	0	0	m	2	0	0	0				S	3
<b>Claim Settled Prior to Mediation</b>	27	24	23	25	15	15	22	10	17				178	,
Mediation Not Complete in 60 days	4	15	5	10	5	5	6	1	22				76	'

	Γ		12-13	173	215	144	146	138	108	141	133	160	162	107	144	1///1	a con
Pleadings Assigned	2	Richland	13-14	135	141	132	160	112	113	119	106	128	150	153	123	1572	Greenville Anderson Orangeburg Charleston Fforence Spartanburg Richland
	District 7		14-15 1	141	164	124	156	127	146	174	114	140				1286	
		Spartanburg	12-13	99	149	107	115	106	116	121	89	121	103	102	110	1338	
	District 6		13-14	111	119	90	106	79	95	88	93	91	101	100	79	1152	
			14-15	116	104	70	112	80	85	108	111	122				908	
		Florence	12-13	140	153	101	138	139	118	128	114	143	108	80	121	1483	
	District 5		13-14	117	131	137	159	115	108	95	146	130	141	121	110	1510	
			14-15	145	146	126	146	135	119	158	110	118				1203	19 19
	District 4	Charleston	12-13	160	176	144	188	153	126	193	165	134	155	134	163	1891	2014
			13-14	164	170	163	170	163	123	151	157	121	144	169	148	1843	gued
dings.			14-15	140	153	155	143	115	133	163	141	156				1299	s Assi
Plea	District 3	Orangeburg	12-13	124	126	101	120	125	142	811	115	107	107	78	121	1384	eadings Assigned 2014-15
			13-14	121	121	97	128	115	102	100	98	107	100	124	95	1308	<b>D</b>
			14-15	119	120	105	115	93	108	120	92	132				1004	
			12-13	89	100	100	97	66	80	106	98	90	73	67	80	1079	
	t 2		13-14	96	71	80	84	67	63	56	98	76	69	97	79	966	
	District 2	Anderson	14-15	92	96	84	78	56	86	80	86	91				749	
			12-13	94	133	95	118	111	74	111	106	104	122	67	98	1233	
	t 1	ille	13-14	119	121	102	124	115	78	92	93	101	98	88	81	1212	
	District 1	Greenville	14-15	103	86	105	83	80	66	109	98	112				875	
				յսլ	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Totals	o G € € & G G G G G G G G G

Jun

May

Apr

Mar

Feb

Jan

Dec

Nov

Oct

Sep

Aug

Inf



cted		33.0%	288.6%	78.2%	163.3%	70.7%	101.1%	102.3%	306.5%	83.6%	0.0%	0.0%	0.0%			105.0%
Informal Conf. Conducted	14-15	100	508	294	258	222	180	225	141	265				2193	14-15	2193
Informal C	13-14	303	176	376	158	314	178	220	46	317	136	195	326	2745	13-14	2088
		Jul	Aug	Sep	Oct	Νον	Dec	Jan	Feb	Mar	Apr	May	Jun	Total		Q-Т-Ү











# State of South Carolina

1333 Main Street, 5<sup>th</sup> Floor P.O. Box 1715 Columbia, S.C. 29202-1715



TEL: (803) 737-5700 www.wcc.sc.gov

Workers' Compensation Commission

Executive Director's Report Gary M. Cannon

April 17, 2015

# Debit Card Ad Hoc Advisory Committee

The Debit Card Ad Hoc Advisory Committee met on Wednesday, April 1, 2015 at 1:30 p.m. in the First Floor Conference Room.

# FY 2015-16 Budget

The FY 2015-16 Budget was presented to the Senate Transportation and Regulatory Committee on March 19, 2015.

# **Personnel Recruitment**

# Administrative Specialist II (Receptionist)

245 individuals submitted applications for the Administrative Specialist II (Receptionist) position in the Insurance, Medical and Administration Services Department. Four candidates were scheduled to be interviewed on March 20. One candidate withdrew application. Anita East was selected for the position. She began employment with the Commission on April 13.

# S.C. Treasurer's Office Unclaimed Funds

The Executive Director received a letter from an individual notifying the Commission of unclaimed funds due the Commission being held by the State Treasurer's Office. Upon filing a request for the unclaimed funds with the Treasurer's Office, the Commission received a check in the amount of \$15,221.51 on April 1, 2015.

# **Employee Meetings**

The Executive Director met with the Department Heads on March 23, 2015. The next All Employee meeting is Thursday, April 23, 2015 at 10:00 a.m.

# **Other Meetings/Activities**

The Executive Director participated in the following meetings/activities:

- Worked with IMAS Director on proposed revisions to the Medical Fee Schedule
- Worked with Judicial Director and General Counsel on the Judicial Conference Agenda
- Attended IAIABC Board of Directors and Forum meeting April 13-16 in Myrtle Beach

# **Constituent / Public Information Services**

For the period March 11, 2015 through April 15, 2015 the Executive Director's Office and the General Counsel's office had 583 contacts with various system constituents and stakeholders. The contacts included telephone communications; electronic and personal contacts with claimants or constituents, state agencies, federal agencies, attorneys, service providers, business partners; and letters with congressional offices.

# SCWCC Stakeholder Electronic Distribution List

For the period March 11, 2015 through April 15, 2015, we added six individual to the Commission's stakeholder distribution list. A total of 525 individuals currently receive notifications from the Commission.

# SC Vocational Rehabilitation Department (SCVRD)

SCVRD notified the Commission Mr. Jordon Fosque has been assigned as liaison to the Commission. He replaces Chuck Hamden. The SCVRD monthly report was not available at publication time.

# State of South Carolina



# Workers' Compensation Commission

То:	Gary Cannon SCWCC Executive Director	From:	Grant Duffield IMAS Director	Date:	14 – April – 2015						
CC:											
Subj:	Proposed 2015 Medical Services Provider Manual										

Medical service fees represent slightly less than 50% of the cost of Workers' Compensation benefits in South Carolina. The SCWCC regulates medical benefit costs through four separate medical fee reimbursement programs (fee schedules). The Commission's Medical Services Provider Manual represents the fee schedule that governs out-patient medical services for Workers' Compensation in SC. The current version of the MSPM was adopted by the Commission in 2010. Although the Commission's stated intent was to conduct annual reviews/revisions to the MSPM following 2010, changes within the legislative environment precluded the Commission from implementing such revisions.

In August of 2014, the Commission gave its approval to staff to conduct a MSPM revision study using the most recent medical cost data available. Attached, please find the summary findings of this study. Based on these findings, staff recommends that the Commission maintain the current fifty dollar (\$50) conversion factor and adopt the revisions to the Medical Services Provider Manual as described within the attached. By so doing, the MSPM will be updated to reflect current CPT coding standards and thus improve the Commission's service to injured workers and other stakeholders. Staff further recommends that the proposed revisions become effective July 1, 2015.

Please note that staff is currently reviewing the guidance policy text of the 2010 MSPM. In certain areas, it is likely that modifications to the 2010 guidance language will need to be modified to reflect current medical standards and practices. Staff anticipates presenting these text edits to the Commission in the coming weeks for review and approval.



January 21, 2015

Grant W. Duffield Insurance and Medical Services Director South Carolina Workers' Compensation Commission

Dear Grant,

At the request of the State of South Carolina, Workers' Compensation Commission, OptumInsight performed an analysis to update and compare the current fee schedule to a proposed fee schedule using 2015 RBRVS and Optum Essential RBRVS gapfills. The National Council on Compensation Insurance, Inc. (NCCI) provided summary bill information for calendar year 2013 for the state of South Carolina for services corresponding to the current professional fee schedule. The NCCI data was used to determine the number of occurrences per procedure code to develop a fee schedule neutral conversion factor.

The following bullets outline several validation steps made with the NCCI data.

- Original data contained ~ 5 million occurrences (units) (includes CPT, HCPCS and Anesthesia records)
- Anesthesia data contained ~ 1.9 million occurrences (units/minutes), this data has been separated from the other CPT and HCPCS codes
- Records that contained units or charges less than or equal to zero were excluded from the database
- Records containing modifiers that could duplicate occurrences were removed from the database (i.e., assistant surgeon modifiers 80-82, AS)
- Records with invalid procedure codes or modifiers were removed from the database
- Records with invalid or improper procedure code/modifier combinations were removed from the database

# Project

Upon receipt and validation of the South Carolina Workers' Compensation NCCI data

1. Optum provided an analysis of the 2010 Medical Services Provider fee schedule to a proposed 2015 fee schedule using 2015 RBRVS and Optum's Essential RBRVS gapfills with a conversion factor \$50 and a +/- 9.5% increase or decrease cap on fee value changes.

2. Optum ran an analysis to calculate a conversion factor to meet cost neutrality goals. The analysis indicated that a fee schedule neutral conversion factor is \$50.2257.

3. Per direction of the state, Optum provided a pre-draft fee schedule of the data using the 2015 RBRVS, Optum Essential RBRVS gapfills and a conversion factor of \$50 with a cap of +/- 9.5% increase or decrease. Once the draft is approved, Optum will create a final fee schedule deliverable that will include: fees, professional and technical components, CMS follow-up days and CMS assistant surgery indicators.

CATEGORY	OCCURRENCES	TOTAL RV UNITS	CURRENT FS \$\$	PROPOSED FS \$\$ 50.00 CF w/ CAPS	% diff FS \$\$ Proposed FS \$\$
					i toposeu i o 44
HCP	1,017,094	185,942	9,948,628	9,686,305	-2.64%
LAB	85,524	32,810	1,331,099	1,455,728	9 36%
MED	768,314	650,770	30,980,405	32,065,065	3.50%
RAD	80,709	127,612	7,837,331	7,318,644	-6.62%
SUR	65,863	525,100	26,803,384	26,484,210	-1.19%
E&M	235, 137	551,899	27,273,950	27,593,939	1.17%
Grand Total	2,252,641	2,074,134	104,174,797	104,603,890	0.41%
		Budget Neutral CF	50.2257		
Occurrences w	here RBRVS valued	FS not (mostly new c	odes since 201	0 ~ 400,000) oc/modifier combination dif	

### Summary

Based on the validated NCCI data, the fee schedule neutral conversion factor using 2015 RBRVS with Optum Essential RBRVS gapfills is \$50.2257. Using the occurrences, conversion factor of \$50, a cap on the current fee schedule of +/- 9.5% increase or decrease and comparing where the procedure code/modifiers exist in both the current and proposed fee schedule, the total dollars expended increases by .41% from the current fee schedule. Codes with fees that fell within the +/- 9.5% cap were updated accordingly per the 2015 relative value and \$50 conversion factor.

There are some occurrences and dollars from the NCCI data that consist of new codes since 2010 that will now be valued for 2015 by using the corresponding 2015 relative value and a \$50 conversion factor. Also, there were occurrences and dollars from the NCCI data that are no longer valid procedure codes.

Sincerely,

Carla Gee VP – Workers' Compensation Solutions