

AGENDA

SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION

1333 Main Street, 5th Floor
Columbia, South Carolina 29201

August 27, 2018 – 10:30 a.m.

Commission Hearing Room A

This meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act.

1. CALL TO ORDER *CHAIRMAN BECK*
2. APPROVAL OF AGENDA OF BUSINESS MEETING *CHAIRMAN BECK*
OF August 27, 2018
3. APPROVAL OF MINUTES OF THE BUSINESS MEETING *CHAIRMAN BECK*
OF July 16, 2018 (Tab 1)
4. GENERAL ANNOUNCEMENTS *MR. CANNON*
5. APPLICATIONS FOR APPROVAL TO SELF-INSURE (Tab 2) *MR. BERTHELETTE*
6. DEPARTMENT DIRECTORS' REPORTS *MS. STUART*
Human Resources (Tab 3) *MS. SPRANG*
Information Services (Tab 4) *MR. DUCOTE*
Insurance and Medical Services (Tab 5) *MS. SPANN*
Claims (Tab 6) *MS. BRACY*
Judicial (Tab 7)
7. Vocational Rehabilitation (Tab 8) *MS. DRAWDY*
8. EXECUTIVE DIRECTOR'S REPORT (Tab9) *MR. CANNON*
Administration – Financial Report (Tab 10) *Mr. Cannon*
9. OLD BUSINESS *CHAIRMAN BECK*
10. NEW BUSINESS *CHAIRMAN BECK*
A. Approval of 2019 Commission Calendar (Tab 11)
11. ADJOURNMENT *CHAIRMAN BECK*

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THE
SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION
BUSINESS MEETING
July 16, 2018

A Business Meeting of the South Carolina Workers' Compensation Commission was held in Hearing Room A of the Workers' Compensation Commission on Monday, June 18 at 10:30 a.m. The meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act. The following Commissioners were present:

T. SCOTT BECK, CHAIRMAN
SUSAN S. BARDEN, VICE CHAIR
R. MICHAEL CAMPBELL, II, COMMISSIONER
MELODY L. JAMES, COMMISSIONER
GENE MCCASKILL, COMMISSIONER
AISHA TAYLOR, COMMISSIONER
AVERY B. WILKERSON, JR., COMMISSIONER

Present also were: Gary Cannon, Executive Director; Bryan Berthelette, Self-Insurance Director; Amy Bracy, Judicial Director; Keith Roberts, General Counsel Kim Falls, Business Analyst; Sonji Spann, Claims Director; Sandee Sprang, IT Director; Alexa Stuart, HR Manager, Ivey Drawdy, Vocational Rehabilitation was also present.

Chairman Beck called the meeting to order at 10:32 a.m.

AGENDA

Commissioner Barden moved that the agenda be approved. Commissioner McCaskill seconded the motion, and the motion was approved.

APPROVAL OF MINUTES – BUSINESS MEETING OF June 18, 2018

Commissioner Barden moved that the minutes of the Business Meeting of June 18, 2018, be approved. Commissioner James seconded the motion, and the motion was approved.

GENERAL ANNOUNCEMENTS

There were no general announcements.

APPLICATIONS FOR APPROVAL TO SELF-INSURE

Self-insurance applications were presented by Bryan Berthelette, Self-Insurance Director. **Twenty-three (23)** prospective members of **four (4)** funds was presented to the Commission for approval. The applications were:

Palmetto Timber Fund
A.S. Harris & Son Inc.

S.C. Municipal Trust Fund
City of Lake City

McDonald's SIF
Kenli Enterprise, LLC d/b/a McDonald's Restaurants

S.C. Homebuilder SIF

19-2 Enterprises LLC
All Quality Masonry LLC
Custom Architectural Solutions LLC
Eclipse Contracting LLC
Essential Homes & Development LLC
Freedom Property Services LLC
Javier Neri Montiel Electric
J Moro Construction & Platinum Custom Homes Inc.
JR Garcia Rebar LLC
Kelley Grounds Maintenance Inc.
Larry King Carpentry Inc.
Lumos Group LLC
Mazs Concrete LLC
McKinnon Construction
Palmetto Renovations
Phifer Contracting Services LLC
RBK Enterprises LLC
Southern Peak Energy LLC
The Brickmaster LLC
Wysong Glass of Charleston

After examination of the applications, it was determined that each complied with the Commission's requirements and each was recommended for approval. Commissioner Wilkerson made the motion to approve the applications to self-insure, and Commissioner Barden seconded the motion. The motion was unanimously approved.

DEPARTMENT DIRECTORS' REPORTS

The Department Directors presented their reports which were also submitted to the Commission in written form.

Human Resources

Alexa Stuart presented the Human Resources report. Ms. Stuart pointed out the following highlights from the report:

- In June, there was one new hire.
- Two employees retired.
- Analyst position- 47 candidates, and we have offered position and new employee will begin on July 17, 2018.
- There were 6 transactions for benefits, 10 SCEIS time transaction issues and 2 Payroll related inquiries.
- Met with Executive Director and managers about various employee related issues.
- Early Independence Day festivities with red, white and blue contest and provided an appropriately decorated treat to all employees.
- 5 CRBE issues
- Construction on offices in complete, however, CBRE still need to have their electrician finish rewiring the offices.

Information Technology Department

Sandee Sprang presented the Information Services Department's report. Ms. Sprang pointed out the following highlights from the report.

- EDI- No issues this month.
- The IT team continues to work on the data transmission and processing of DEW data. Liz completed the x-file programming. Kim completed the year-end reporting.

- Jason worked with DTO to deploy all new configuration files for OnBase. He also upgraded all laptops with the most current version of the Endpoint Security application.
- Time to update the Information Security and Data Collection survey and IT management data collection.
- The conversion of all cartridges is complete, and Kim is working with DTO to build an import process for the images.
- The Statement of Work for the development project was submitted and approved through the Materials Management Office and it has been published through the Small Application Development contract.

Chairman Beck inquired about the bidding process.

Insurance and Medical Services Department

Mr. Ducote presented the Insurance and Medical Services Department's report. Mr. Ducote pointed out the following highlights from the report:

- In June, the Compliance Division compelled 43 employers to come into compliance with the Act, and collected over \$115,350 in non-compliance penalties. Fiscal year ended with a little over 1,500,000.00 in fines collected.
- Additionally, 17 carries resolved their issues, resulting in \$7,200 in fine resolutions.
- Fiscal year ended at a little over 109,373.00.
- Coverage collected over \$15,750, in fines. 2,081 new claims were established.
- The Self- Insurance Division collected over \$51,874 in self-insurance tax.
- Mr. Ducote and Mr. Cannon continue to work on their outreach program. Met with Margaret Wallace of the SC Broadcasting Association to discuss option to do Public Service Announcements for the Commission.

Claims Department

Sonji Spann presented the Claims Department's report. She reported the following for the month of June:

- Claims processed 15,393 items during the month of June. This reflects a 1% decrease compared to the previous month.
- Claims closed 2,429 files and reviewed 3,393 files, which was an increase of 61 and number of cases reviewed decrease by 98.
- Fine Revenue collected during the month of June was \$39,200, an increase of \$4,500 in comparison to last month.
- Claims Department assessed 295 fines, an increase of 25 from the previous month.
- Of the fines assessed, 219 were for the Form 18.
- Received 1,796 Form 18s via SROI/EDI.
- Received 1,630 Form 18s via email.
- Received 481 Form 18s via USP.
- Received 837 Form 61s; approved 835 Form 61s.
- Received 2 Third Party Settlements and approved 2.

Judicial Department

Amy Bracy presented the Judicial Department's report. Ms. Bracy reported the following for the month of June 2018:

Judicial Department

- 1012 requests for Hearings
- 127 Motions
- 145 Clincher Conference requests sent to Jurisdictional Commissioners

Commissioners

- 84 Single Commissioner Hearings conducted
- 28 pre-hearing conferences held
- 6 Full Commission Hearings conducted
- 55 Orders served at single Commissioner level; 68 of those were Decision and Orders that resulted from hearings that went on record; 184 of those were Motion Orders ruled upon by Commissioners

Informal Conference

- 255 informal conferences conducted

Mediation

- 57 regulatory mediations scheduled
- 56 requested mediations
- 58 matters resolved in mediation with the receipt of Forms 70

Appeals to SC Court of Appeals

- In June the Judicial Department received 7 Notice of Intent to Appeal.

Ms. Bracy wanted to note that the new analyst would be starting on July 17, 2018. Ms. Bracy gave kudos to Tracy Riddle and Amanda Young for all of their effort and extra work to cover the work flow during the time while the department was not fully staffed.

VOCATIONAL REHABILITATION

Gary Cannon presented the Vocation Rehabilitation report in Ms. Drawdy's absence. Mr. Cannon pointed out the following highlights from the report:

- 42 letters mailed
 - 5 responses
 - 1 application taken
 - 2 emailed for appointment requests
 - 1 meeting-not approved for services
 - 9 letters returned

EXECUTIVE DIRECTOR'S REPORT

Gary Cannon, Executive Director, presented his report which was also submitted to the Commission in written form. He pointed out the following highlights from the report:

- The Commission's FY18-19 budget was approved by the General Assembly. Included in that approval was increase the filing fee from \$25 to \$50 for settlements, motions and hearings. We anticipate this will increase our revenue by \$600,000 a year. \$600,000 was also approved in earmark funds specifically for the IT Legacy Modernization Project.
- Noticed will go out today (July 16, 2018) that the increase will take effect on August 1, 2018.
- Governor, Henry McMaster has signed the SC Pregnancy Accommodation Act. It requires the Agency to notify employees of their rights to be free of discrimination on the basis of pregnancy, childbirth or related medical conditions. We have amended our Administrative Policy and Procedures to include the language.
- We transferred \$2,359,447 to the General Fund from the Self-Insurance Taxes. Pursuant to §42-5-190.
- Completion of the Security System will be completed on Friday, July 19, 2018. panic buttons and strobe lights will be installed.

Commissioner McCaskill inquired about signs being installed once the new tenant takes occupancy on the 5th floor.

ADMINISTRATION – FINANCIAL REPORT

Mr. Cannon reported the benchmark for period ending July 31, 2018 is 100%. The General Fund expenditure to date is 88%. The Earmarked Fund expenditure to date is 74%. The budgeted operating revenues received is 121% and the budgeted Self-Insurance Tax funds received is 98%. The Earmarked Fund Balance has a net income/expenditures of \$1,198,388.

OLD BUSINESS

No old business

NEW BUSINESS

No new business

ADJOURNMENT

Commissioner Barden made the motion to adjourn. Commissioner McCaskill seconded the motion, and the motion was approved.

The July 16, 2018, meeting of the South Carolina Workers' Compensation Commission adjourned at 10:49 a.m.

Reported August 22, 2018
Amy Proveaux
Office of the Executive Director

<p style="text-align: center;">SCWCC Human Resources Monthly Report July 2018</p>

STAFFING

In July, the Commission had 53 FTEs, 1 part-time employee and 1 part-time temporary employee.

- **New Hires:** One
- **Separations:** None
- **Retirements:** None
- **Leaves:** One

Recruitment:

- No open positions.

BENEFITS

- Performed seven (7) transactions related to benefits.
- Had onsite visit from representatives of Washington National Insurance.
- Followed up with PEBA on an outstanding refund issue.

EMPLOYEE RELATIONS

- Met with Executive Director and managers about various employee related issues.
- Responded to three (3) employees about EPMS policy.

MEETINGS

- Attended the State HR Quarterly Advisory Meeting.

ADMINISTRATIVE

- Sent twenty-one (21) "All Agency" emails out on various topics such as SCEIS, benefits, safety, security, and other miscellaneous items.
- Performed nine (9) SCEIS time related transactions and six (6) payroll related transactions.
- Began updating EPMS templates for all employees so that reviews can be completed by mid-October.
- Updated EEOC policy to include the new provisions under the Pregnancy Accommodations Act. Posted and distributed the information to all employees.
- Arranged for free Excel training for one (1) employee.

FISCAL RESPONSIBILITIES

- Processed/approved five (5) travel expense reports.

FACILITIES

- Notified CBRE of eleven (11) building issues.
- Handled four (4) parking transactions with ParkSimple.

TRAINING

- Hosted a SCEIS My SC Central meeting providing employees with a look at the upcoming SCEIS website. My SC Central will replace My SC Employee.

State of South Carolina

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Workers' Compensation Commission

To: Gary Cannon
SCWCC Executive Director
From: Sandee Sprang, IT Director
Date: August 22, 2018
Subject: IT Department July 2018 Full Commission Report

This report summarizes the activities and accomplishments of departmental projects and initiatives for the IT department during July 2018.

I. Systems Operations, Maintenance and Support

EDI

The IT department continues support for EDI trading partners to research and resolve EDI transaction data and image processing errors. We also continue our work with the IAIABC EDI Claims Workgroup, reviewing and recommending standards changes.

Progress

Several modifications were required to implement filing fee increase. These were completed and moved into production the first of August. Also, IT provided support to assist with invoice issues, attorney representation changes and new status code requests.

Reporting and Standardization

The IT team continues to work on the data transmission and processing of DEW data. Liz completed the testing of x-file program, deployed the updates and verified it was working successfully. Kim analyzed the slight discrepancies the year-end reporting and provided documentation to assist with the development of the metrics for the new system. Additionally several new report requests were received and completed.

Systems Support

Jason continues to roll out the Office 2016 updates throughout the agency. He is also introducing the Windows 10 operating to laptops which require servicing or re-imaging.

OnBase

Kim continues to work with DTO on refining Groups to simplify security and rights. During July, all iPads were upgraded to the version 17 client.

Security System

The security system is fully implemented and all functions are working. Please let us know if you encounter any issues.

II. Projects, Enhancements and Development

Hardware Upgrades

Jason is gathering the specifications and costs of a number of equipment items to purchase. These include 2 new projectors, some additional memory for Windows 10 testing, new ipads/cases and desktop scanners. In the next several months we will also have to purchase the latest version of Adobe because our current version is no longer supported.

Microfilm Conversion

The conversion of all cartridges is complete, and Kim is working with DTO to build an import process for the images.

Legacy Modernization

The contract to develop our new Claims Management System was awarded to Intellectual Capital per the Small Applications Development contract. The project officially began on July 30th and is expected to be completed in October of 2019. The team consists of 7 ICap staff, including a well-known former employee, Amanda Underhill. An internal stakeholder team was established consisting of 8 WCC employees who will be responsible for bi-weekly review meetings and keeping their respective departments informed of all the project developments. Liz is serving as the primary business analyst on the team and she will be dedicated exclusively to the project for its entirety. Kim is handling some of the administrative scheduling tasks and research for the project team. Teams of external stakeholders are being formed and will be assembled for focus groups to provide input on the project design. The team will be presenting system features and concepts at the CAME conference and at the SCWCEA conference.

HelpDesk Software

Jason and Kim began the evaluation of HelpDesk software applications. The system will provide many benefits. It will allow the IT team to build some standardization for end users in the reporting of problems. This, in turn, will allow us to streamline support operations, build a knowledgebase of issues and resolutions as well as provide metrics on the number, type and time required for support calls. All of which will be increasingly more important as we toward the implementation of a new claims management system.

III. Trainings and Meetings

Sandee attended several Department of Administration meetings. Kim attended the new website training meetings. Liz continues her Capella University IT courses.

State of South Carolina



Workers' Compensation Commission

To: Mr. Gary Cannon
SCWCC Executive Director

From: Wayne Ducote, Jr.
IMS Director

Date: 23-Aug-18

Subj: Insurance and Medical Services Department
June 2018 Full Commission Report

Please find attached information provided to summarize the status and workflow of initiatives currently underway within the Insurance and Medical Services (IMS) Department.

In addition to the statistical data provided, please be advised of the following:

- | | |
|---------------------|---|
| Compliance Division | <ol style="list-style-type: none">1. Reviewing revenue metrics / projections.2. Working with staff to review workflow processes and additional training opportunities.3. Continuing outreach opportunities with stakeholders. |
| Coverage Division | <ol style="list-style-type: none">1. Working with staff to review workflow processes and explore opportunities to enhance service provision.2. Lapse in Coverage: 58 new registrants; 0 notifications sent. |
| Medical Services | <ol style="list-style-type: none">1. Working with Medical Bill Reviewers on certification renewals. |

While this summary is in no way all-inclusive, it may serve to assist you and our Commissioners in understanding the key initiatives underway in the IMS Department and provide measures by which the Department's effectiveness can be gauged. IMS welcomes any guidance that you and/or our Commissioners can provide concerning our performance and direction.

Employer Rule to Show Cause Hearings and Compliance Activity

The Compliance Division docketed **8** new RTSC cases and **34** total RTSC cases in the month of July. And, compelled **24** South Carolina employers to come into compliance with the Act.

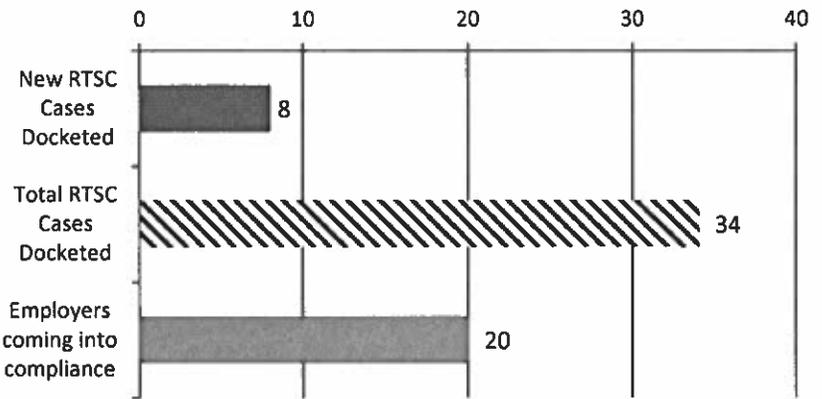
Employers Obtaining Coverage

Year to date, the Compliance Division has compelled **24** South Carolina employers to come into compliance with the Act. In so doing, approximately **221** previously uninsured workers are now properly covered.

Penalties Waived

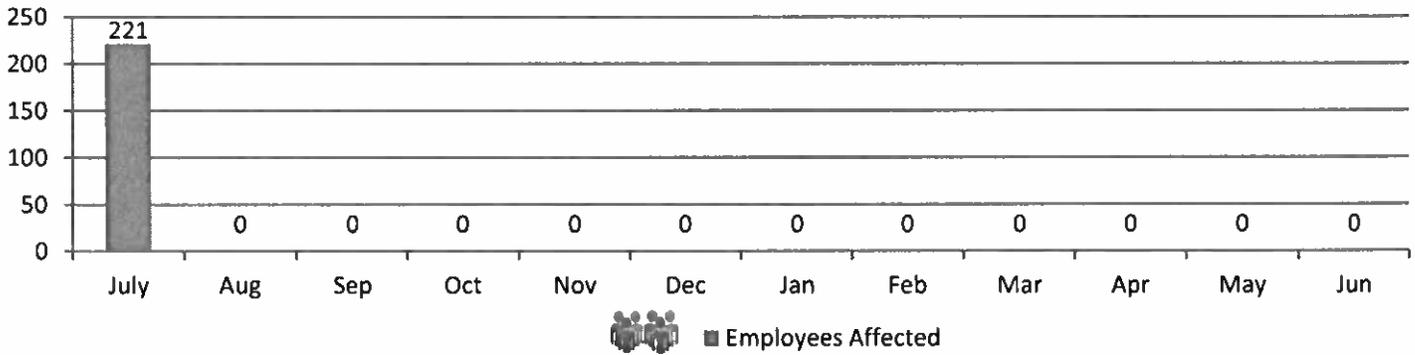
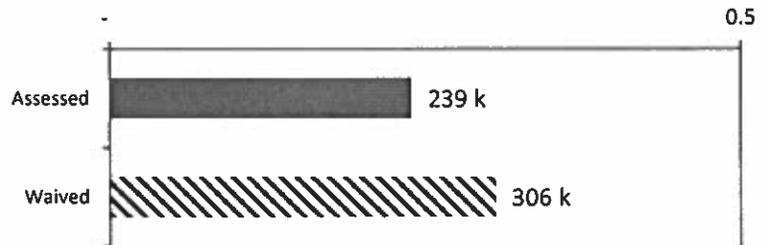
Although the Division has assessed \$239 k in fines this fiscal year, 128% of those fines (\$306 k) have been waived or rescinded as employers have either obtained insurance coverage or were found not to be subject to the Act.

RTSC and Compliance Activity



Fines and Penalties

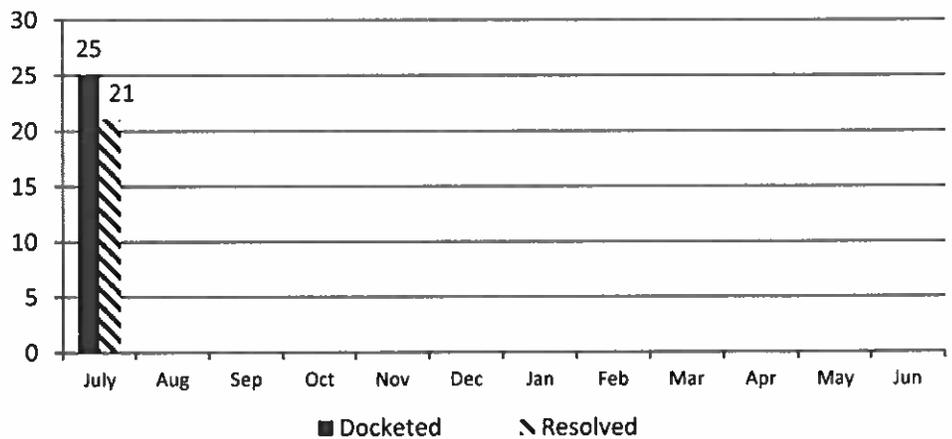
Millions



Carrier Rule to Show Cause Hearings

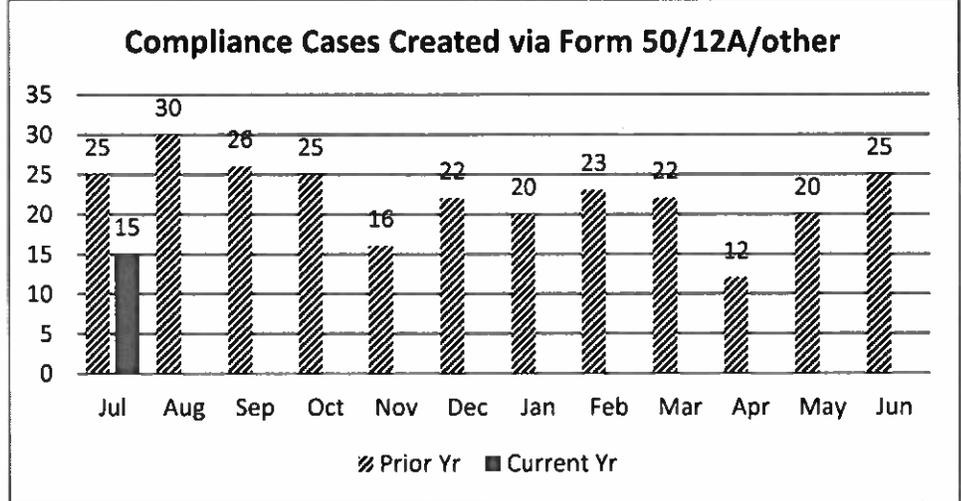
The Compliance Division manages the Rule to Show Cause process involving the recovery of outstanding carrier fines and penalties. In the month of July 2018, 25 carrier RTSC cases were docketed; 21 cases for a total of \$8,900 were resolved.

Year to date, a total of 25 carrier RTSC cases have been docketed, 21 cases for a total of \$8,900 have been resolved.



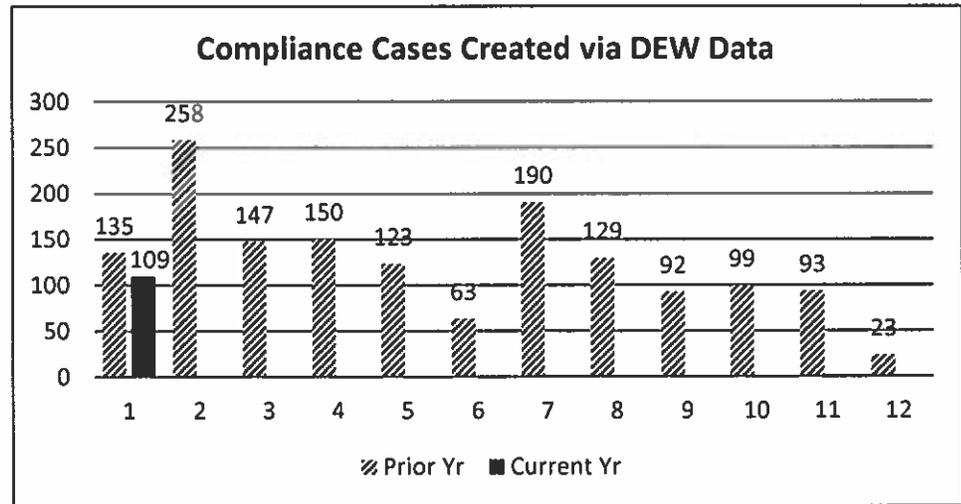
In July 2018, 15 compliance files were created from the combined filings of Form 50's, 12A's, and stakeholder reporting involving uninsured employers.

YTD vs. Prior Year total (266): 6%
 July 2018 to July 2017: 60%
 Current Yr End trend: 68% of 2017-2018
 YTD 2017-2018 v. YTD 2016-2017: 60%



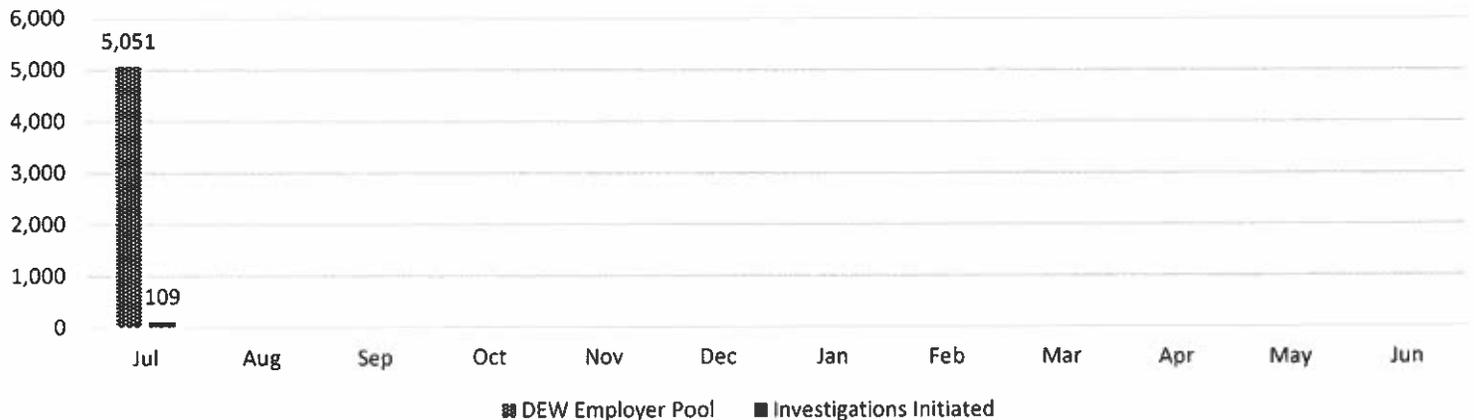
In July 2018, 109 compliance files were created from the DEW data process.

YTD vs. Prior Year total (1,502): 7%
 July 2018 to July 2017: 81%
 Current Yr End trend: 87% of 2017-2018
 YTD 2018-2019 v. YTD 2017-2018: 81%



The DEW Data Pool is determined by the quarterly data dump the Commission receives from DEW. The Pool is the total number of potential, non-compliant employers who report wages to DEW with at least 4 employees and who's FEIN does not match with any coverage records in the Commission's coverage database. The Investigations Initiated is the actual number of compliance investigations opened from the DEW Data Pool.

DEW Data Pool vs. Investigations Initiated



IMS COMPLIANCE DIVISION

Carryover Caseload:

The Compliance Division closed July 2018 with 369 cases active, compared to an active caseload of 171 at the close of July 2017.

Cases Resolved:

For the month of July 2018, Compliance Division staff closed-out 213 cases.

Compliance Fines:

In July 2018, the Compliance Division collected \$67,987 in fines and penalties. Year to Date, the Compliance Division has collected \$67,987 in fines and penalties.

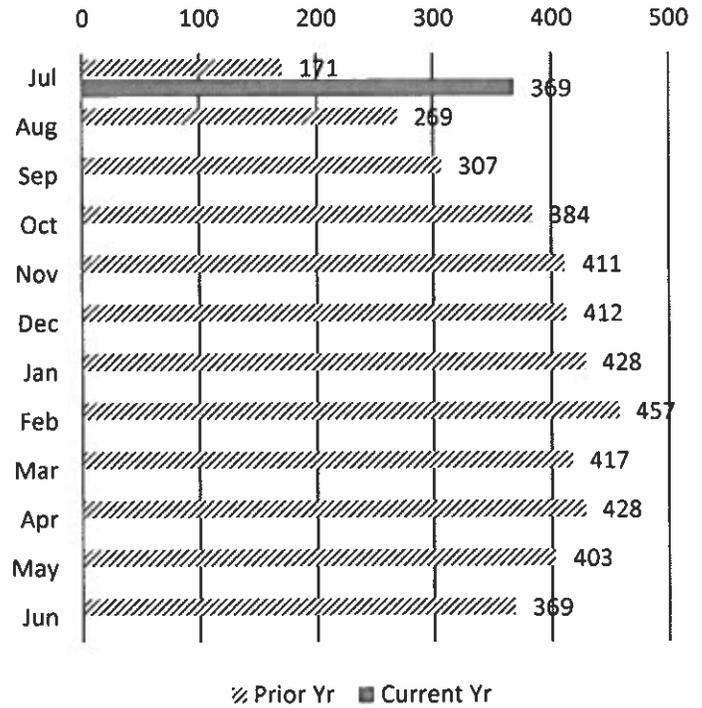
Year to Date vs Prior Year Total (\$1,507,751): 5%

July 2017 vs. July 2018: 99%

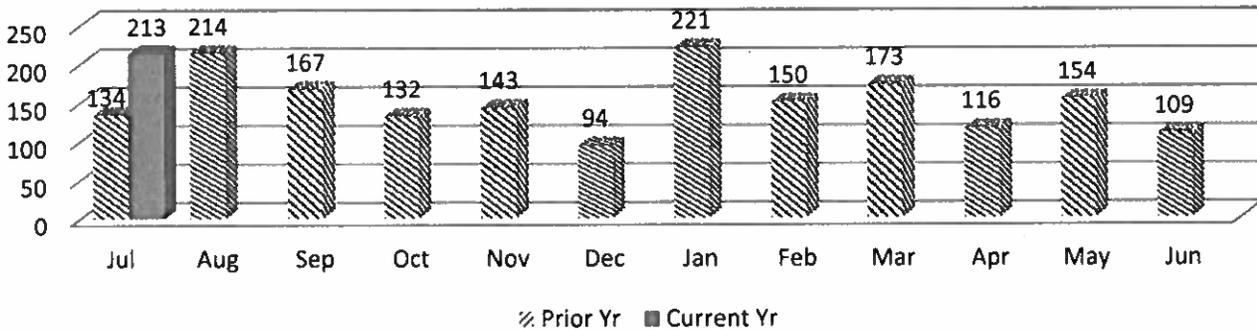
Current Year End trend is 54% of 2017-2018

YTD 2018-19 (July - July) vs YTD 2017-2018: 99%

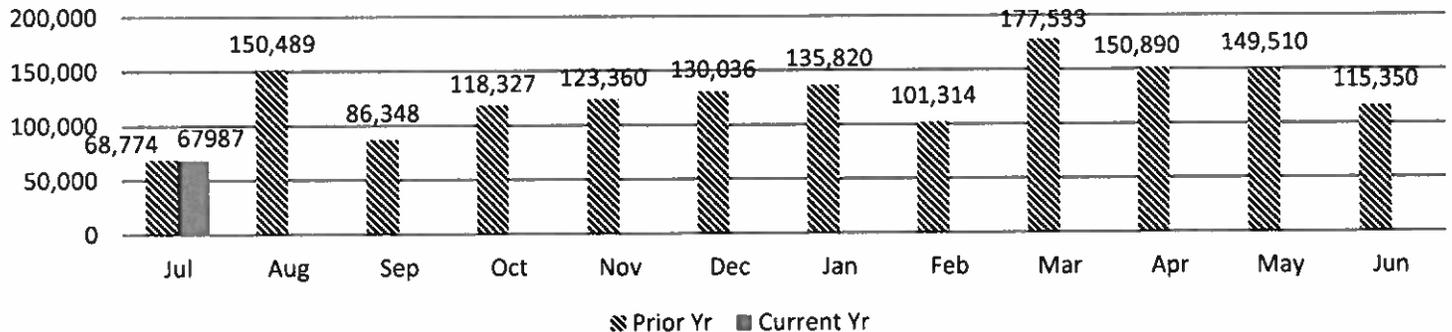
Caseload Pending v. Prior Year



Cases Resolved v. Prior Year



Compliance Fines Collected v. Prior Year

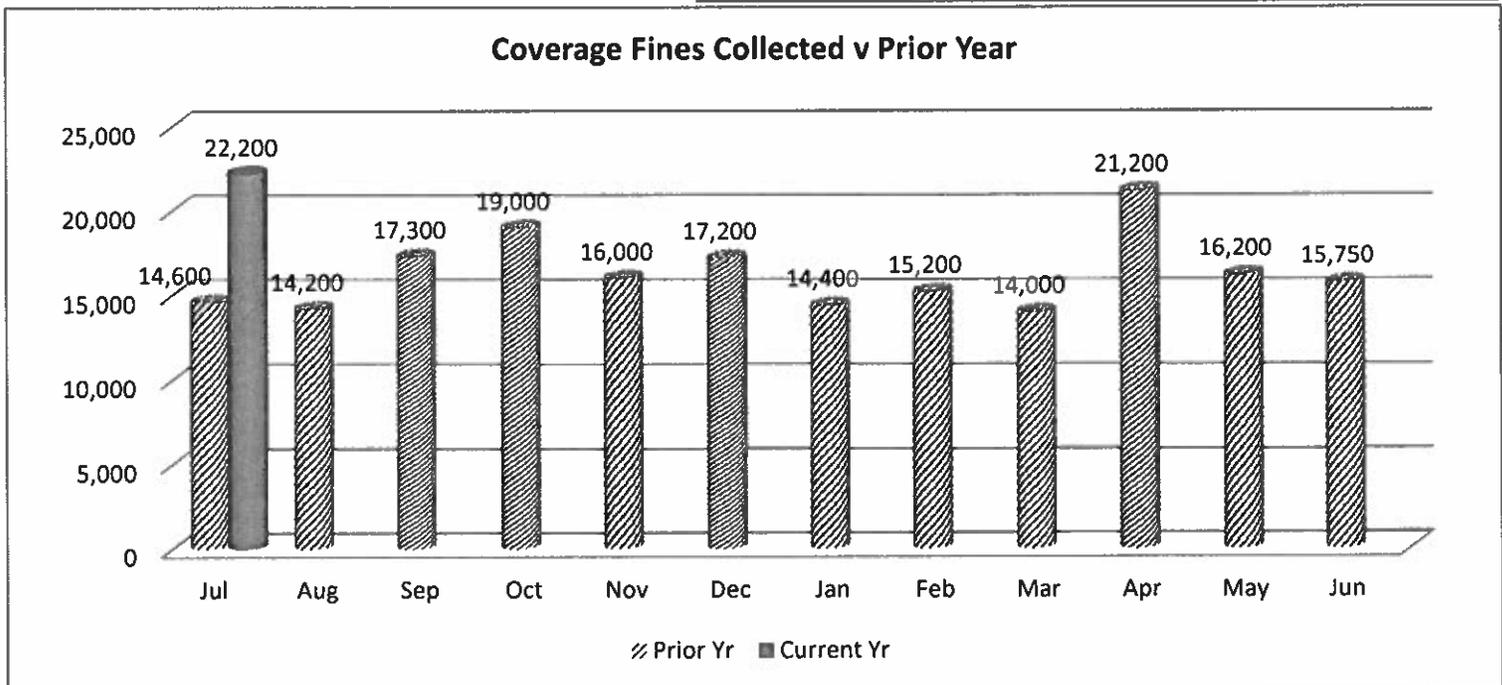
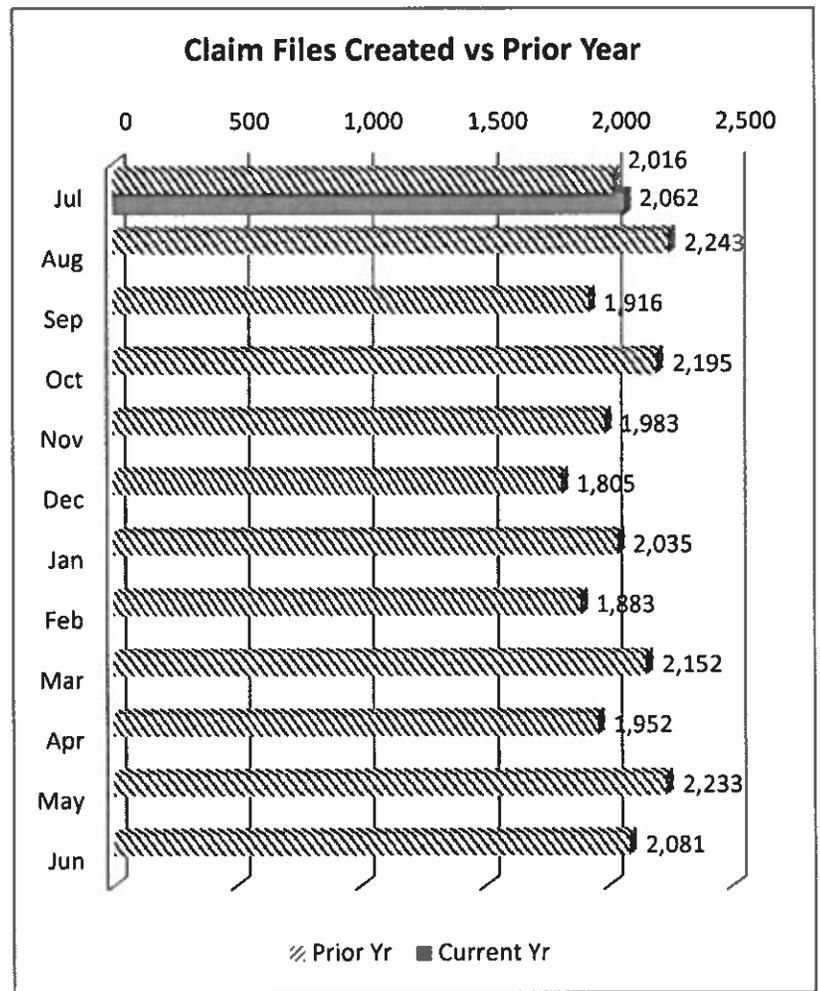


WCC Claim Files:

In July 2018, the Coverage Division received a total of 2,062 WCC Claim files. Of these, 1,736 were created through proper carrier filing of a 12A, and 326 were generated as a result of a Form 50 claim filing. Year to Date 2,062 Claim files have been created which is 8% of claim file volume prior year (24,494).

Coverage Fines:

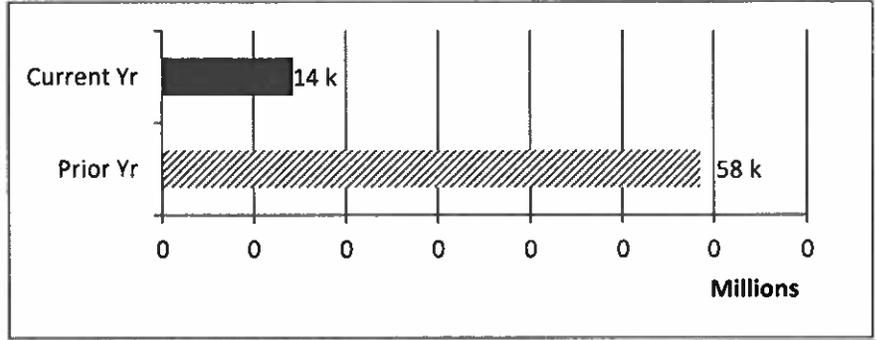
The Coverage Division collected \$22,200 in fine revenue in July 2018, as compared to \$14,600 in Coverage fines/penalties accrued during July 2017. Year on Year, Coverage fines are at 11% of collections for prior year.



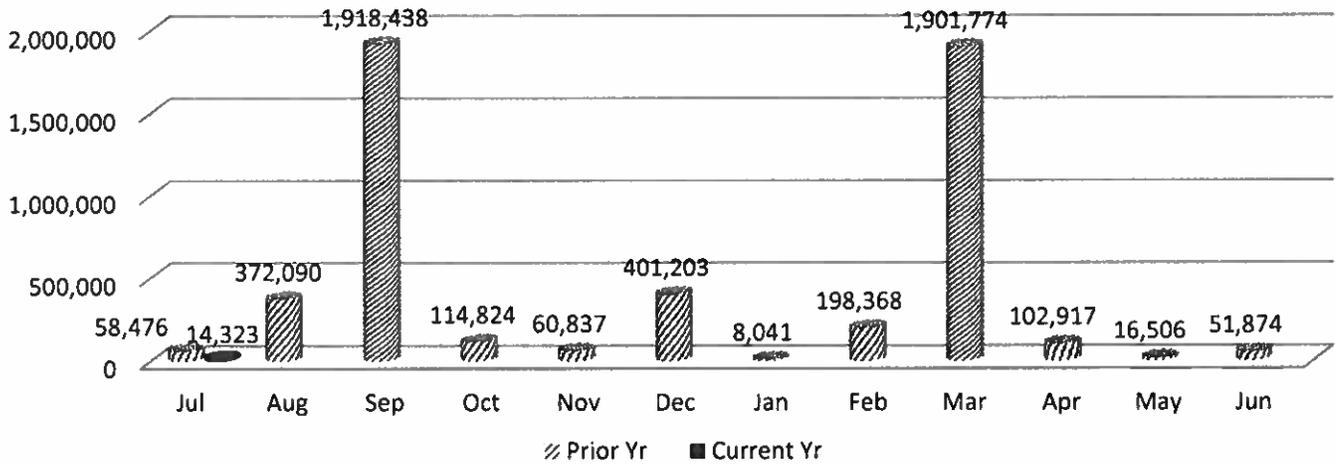
During the month of July 2018, the Self Insurance Division:

- * collected \$14,323 in self-insurance tax.
- * added 23 new self-insurers.
- * conducted 3 Self Insurance audits.

Year to Date, Self Insurance tax revenue is trending at 24% of prior year and 3 Self Insurance audits have been completed.



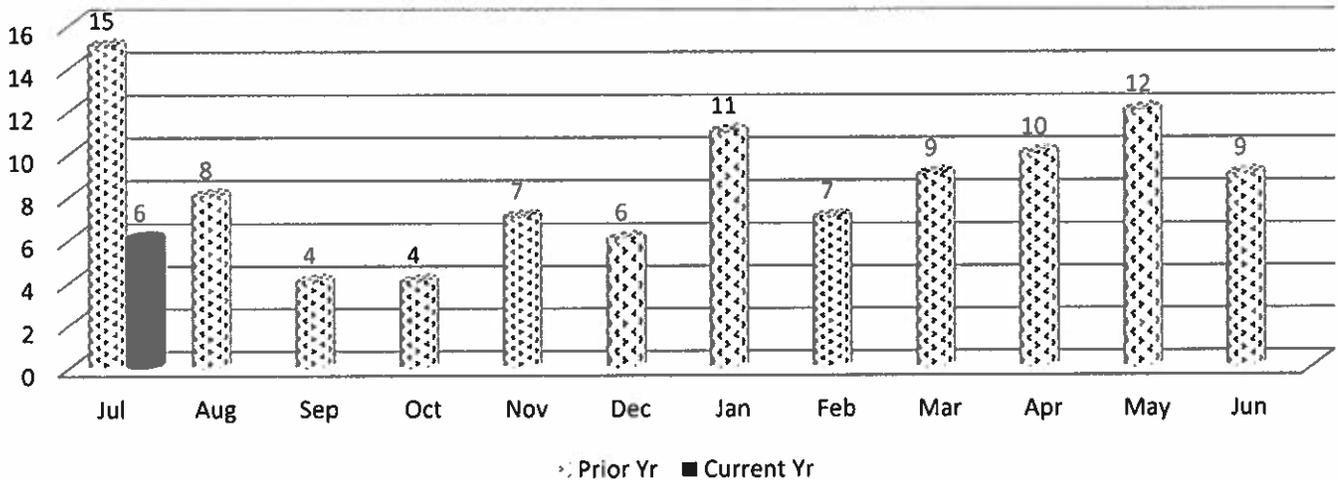
Self Insurance Tax Collections v. Prior Year



IMS MEDICAL SERVICES DIVISION

In July 2018, the Medical Services Division began the month with 9 bills pending review, received an additional 10 bills for review, conducted 13 bill reviews and ended the month with 6 bills pending.

Medical Bills Pending Review v. Prior Year



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Workers' Compensation Commission

MEMORANDUM

To: Gary Cannon, Executive Director
From: Sonji Spann, Claims Director
Date: August 6, 2018
Re: Claims Department – August 2018 Full Commission Report

Attached is Claims Department activity for the period ending July 31, 2018. The format of the Claims Department report highlights the key workflow benchmarks and compare to same month last fiscal year.

During the month of July, Claims processed 15,424 items. This reflects 32 more items compared to the previous month. This includes 2,282 closed files and reviewed 3,451 files. When compared to the previous month, the number of Claims closed decreased 147 and the number cases reviewed increased by 58. When compared to the same period in FY 16/17, the department closed 156 more cases and reviewed 934 less cases.

In our efforts to reduce the number of carriers' open files, we reviewed 385 open files of 17 carriers. This resulted in 46 cases being closed, assessing fines on 42 cases, and made 0 requests for additional information.

The Claims Department collected \$44,000 in fine revenue, an increase of \$4,800 compared to the previous month. When compared to the same period in FY 16/17, the department collected \$35,400 in fine revenue, an increase of \$8,600.

The Claims Department assessed 254 fines, a decrease of 41 compared to the previous month. Two-hundred one of the number of fines assessed were for the Form 18, a decrease of 36 compared to the previous month. When compared to the same period in FY 16/17, the department assessed 239 fines of which 230 were for the Form 18.

The Claims Department encourages the stakeholders to submit the forms electronically and/or by email. During the month of July, the department received 2,089 Form 18s via SROI/EDI, 1,702 via email, and 481 via USPS. When compared to the same period in FY 16/17, the number of Form 18s submitted via SROI/EDI increased 742, or 55%; the number of Form 18s submitted via email decreased 273, or 16%, and the number of Form 18s mailed via USPS decreased 317, or 54%.

The Claims Department received 698 Form 61s and approved 619. When compared to the same period in FY 16/17, the department received 739 Form 61s, a decrease of 41, and approved 700.

an increase of 81. The department received 2 Third Party Settlements and approved 0. Compared to the same period in FY 16/17, the department received 32 Third Party Settlements and approved 36.

Key Performances: FY 16/17 compared FY 17/18

Closed claims increased 1,903
Reviewed claims increased 5997
Fine revenue collected increased \$71.800

Key Performances	FY 16/17	FY 17/18
Individual Case Files Closed	26.428	28.331
# of individual case files reviewed by examiners	35.905	41.902
Fine Revenue Collected	\$462,650	\$534,450

State of South Carolina

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Workers' Compensation Commission

August 22, 2018

To: Gary M. Cannon
Executive Director

From: Amy A. Bracy
Judicial Director

RE: Monthly Judicial Report for July 2018

During the month of July, the Judicial Department processed eight hundred forty-eight (848) requests for hearings, one hundred thirty-two (132) Motions and one hundred forty-four (144) clincher conference requests that were sent to the Jurisdictional Commissioners.

There were seventy-two (72) Single Commissioner Hearings conducted during the past month, twenty-six (26) pre-hearing conferences held and seven (7) Full Commission hearings held. A total of four hundred seventy-four (474) Orders were served at the single Commissioner level, forty-six (46) of those were Decision and Orders that resulted from hearings that went on the record and one hundred fifty-six (156) were Motion Orders that were a result of Motions ruled upon by Commissioners.

The Informal Conference system conducted two hundred sixty (260) hearings during the last month.

There were sixty-one (61) regulatory mediations scheduled and thirty-one (31) requested mediations. The Judicial Department was notified of sixty-four (64) matters resolved in mediation, with the receipt of Forms 70.

In the month of July, Judicial received eight (8) Notices of Intent to Appeal to the Court of Appeals and zero (0) to the Circuit Court.

Judicial Department Statistical Report
 Statistics For Fiscal Year 2018-2019

	July	August	Sept	Oct	Nov	Dec	Jan	Feb	March	April	May	June	Totals YTD 2018-2019	Totals YTD 2017-2018	YTD Diff + (-)	FY18-19 Mth Avg	FY17-18 Mth Avg
Claimant Pleadings	565												565	536	29	565	536
Defense Response to Pleadings	557												557	450	107	557	450
Defense Pleadings	283												283	316	(33)	283	316
Motions	132												132	114	18	132	114
Form 30	12												12	22	(10)	12	22
FC Hearings Held	7												7	16	(9)	7	16
FC Orders Served	19												19	11	8	19	11
Single Comm. Hearings Held	72												72	57	15	72	57
Single Comm. Orders Served	221												221	198	23	221	198
Single Comm. Pre-Hearing Conf Held	26												26	13	13	26	13
Consent Orders	244												244	235	9	244	235
Administrative Orders	9												9	16	(7)	9	16
Clincher Conference Requested	144												144	161	(17)	144	161
Informal Conference Requested	353												353	334	19	353	334
Informal Conference Conducted	260												260	243	17	260	243
Regulatory Mediations	61												61	49	12	61	49
Requested Mediations	31												31	50	(19)	31	50
Ordered Mediations	3												3	1	2	3	1
Mediation Resolved	64												64	47	17	64	47
Mediation Impasse	16												16	16	0	16	16
Mediation Held; Issues Pending	2												2	0	2	2	0
Claim Settled Prior to Mediation	12												12	13	(1)	12	13
Mediation Not Complete in 60 days	7												7	11	(4)	7	11



August 2018 Workers Compensation Update

- 60 letters mailed
- 1 Referral from a law firm
- 1 Referral directly from Commissioner
- Attended:
 - 7 Hearings
 - 13 Clincher Conferences
 - Provided VR information to 25 attorneys and 9 claimants

Felicia W. Johnson, Interim Commissioner

The South Carolina Vocational Rehabilitation Department prepares and assists eligible South Carolinians with disabilities to achieve and maintain competitive employment

Richland Area Office • 516 Percival Road • Columbia, South Carolina 29206 • scvrd.net
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Workers' Compensation Commission

Executive Director's Report Gary M. Cannon

August 27, 2018

Security Access Control System

The panic buttons and strobe lights have been installed. The installation of the new security system is complete.

Office Construction

The new offices have been completed. The new furniture has been ordered.

Meetings/Activities

The Executive Director participated in the following meetings/activities:

- July 19 – CAME workshop planning meeting with staff
- July 23-27 Attend the SAWCA Annual Meeting in Virginia
- July 30- Attended SCEIS New System Roadshow
- August 1- Opening Remarks at the Legacy Project Kickoff Meeting
- August 8- Meeting with Wayne Ducote to discuss Full Commission Report
- August 8- Met with staff and ICap to discuss handling of fines and fees
- August 9- Attended Accountability Report training
- August 10- Presentation to the SC BarWorkers' Compensation Essentials seminar
- August 14- ICap meeting to discuss fines and fees
- August 16- Met with staff in regards to upcoming CAME workshop
- August 17- Met with Sandee, Sonji and Wayne to discuss Accident Reporting Process
- August 17- Met with staff and representatives from ICap and SC.GOV to discuss electronic payments
- August 19-22 Attend the SAWCA Regulators Meeting in Orlando, FL

Constituent /Public Information Services

For the period July 11, 2018 to August 20, 2018, the Executive Director's Office and the General Counsel's office had 939 contacts with various system constituents and stakeholders. The contacts included telephone communications; electronic and personal contacts with claimants or constituents, state agencies, federal agencies, attorneys, service providers, business partners; and letters with congressional offices. Please note this is a substantial increase is due to the release of the new website and registration for the upcoming CAME workshop.

Financial Transactions Activity

The Executive Director's office has assumed the direct responsibility for budget, financial and purchasing transactions. Even though the Commission has a Memorandum of Understanding with the Department of Administration for assistance with procurement services and accounting and budgetary support, the following activities occurred in the Executive Director's office for the period July 14, 2018 through August 13, 2018: approved and processed 15 travel expense reimbursement payment related activities, 58 invoices, and 29 deposits. Procurement and purchasing activities included the entries of 24 goods received.

SCWCC Stakeholder Electronic Distribution List

For the period July 11, 2018 through August 20, 2018, we added twenty (20) individuals to the distribution list. A total of 786 individuals currently receive notifications from the Commission.

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Workers' Compensation Commission

MEMORANDUM

TO: COMMISSIONERS

**FROM: Gary Cannon
Executive Director**

DATE: August 26, 2018

RE: FINANCIAL REPORT - Period ending July 31, 2018

Attached is the Budget vs. Actual Report for the General Fund and Earmarked Fund for the one month period ending July 31, 2018. The benchmark for this period is 8%.

The expenditures are on pages 1-10 of the "Budget vs. Actual Report FY 2018. The General Fund (10010000) total expenditure is 8% of budget. Details are on pages 1-2. The Earmarked Fund (38440000) total expenditure is 4% of budget. Details are on pages 3-7

The total Commitments (Purchase Orders) total \$444,289 found on page 3 of 3 behind the Budget vs. Actual report.

As reflected on the Earmarked Fund Revenues page located behind the Commitments report, we have received 8 % of budgeted operating revenues and 1% of budgeted Self-Insurance Tax funds.

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2019 As of 7/31/2018
8% of year elapsed

Fund 10010000 - GENERAL FUND

Administration

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501015	DIRECTOR	102,129	8,511	8%		93,618
501058	CLASSIFIED POS	47,092				47,092
512001	OTHER OPERATING	75,000				
	Total OTHER OPERATING:	75,000				75,000
Total Administration:		224,221	8,511	4%		215,710

Claims

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	77,223	6,582	9%		70,641
Total Claims:		77,223	6,582	9%		70,641

Commissioners

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501026	CHAIRMAN	125,208	10,013	8%		115,195
501033	COMMISSIONER	720,918	60,498	8%		660,420
501050	TAXABLE SUBS		5,436			-5,436
501058	CLASSIFIED POS	313,837	28,103	9%		285,734
501070	OTH PERS SVC		8,309			-8,309
Total Commissioners:		1,159,963	112,358	10%	0	1,047,605

Insurance & Medical

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	26,632	2,500	9%		24,132
Total Insurance & Medical:		26,632	2,500	9%		24,132

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2019 As of 7/31/2018
8% of year elapsed

Fund 10010000 - GENERAL FUND

Judicial

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	29,267				29,267
Total Judicial:		29,267				29,267

Employer Contributions

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
513000	EMPLOYER CONTRIB	569,861	45,731	8%		524,130
Total Employer Contributions:		569,861	45,731	8%		524,130
Total GENERAL FUND:		2,087,167	175,683	8%	0	1,911,484

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2019 As of 7/31/2018
8% of year elapsed

Fund 38440000 - EARMARKED FUND

Administration

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	791,985	12,495	2%		779,490
501070	OTH PERS SVC	41,000				41,000
512001	OTHER OPERATING	2,625,713				
5020030000	PRINT / BIND / ADV				3,992	
5020080000	FREIGHT EXPRESS DELV		67		13	
5020120000	CELLULAR PHONE SVCS				442	
5021020000	ATTORNEY FEES		414			
5021329000	BUILDING RENOVATION		4,800			
5021469302	CARPENTRY (SERVICES)				820	
5021479208	LOCKSMITH SERVICES				272	
5021540000	NON-IT OTHER PRO SRV				1,334	
5024990000	OTH CNT-NON-IT & REA		534			
5030010000	OFFICE SUPPLIES		973		1,073	
5030010004	SUBSCRIPTIONS		432			
5030067101	PRGM LIC - APP SUPP		2,486			
5030070000	POSTAGE				49,140	
5031029000	BLDG RENOVATION SUPP		5,022			
5033090000	EMPLOYEE RECOG AWARD				551	
5040057000	IT- RENTAL-CONT RENT				1,023	
5040060000	RENT-NON ST OWN PROP				247,368	
5040490000	RENT-OTHER		120		11,448	
5051540000	LEASED CAR-ST OWNED		2,715			
5060325000	Other Eq Acq (MA)				10,054	
	Total OTHER OPERATING:	2,625,713	17,563	1%	327,532	2,280,618
	Total Administration:	3,458,698	30,058	1%	327,532	3,101,108

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2019 As of 7/31/2018
8% of year elapsed

Fund 38440000 - EARMARKED FUND

Inform. services

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS		28,164			-28,164
5020040000	MICROFILM PROCESSING				13,647	
5020077100	SERVICES- APP SUP				30,809	
5020077110	SERVICES- DATA NET				3,240	
5020077220	SERVICES- VOICENET				4,320	
5020077222	NCV- VOICENET				21,677	
5020080000	FREIGHT EXPRESS DELV				1	
5020120000	CELLULAR PHONE SVCS				495	
5021469316	SECURITY ALARM SRVC		690		1,723	
5030010000	OFFICE SUPPLIES				3,596	
5030067170	EQUIP&SUPP- PRINT EU				7,969	
5030090000	COMMUNICATION SUPP				492	
5040057000	IT- RENTAL-CONT RENT				4,691	
5041010000	DUES & MEMBER FEES		100			
	Total OTHER OPERATING:		790		92,660	-93,450
	Total Inform. services:		28,954		92,660	-121,614

Claims

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	280,850	22,817	8%		258,033
501070	OTH PERS SVC		3,064			-3,064
512001	OTHER OPERATING	19,700				
5020080000	FREIGHT EXPRESS DELV				86	
5020120000	CELLULAR PHONE SVCS				76	
5030010000	OFFICE SUPPLIES		39		345	
	Total OTHER OPERATING:	19,700	39	0%	507	19,154
	Total Claims:	300,550	25,920	9%	507	274,123

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2019 As of 7/31/2018
8% of year elapsed

Fund 38440000 - EARMARKED FUND

Commissioners

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501050	TAXABLE SUBS	70,000				70,000
512001	OTHER OPERATING	230,700				
5020080000	FREIGHT EXPRESS DELV		25			
5020120000	CELLULAR PHONE SVCS				1,134	
5021010000	LEGAL SERVICES		6,121			
5021540000	NON-IT OTHER PRO SRV				1,820	
5030010000	OFFICE SUPPLIES				376	
5050041000	HR-IN ST-AUTO MILES		866			
5050510000	OUT ST-MEALS-NON-REP		172			
5050570000	OUT ST-REGISTR FEES		888			
	Total OTHER OPERATING:	230,700	8,072	3%	3,330	219,298
	Total Commissioners:	300,700	8,072	3%	3,330	289,298

Information Services FY18

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
561000	Special Item	0			19	-19
	Total Information Services FY18:	0			19	-19

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2019 As of 7/31/2018
8% of year elapsed

Fund 38440000 - EARMARKED FUND

Insurance & Medical

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	459,463	36,776	8%		422,687
501070	OTH PERS SVC	22,881	240	1%		22,641
512001	OTHER OPERATING	54,500				
5020080000	FREIGHT EXPRESS DELV				86	
5020120000	CELLULAR PHONE SVCS				54	
5021540000	NON-IT OTHER PRO SRV		1,565		18,132	
5024990000	OTH CNT-NON-IT & REA		210			
5030010000	OFFICE SUPPLIES				373	
5030010004	SUBSCRIPTIONS		203			
	Total OTHER OPERATING:	54,500	1,978	4%	18,644	33,878
	Total Insurance & Medical:	536,844	38,994	7%	18,644	479,206

Judicial

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
501058	CLASSIFIED POS	302,294	33,507	11%		268,787
501070	OTH PERS SVC		3,114			-3,114
512001	OTHER OPERATING	12,800				
5020010000	OFFICE EQUIP SERVICE				1,053	
5020080000	FREIGHT EXPRESS DELV				86	
5020120000	CELLULAR PHONE SVCS				75	
5021010000	LEGAL SERVICES		120			
5030010000	OFFICE SUPPLIES				384	
5050010000	IN ST-MEALS-NON-REP		25			
5050020000	IN ST-LODGING		93			
5051520000	REPORTABLE MEALS		104			
	Total OTHER OPERATING:	12,800	342	3%	1,598	10,860
	Total Judicial:	315,094	36,963	12%	1,598	276,533

South Carolina Workers' Compensation Commission
Budget vs. Actual Report
FY 2019 As of 7/31/2018
8% of year elapsed

Fund 38440000 - EARMARKED FUND

Employer Contributions

Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance
513000	EMPLOYER CONTRIB	695,959	81,937	12%	0	614,022
Total Employer Contributions:		695,959	81,937	12%	0	614,022
Total EARMARKED FUND:		5,607,845	250,899	4%	444,289	4,912,657

South Carolina Workers' Compensation Commission

Commitments

FY 2019 As of 7/31/2018

Fund 38440000 - EARMARKED FUND

Administration

Commitment Item	Commitment Item Description	Vendor	Commitment
5020030000	PRINT / BIND / ADV	PINE PRESS PRINTING	3,992
5020080000	FREIGHT EXPRESS DELV	FEDEX	13
5020120000	CELLULAR PHONE SVCS	VERIZON WIRELESS	442
5021469302	CARPENTRY (SERVICES)	ALBANY ROAD - 1333 MAIN LLC	820
5021479208	LOCKSMITH SERVICES	ALBANY ROAD - 1333 MAIN LLC	272
5021540000	NON-IT OTHER PRO SRV	1-800-GOT-JUNK?	1,334
5030010000	OFFICE SUPPLIES	NEOPOST USA INC	1,073
5030070000	POSTAGE	NEOFUNDS BY NEOPOST	1,620
5030070000	POSTAGE	US POSTAL SERVICE	47,520
5033090000	EMPLOYEE RECOG AWARD	LITTLE PIGS BARBECUE	551
5040057000	IT- RENTAL-CONT RENT	XEROX CORPORATION	1,023
5040060000	RENT-NON ST OWN PROP	ALBANY ROAD - 1333 MAIN LLC	247,368
5040490000	RENT-OTHER	PARKSIMPLE LLC	11,448
5060325000	Other Eq Acq (MA)	NEOPOST USA INC	10,054
Total Administration:			327,532

Inform. services

Commitment Item	Commitment Item Description	Vendor	Commitment
5020040000	MICROFILM PROCESSING	PALMETTO MICROFILM SYSTEMS INC	13,647
5020077100	SERVICES- APP SUP	BIS DIGITAL, INC.	842
5020077100	SERVICES- APP SUP	TAPFIN PROCESS SOLUTIONS	29,966
5020077110	SERVICES- DATA NET	MCWATERS INC	3,240
5020077220	SERVICES- VOICENET	NWN CORPORATION	4,320
5020077222	NCV- VOICENET	VERIZON WIRELESS	21,677
5020080000	FREIGHT EXPRESS DELV	FEDEX	1
5020120000	CELLULAR PHONE SVCS	VERIZON WIRELESS	495
5021469316	SECURITY ALARM SRVC	SONITROL SECURITY SYSTEMS	1,723
5030010000	OFFICE SUPPLIES	FORMS & SUPPLY INC	426
5030010000	OFFICE SUPPLIES	STAPLES BUSINESS ADVANTAGE	3,170
5030067170	EQUIP&SUPP- PRINT EU	FORMS & SUPPLY INC	7,263

Any items with vendor "Not assigned" are pending financial adjustments. Any commitment on the Budget vs. Actual Report that is missing from this list is a travel commitment.

**South Carolina Workers' Compensation Commission
Commitments
FY 2019 As of 7/31/2018**

Fund 38440000 - EARMARKED FUND

5030067170	EQUIP&SUPP- PRINT EU	XEROX	706
5030090000	COMMUNICATION SUPP	VERIZON WIRELESS	492
5040057000	IT- RENTAL-CONT RENT	XEROX	2,844
5040057000	IT- RENTAL-CONT RENT	XEROX CORPORATION	1,847
Total Inform. services:			92,660

Claims

Commitment Item	Commitment Item Description	Vendor	Commitment
5020080000	FREIGHT EXPRESS DELV	FEDEX	86
5020120000	CELLULAR PHONE SVCS	VERIZON WIRELESS	76
5030010000	OFFICE SUPPLIES	FORMS & SUPPLY INC	345
Total Claims:			507

Commissioners

Commitment Item	Commitment Item Description	Vendor	Commitment
5020120000	CELLULAR PHONE SVCS	VERIZON WIRELESS	1,134
5021540000	NON-IT OTHER PRO SRV	NICHOLAS ANTONIO GUNTER	869
5021540000	NON-IT OTHER PRO SRV	RICHLAND COUNTY SHERIFFS DEPT	950
5030010000	OFFICE SUPPLIES	FORMS & SUPPLY INC	376
Total Commissioners:			3,330

Information Services FY18

Commitment Item	Commitment Item Description	Vendor	Commitment
5030067130	EQUIP&SUPP- EUC	HP INC	19
Total Information Services FY18:			19

Insurance & Medical

Commitment Item	Commitment Item Description	Vendor	Commitment
5020080000	FREIGHT EXPRESS DELV	FEDEX	86
5020120000	CELLULAR PHONE SVCS	VERIZON WIRELESS	54

Any items with vendor "Not assigned" are pending financial adjustments. Any commitment on the Budget vs. Actual Report that is missing from this list is a travel commitment.

**South Carolina Workers' Compensation Commission
Commitments
FY 2019 As of 7/31/2018**

Fund 38440000 - EARMARKED FUND

5021540000	NON-IT OTHER PRO SRV	A WOMANS TOUCH LLC	497
5021540000	NON-IT OTHER PRO SRV	BNG PROCESS SERVICE	2,106
5021540000	NON-IT OTHER PRO SRV	J & J INVESTIGATIONS LLC	1,458
5021540000	NON-IT OTHER PRO SRV	MILLIGAN & ASSOCIATES	154
5021540000	NON-IT OTHER PRO SRV	NTHRIVE INC	10,380
5021540000	NON-IT OTHER PRO SRV	TPT INVESTIGATIONS LLC	400
5021540000	NON-IT OTHER PRO SRV	UPSTATE LEGAL SUPPORT SERVICES L	2,862
5021540000	NON-IT OTHER PRO SRV	WHITESSELL INVESTIGATIVE SERVICES	275
5030010000	OFFICE SUPPLIES	FORMS & SUPPLY INC	373
Total Insurance & Medical:			18,644

Judicial

Commitment Item	Commitment Item Description	Vendor	Commitment
5020010000	OFFICE EQUIP SERVICE	AMERICAN TIME DATA INC	1,053
5020080000	FREIGHT EXPRESS DELV	FEDEX	86
5020120000	CELLULAR PHONE SVCS	VERIZON WIRELESS	75
5030010000	OFFICE SUPPLIES	FORMS & SUPPLY INC	384
Total Judicial:			1,598

Total EARMARKED FUND: 444,289

Any items with vendor "Not assigned" are pending financial adjustments. Any commitment on the Budget vs. Actual Report that is missing from this list is a travel commitment.

Financial Report for July 2018
3844 Revenue Report

SC Workers' Compensation Commission Financial Report FY 2018-2019 Period Ending: July 31, 2018 Earmarked Fund Revenues				
			Benchmark	8%
Account	Acct No.	Budget	YTD Actual Received	% of Budget
Workers Comp Hearing Fee	4110090000	\$ 545,662	\$ 34,250	6%
Self Insurance App Fee	4160040000	\$ 26,577	\$ 500	2%
Violations and Penalties	4223030000	\$ 1,235,476	\$ 115,406	9%
Parking Fee	4350040000	\$ 5,900	\$ 440	7%
Workers Comp Award Review Fee	4350140000	\$ 32,251	\$ 1,200	4%
Training Conference Registration Fee	4380020000	\$ 6,000		0%
Sale of Goods	4480010000			
Sales of Photocopies	4380050000	\$ 57,199	\$ 3,700	6%
Sale of Services	4480020000	\$ -	\$ 1,740	0%
Sale of Publication & Brochure	4480040000	\$ -		0%
Sale of Listings Labels	4480060000	\$ 5,687	\$ 125	2%
Freedom of Information Act Refunds	4520020006			0%
Unclaimed Property	4511020000			0%
Returned Checks	4530010000		\$ (250)	0%
Adj To Agency Deposit	4530020000			0%
Misc Revenue	4530030000			0%
Dep By Private Entities	4530070000			0%
				0%
Total Revenues		\$ 1,914,752	\$ 157,111	8%
Self Insurance Tax		\$ 2,500,000	\$ 14,323	1%
Total		\$ 4,414,752	\$ 171,434	4%

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Workers' Compensation Commission

MEMORANDUM REVISED

TO: COMMISSIONERS

FROM: Gary Cannon
Executive Director

DATE: August 27, 2018

RE: Proposed 2019 Commission Calendar

Attached is a proposed 2019 Commission Calendar. The monthly Commission Business Meetings and Appellate Hearings are typically scheduled beginning the third Monday of each month, however calendar adjustments are necessary depending on state holidays and other possible conflicts.

Please note the following:

Martin Luther King Holiday is Monday, January 21, 2019. The calendar reflects the Commission Business Meeting and Appellate Panel Hearings on January 22-23, 2019.

President's Day is Monday, February 18, 2019. The February Commission Business Meeting and Appellate Panel Hearings will be February 19-20, 2019.

The IWA Conference is November 7-9, 2019. November 11th is a state holiday. The proposed calendar reflects the Ethics Training, Business Meeting and Appellate Hearings on November 18-20, 2019. Thanksgiving Holidays are November 28-29, 2019.

The December Business Meeting and Appellate Hearings are December 16-17, 2019, the week before the Christmas Holidays.

Commision 2019 Calendar

JANUARY

- 1 – New Year's Day
- 21 – Martin Luther King Day
- 22 – Commission Business Meeting
- 23 – Commission Appellate Panel Hearings

JANUARY						
S	M	T	W	Th	F	S
		1*	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21*	22*	23*	24	25	26
27	28	29	30	31		

FEBRUARY

- ### FEBRUARY
- 1,2,3- IWA Paralegal Conference, Myrtle Beach, SC
 - 18 – President's Day
 - 19 – Commission Business Meeting
 - 20 – Commission Appellate Panel Hearings
 - 24,25,26 - SCWCEA Annual Medical Seminar Marina Inn at Grande Dunes, Myrtle Beach, SC

FEBRUARY						
S	M	T	W	Th	F	S
					1*	2*
3*	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18*	19*	20*	21	22	23
24*	28*	26*	27	28		

MARCH

- 18 – Commission Business Meeting
- 19 – Commission Appellate Panel Hearings

MARCH						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18*	19*	20	21	22	23
24	25	26	27	28	29	30
31						

APRIL

- ### APRIL
- 15 – Commission Business Meeting
 - 16 – Commission Appellate Panel Hearings
 - 25, 26, 27- IWA Spring Seminar San Juan, PR

APRIL						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15*	16*	17	18	19	20
21	22	23	24	25*	26*	27*
28	29	30				

MAY

- 10 – Confederate Memorial Day
- 20 – Commission Business Meeting
- 21 – Commission Appellate Panel Hearings
- 27 – Memorial Day

MAY						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10*	11
12	13	14	15	16	17	18
19	20*	21*	22	23	24	25
26	27*	28	29	30	31	

JUNE

- ### JUNE
- 17 – Commission Business Meeting
 - 18 – Commission Appellate Panel Hearings

JUNE						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17*	18*	19	20	21	22
23	24	25	26	27	28	29
30						

JULY

- 4 – Independence Day Holiday
- 15 – Commission Business Meeting
- 16 – Commission Appellate Panel Hearings
- 26, 27, 28 – SCDTAA Summer Meeting, Sonesta Resort, Hilton Head

JULY						
S	M	T	W	Th	F	S
	1	2	3	4*	5	6
7	8	9	10	11	12	13
14	15*	16*	17	18	19	20
21	22	23	24	25	26*	27*
28*	29	30	31			

AUGUST

- ### AUGUST
- 1,2,3 – SCAJ Annual Convention, Westin Resort, Hilton Head
 - 11, 12, 13, 14 – NAWCJ Judiciary College, Orland FL
 - 19 – Commission Business Meeting
 - 20 – Commission Appellate Panel Hearings

AUGUST						
S	M	T	W	Th	F	S
					1*	2*
3*	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18*	19*	20*	21	22	23
24	25	26	27	28	29	30
31						

SEPTEMBER

- 2 – Labor Day
- 16 – Commission Business Meeting
- 17 – Commission Appellate Panel Hearings

SEPTEMBER						
S	M	T	W	Th	F	S
1	2*	3	4	5	6	7
8	9	10	11	12	13	14
15	16*	17*	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER

- ### OCTOBER
- 13, 14, 15, 16 – SCWCEA 42nd Annual Educational Conference, Marriott Resort and Spa, Myrtle Beach, SC
 - 21 – Commission Business Meeting
 - 22 – Commission Appellate Panel Hearings

OCTOBER						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13*	14*	15*	16*	17	18	19
20	21*	22*	23	24	25	26
27	28	29	30	31		

NOVEMBER

- 7, 8, 9 – IWA Convention Grove Park Inn, Asheville, NC
- 11 – Veterans Day (observance)
- 18 – Commission Business Meeting
- 19 – Commissioners & AAs Ethics & APA Training
- 20 – Commission Appellate Panel Hearings
- 28, 29 – Thanksgiving Holidays

NOVEMBER						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7*	8*	9*
10	11*	12	13	14	15	16
17	18*	19*	20*	21	22	23
24	25	26	27	28*	29*	30

DECEMBER

- ### DECEMBER
- 16 – Commission Business Meeting
 - 17 – Commission Appellate Panel Hearings
 - 24 – Christmas Eve
 - 25, 26 – Christmas Holidays

DECEMBER						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16*	17*	18	19	20	21
22	23	24*	25*	26*	27	28
29	30	31				