

**South Carolina Workers' Compensation Commission
SELF-INSURANCE DIVISION**

1333 Main Street, Suite 500 • P.O. BOX 1715
Columbia, SC 29202-1715
(803) 737-5704



SOUTH CAROLINA SELF-INSURANCE TAX FORM

**DEADLINE FOR FILING IS THE FIFTEENTH DAY
OF THE THIRD MONTH FOLLOWING THE CLOSE OF THE SELF-INSURER'S FISCAL YEAR**

Self-Insurance Number _____
Name of Company _____
Federal Employer ID # _____

Attach a list of all subsidiaries and their federal employer
identification numbers covered by this self-insurance plan.

COMPUTATION OF TAX (See instructions.)

of employees in S.C.: _____
_____ to _____
(Enter Fiscal Year)

A. Total Medical Expense Paid _____
B. Total Compensation Paid _____
C. **TOTAL MEDICAL AND COMPENSATION
PAID (A + B)** _____
D. Expenses (Attach a list of expenses) _____
E. Second Injury Fund Assessment _____
F. Second Injury Recoveries _____
G. Other Third Party Recoveries _____
H. TOTAL ASSESSMENT LESS RECOVERIES
(E - F - G) _____
I. **TOTAL COST OF SELF-INSURANCE
(C + D + H)** _____
J. **TAX (2.5% X Line I)** _____

STATE OF _____
COUNTY OF _____

Personally appeared before me, _____ (Officer) of the said _____ who, upon oath, affirms that the above is a true and correct
statement of the actual cost incurred by the self-insurer.

SWORN to and subscribed before me
this ____ day of _____, _____.

SIGNATURE

Notary Public - My Commission Expires: _____

TITLE

MAKE CHECKS PAYABLE TO S.C. WORKERS' COMPENSATION COMMISSION

Complete and Return To:
South Carolina Workers' Compensation Commission
Director, Self-Insurance
1333 Main Street, Suite 500 • Post Office Box 1715
Columbia, South Carolina 29202-1715

SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION

INSTRUCTIONS FOR COMPLETING TAX FORM 10

SECTION I

Complete all requested information. If not applicable, insert N/A in the blank. Be sure to furnish all entities covered by your self-insurance program and their federal identification numbers. The Commission uses the tax mailing address for all correspondence. Please notify the Commission of any necessary changes in the mailing address, contact person and/or phone number.

SECTION II

- A. Include all medical claims paid during the taxable year, disregarding the date of the accident and/or the date of the claim.
- B. Include all compensation claims paid during the taxable year, disregarding the date of the accident and/or the date of the claim.
- C. Add Item A and Item B (Do not make any adjustment for recoveries). This item is automatically calculated.*
- D. Enter total costs of the self-insurance program, including the cost of bonds, excess insurance, administration (including clerical, office space, telephone expenses, etc.), and legal costs. If self-insurance operations are combined with other operations, pro-rate expenses. If costs are estimated, specify which costs are estimated and the method used. Attach a separate sheet itemizing all expenses.
- E. Enter Second Injury Fund Assessment.
- F. Enter recoveries from Second Injury Fund.
- G. Enter recoveries received from other Third Parties.
- H. Enter total of Items E less F less G. This item is automatically calculated.*
- I. Add Items C, D and H. This item is automatically calculated.*
- J. Multiply Item I by 2.5%. This item is automatically calculated.*

*For calculations, Java Scripting must be enabled in Adobe Reader.

SECTION III

The tax form must be signed by an authorized officer of the company and notarized.

- A. Forward remittance, in the amount of Item J, along with the original SCWCC 10 tax form with attachments to the address on the front of this form. Checks should be made payable to the South Carolina Workers' Compensation Commission.
- B. The tax return must be postmarked no later than the fifteenth day of the third month following the close of the self-insurer's fiscal year. Failure to file by this date will result in penalties and interest as provided in Section 42-5-190, and possible revocation of self-insurance privileges.
- C. Please direct all questions to:

South Carolina Workers' Compensation Commission

Director, Self-Insurance

(803) 737-5712