

## A G E N D A

### SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION

1333 Main Street, 5<sup>th</sup> Floor  
Columbia, South Carolina 29201

**October 14, 2024 10:30 a.m.**

#### **Meeting to be held in Hearing Room A**

The Commission's Business Meeting will be broadcast live on the Internet via Zoom. Interested parties may access the broadcast at the following link:

Join Zoom Meeting

<https://us02web.zoom.us/j/8249297108?pwd=akcwMkMxSnYzQWFxdEs4V2x6UWtyUT09&omn=83472838032>

Meeting ID: 824 929 7108

Passcode: 073988

*This meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act.*

- |   |   |
|---|---|
| 1. CALL TO ORDER  | CHAIRMAN BECK   |
| 2. APPROVAL OF AGENDA OF BUSINESS MEETING OF OCTOBER 14, 2024   | CHAIRMAN BECK   |
| 3. APPROVAL OF MINUTES OF THE REGULAR BUSINESS MEETING SEPTEMBER 16, 2024 (Tab 1)   | CHAIRMAN BECK   |
| 4. RECOGNITION - EMPLOYEES' BIRTHDAYS, SERVICE AWARDS   | CHAIRMAN BECK   |
| 5. APPLICATIONS FOR APPROVAL TO SELF-INSURE (Tab 2)<br>A. Self-Insurance Department Report  | MS. BROWN   |
| 6. DEPARTMENT DIRECTORS' REPORTS<br>Administrative Services (Tab 3)<br>Financial Report (Tab 4)<br>Information Services (Tab 5)<br>Insurance and Medical Services (Tab 6)<br>Claims (Tab 7)<br>Judicial (Tab 8) | MS.MCREE<br>MS.MCREE<br>MR. PLUSS<br>MR. DUCOTE<br>MS. SPANN<br>MS. BRACY |
| 7. DEPARTMENT OF VOCATIONAL REHABILITATION<br>Monthly Report (Tab 9)  | MR. CANNON  |
| 8. EXECUTIVE DIRECTOR'S REPORT (Tab 10)   | MR. CANNON  |
| 9. OLD BUSINESS   | CHAIRMAN BECK   |
| 10. NEW BUSINESS  | CHAIRMAN BECK   |
| 11. EXECUTIVE SESSION   | CHAIRMAN BECK   |
| 12. ADJOURNMENT   | CHAIRMAN BECK   |

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**TAB 1**

THE  
SOUTH CAROLINA WORKERS'  
COMPENSATION COMMISSION  
BUSINESS MEETING MINUTES  
**September 16, 2024**

A Business Meeting of the South Carolina Workers' Compensation Commission was held in Hearing Room A of the Workers' Compensation Commission on Monday, September 16, 2024, at 10:30 a.m. The meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act. The following Commissioners were present:

T. SCOTT BECK, CHAIRMAN  
GENE MCCASKILL, VICE CHAIR  
CYNTHIA DOOLEY, COMMISSIONER  
R. MICHEAL CAMPBELL, II, COMMISSIONER  
MELODY JAMES, COMMISSIONER  
AISHA TAYLKOR, COMMISSIONER

Present also were Keith Roberts, General Counsel; Christy Brown, Self-Insurance Director; Amy Bracy, Judicial Director; Kristen Mcree, Administrative Services Director; Kris Pluss, IT Director; Francina Johnson, IT Consultant; Jordan Mays, Staff Attorney; Eric Baxley, Staff Attorney; Robert Harper and Peter Leventis from the Ad Hoc committee. A representative from IWA, Stacy Cunningham, Meredyth Harden, Mary Jordan and Jared Elrod participated by Zoom.

Chairman Beck called the meeting to order at 10:31 a.m.

**AGENDA**

Commissioner McCaskill moved that the agenda be approved. Commissioner Dooley seconded the motion, and the motion was approved.

**APPROVAL OF MINUTES – BUSINESS MEETING OF AUGUST 26, 2024**

Commissioner McCaskill moved that the minutes of the Business Meeting of August 26, 2024 be approved. Commissioner Dooley seconded the motion, and the motion was approved.

**GENERAL ANNOUNCEMENTS**

No general announcements.

Recognition of Agency employees Birthdays for the month of September 2024.

**SELF-INSURANCE**

Ms. Brown presented her report in written form. There were no questions from the Commission.

Self-insurance applications were presented by Christy Brown, Self-Insurance Director. **Seven (7)** prospective members of **Three (3)** funds was presented to the Commission for approval. The applications were:

**Palmetto Timber Fund**

Mr. Topsoil, LLC  
Red Hill Timber LLC

**South Carolina Home Builders SIF**

Construction Services of Clemson Inc  
Gentry Group LLC  
Saje General Contractors  
Scott Logging

**South Carolina McDonalds Operators SIF**

RFO SC Operators LLC d/b/a/ McDonald's Restaurants

After examination of the applications, it was determined that each complied with the Commission's requirements, and each was recommended for approval.

Commissioner James made the motion to approve the applications to self-insure. Commissioner Taylor seconded the motion to approve the applications to self-insure, and the motion was approved.

**DEPARTMENT DIRECTORS' REPORTS**

Each Department report was submitted in written form and included in the Commission's agenda booklets.

**ADMINISTRATIVE SERVICES**

Ms. Mcree presented the Human Resources and the Financial Report in written form. There were no comments or questions from the Commission.

**INFORMATION SERVICES**

Mr. Pluss presented the IT report in written form. There were no comments or questions from the Commission.

**INSURANCE AND MEDICAL SERVICES**

Mr. Ducote presented his report in written form. There were no comments or questions from the Commission.

**CLAIMS**

Mr. Cannon presented Ms. Spann's written report in her absence. There were no comments or questions from the Commission.

## **JUDICIAL**

Ms. Bracy presented her report in written form. There were no questions from the Commission.

## **VOCABATIONAL REHABILITATION**

Mr. Cannon presented the Vocational Rehabilitation report. There were no questions from the Commission.

## **EXECUTIVE DIRECTOR'S REPORT**

Mr. Cannon submitted his report in written form. There were no comments or questions from the Commission.

## **OLD BUSINESS**

Peter Leventis, Esq. chair of the Ad Hoc Advisory Committee presented Committee's recommendations concerning amending S.C. Code of Regs. 67-1809 and R67-1805. Mr. Leventis reported the Committee members represented claimant's attorneys, insurance defense attorneys, insurance carrier representatives, and mediators as well as executive, legal and administrative staff of the South Carolina Workers Compensation Commission. The Committee met twice to discuss the proposed changes. At both meetings the consensus of the committee was no substantive problem existed with parties in a mediation contacting a representative of the insurance carrier in order to finalize the mediation. Therefore, the Committee voted unanimously to recommend regulation R67-1809 and R67-1805 not be amended.

Commissioner Dooley made a motion to accept the recommendation of the committee, that no changes be made to Reg 67-1809 and R67-1805. Commissioner Taylor seconded the motion, and the motion was approved.

## **NEW BUSINESS**

There was no new business.

## **EXECUTIVE SESSION**

Commissioner Taylor made a motion to move into Executive Session to discuss pending litigation matters. Commissioner James seconded the motion, and the motion was approved. The Commission went into Executive Session at 10:55 a.m.

Commissioner Taylor made the motion to leave Executive Session at 11:45 a.m.; noting that no action was taken. Commissioner Campbell seconded the motion, and the motion was approved.

## **ADJOURNMENT**

Commissioner Taylor made the motion to adjourn. Commissioner Campbell seconded the motion, and the motion was approved.

The September 16, 2024 meeting of the South Carolina Workers' Compensation Commission adjourned at 11:46 a.m.

Reported October 7, 2024.

Arnisha Keitt

Executive Assistant

**TAB 2**



**TAB 3**

# State of South Carolina



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www.wcc.sc.gov

## Workers' Compensation Commission

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To: Gary Cannon, SCWCC Executive Director  
From: Kristen McRee, Director of Administrative Services  
Date: October 14, 2024  
Subject: Administrative Department September 2024 Full Commission Report

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This report summarizes the Human Resources, Procurement, Finance, Budget, and Privacy initiatives during September 2024.

### I. Human Resources

#### **Hiring Recruitment & Retention**

The recruitment requisitions for program assistant positions in the Judicial and Self-Insurance Department were opened in August and recruitment continued through the month of September. Four candidates were interviewed for the Judicial Department program assistant and a successful candidate was selected. The candidate will be onboarded in October. Human Resources is currently working to complete onboarding procedures to include requesting badge and system accesses and coordinating a start date.

The Self-Insurance Department received a moderate response to the job posting. One candidate has been interviewed. The position was reposted in early October.

In addition to recruitment activities, the Department Director will host an all-staff training to review the new human resources regulation updates, open enrollment information, and discuss the new Employee Performance Management System (EPMS) process. This training was originally scheduled at the end of September but was rescheduled due to an office closure for Hurricane Helene. The new system will be used for the upcoming EPMS cycle that will begin with the creation of the employee performance plan. The employee performance plan is due before November 1, 2024. Prior-year annual employee reviews will be due before October 1, 2024.

In addition to the recruitment activities referenced above, Administrative Services also participated in a Department of State Human Resources employee relations workshop and a CAME workshop planning meeting.

## **Benefits**

Annual open enrollment will begin in October. Human Resources has distributed all employee notices and preliminary information regarding benefit elections and the open enrollment period. As a reminder, open enrollment will begin October 1, 2024 and conclude on October 31, 2024. In September, Human Resources partnered with Aflac to provide employees additional information regarding supplemental benefit offerings. Those that were unable to attend can contact Human Resources for additional information regarding Aflac offerings. Human Resources also coordinated with Prisma Health to offer an annual health screening and flu shot event.

## **Reporting**

Annual South Carolina Human Affairs Commission (SHAC) employment and recruitment reporting continued through the month of September. Preliminary reports were submitted to SCHAC at the end of the month. Administrative Services also assisted with drafting the agency's annual report and strategic plan.

## **II. Procurement**

Administrative Services prepared the final draft of the statement of work and completed the required procurement forms. The package was sent to State Procurement in early June. The office met with State Procurement in August to discuss the solicitation and the initial draft. The Commission has received a revised draft of the solicitation and is reviewing it along with comments for proposed changes.

The office continues to participate in other procurements such as the ordering of new furniture (lobby chairs, Commissioner's chairs, desks, and related items) and continues to participate in the procurement for legal case management software. Administrative Services participated in an internal staff meeting to discuss progress towards finalizing the software purchase.

## **III. Finance & Budget**

The office continues to participate in meetings with the Department of Administration to discuss the Commission's budget and is assisting the Executive Director with the preparation of the Commission's annual budget request for FY25.

## **IV. Privacy**

The office attended a Managing Privacy in Email Basics Workshop hosted by the department of administration. It continues to assess the Commission's data practices and recommend additional safeguards where appropriate.

**TAB 4**

# State of South Carolina

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## Workers' Compensation Commission

### MEMORANDUM

**TO: COMMISSIONERS**

**FROM: Kristen McRee, Director Administrative Services**

**DATE: October 14, 2024**

**RE: FINANCIAL REPORT – FY Period ending September 30, 2024**

Attached is the Budget vs. Actual Report for the General Fund and Earmarked Fund for the fiscal year period ending September 30, 2024. The benchmark for this period is 25%.

#### Expenditures – General Fund – Annual Budget \$6,233,735

The total expenditure for the General Fund year-to-date is \$705,049 or 11% of the annual budget as shown on Page 2. Page 3 and 4 reflects the balances of funds appropriated by the General Assembly for the IT System Modernization Project. The balance for the IT System Project on page three has decreased 4.2% to \$1,624,428 from its original balance of \$1,695,084 as a result of expenses related to the IT Legacy System upgrades. The balance of the non-recurring appropriation funds for the IT System Project remains stable at \$5,000,000.

#### Expenditures – Earmarked Fund – Annual Budget \$5,607,845

The Earmarked Fund (38440000) total expenditures year-to-date are \$1,120,635 which is 20% of budget as shown on Page 7.

#### Revenues – Earmarked Annual Budget \$2,787,979

The Commission posted \$717,987 in Earmarked Fund operating revenues year-to-date, which is 26% of the annual budget.

#### Self-Insurance Tax Funds

The Commission is no longer authorized to retain the self-insurance tax funds collected. All funds are remitted to the general fund. The amount collected in the period ending August 31, 2024 is \$217,866.

South Carolina Workers' Compensation Commission  
 Budget v. Actual Report  
 FY 2025 As of 9/30/2024  
 25% of year elapsed

**Fund 10010000 - GENERAL FUND - Operating Items**

Administration		FY 2025					FY 2024	
Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance	YTD Expenditures	% Used
501015	DIRECTOR	\$ 153,737	\$ 39,299	26%		\$ 114,438	\$ 44,840	29%
501058	CLASSIFIED POS	\$ 55,125		0%		\$ 55,125		
512001	OTHER OPERATING	\$ 3,155,303						
	Total OTHER OPERATING:	\$ 3,155,303				\$ 3,155,303		
<b>Total Administration:</b>		<b>\$ 3,364,165</b>	<b>\$ 39,299</b>	<b>1%</b>		<b>\$ 3,324,866</b>	<b>\$ 44,480</b>	<b>1%</b>

Inform. services		FY 2025					FY 2024	
Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance	YTD Expenditures	% Used
503000	SUPPLY AND MATERIAL		\$ 42		3,168			
	Total OTHER OPERATING:		\$ 42		\$ 3,168	\$ (3,211)		
<b>Total Inform. services:</b>					<b>\$ 3,168</b>	<b>\$ (3,211)</b>		

Claims		FY 2025					FY 2024	
Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance	YTD Expenditures	% Used
501058	CLASSIFIED POS	\$ 100,483	\$ 22,829	23%		\$ 77,654	\$ 26,048	26%
<b>Total Claims:</b>		<b>\$ 100,483</b>	<b>\$ 22,829</b>	<b>23%</b>		<b>\$ 77,654</b>	<b>\$ 26,048</b>	<b>26%</b>

Commissioners		FY 2025					FY 2024	
Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance	YTD Expenditures	% Used
501026	CHAIRMAN	\$ 186,296	\$ 47,622	26%		\$ 138,674	\$ 54,336	29%
501033	COMMISSIONER	\$ 1,085,209	\$ 277,405	26%		\$ 807,804	\$ 316,519	29%
501050	TAXABLE SUBS	\$ 89,866	\$ 17,546	20%		\$ 72,320	\$ 19,128	21%
501058	CLASSIFIED POS	\$ 393,632	\$ 90,999	23%		\$ 302,633	\$ 113,082	29%
<b>Total Commissioners:</b>		<b>1,755,003</b>	<b>433,572</b>	<b>25%</b>		<b>1,321,431</b>	<b>503,065</b>	<b>29%</b>

Insurance & Medical		FY 2025					FY 2024	
Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance	YTD Expenditures	% Used
501058	CLASSIFIED POS	\$ 39,528	\$ 7,526	19%		\$ 32,002	\$ 10,938	28%
<b>Total Insurance &amp; Medical:</b>		<b>\$ 39,528</b>	<b>\$ 7,526</b>	<b>19%</b>		<b>\$ 32,002</b>	<b>\$ 10,938</b>	<b>28%</b>

Judicial		FY 2025					FY 2024	
Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance	YTD Expenditures	% Used
501058	CLASSIFIED POS	\$ 31,539		0%		\$ 31,539		
512001	OTHER OPERATING	\$ 10,000						
503000	SUPPLY AND MATERIAL		\$ 4,000					
	Total OTHER OPERATING:	\$ 10,000	\$ 4,000	40%	\$ -	\$ 6,000		
<b>Total Judicial:</b>		<b>\$ 41,539</b>	<b>\$ 4,000</b>	<b>10%</b>	<b>\$ -</b>	<b>\$ 37,539</b>		

Employer Contributions		FY 2025					FY 2024	
Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance	YTD Expenditures	% Used
513000	EMPLOYER CONTRIB	\$ 933,017	\$ 197,780	21%		\$ 735,237	\$ 232,137	25%
<b>Total Employer Contributions:</b>		<b>\$ 933,017</b>	<b>\$ 197,780</b>	<b>21%</b>		<b>\$ 735,237</b>	<b>\$ 232,137</b>	<b>25%</b>
<b>Total GENERAL FUND - Operating Items:</b>		<b>\$ 5,939,713</b>	<b>\$ 705,049</b>	<b>11%</b>	<b>\$ 3,168</b>	<b>\$ 5,525,518</b>	<b>\$ 817,027</b>	<b>13%</b>

Fund 1001000 - GENERAL FUND - Special Items								
IT System Project		FY 2025					FY 2024	
Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance	YTD Expenditures	% Used
561000	Special Item	\$ 1,631,520	\$ 7,092	0%	\$ -	\$ 1,624,428		
<b>Total IT System Project:</b>		<b>\$ 1,631,520</b>	<b>\$ 7,092</b>	<b>0%</b>	<b>\$ -</b>	<b>\$ 1,624,428</b>		
<b>Total GENERAL FUND - Special Items:</b>		<b>\$ 1,631,520</b>	<b>\$ 7,092</b>		<b>\$ -</b>	<b>\$ 1,624,428</b>		

Fund 10050023 - GF-NONRECUR APROP-23 - Special Items								
IT System Project		FY 2025					FY 2024	
Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance	YTD Expenditures	% Used
561000	Special Item	\$ 5,000,000		0%		\$ 5,000,000		
<b>Total IT System Project:</b>		<b>\$ 5,000,000</b>				<b>\$ 5,000,000</b>		
<b>Total GF-NONRECUR APROP-23 - Special Items:</b>		<b>\$ 5,000,000</b>				<b>\$ 5,000,000</b>		

## Fund 38440000 - EARMARKED FUND

Administration		FY 2025					FY 2024	
Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance	YTD Expenditures	% Used
501058	CLASSIFIED POS	\$ 696,889	\$ 78,781	11%		\$ 618,108	\$ 59,643	9%
512001	OTHER OPERATING	\$ 2,205,907						
502000	CONTRACTUAL SVC		\$ 49,229		\$ 19,026		\$ 108,239	
503000	SUPPLY AND MATERIAL		\$ 13,387		\$ 36,251		\$ 14,305	
504000	FIXED CHGS AND CONT		\$ 164,464		\$ 376,481		\$ 114,331	
505000	TRAVEL		\$ 14,107				\$ 6,005	
	Total OTHER OPERATING:	\$ 2,205,907	\$ 241,187	11%	\$ 431,758	\$ 1,532,961	\$ 242,880	11%
<b>Total Administration:</b>		<b>\$ 2,902,796</b>	<b>\$ 319,968</b>	<b>11%</b>	<b>\$ 431,758</b>	<b>\$ 2,151,069</b>	<b>\$ 302,523</b>	<b>10%</b>

Inform. services		FY 2025					FY 2024	
Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance	YTD Expenditures	% Used
501058	CLASSIFIED POS		\$ 88,599			\$ (88,599)	\$ 105,503	
502000	CONTRACTUAL SVC		\$ 69,586		\$ 96,705		\$ 25,000	
503000	SUPPLY AND MATERIAL		\$ 6,796		\$ 11,977			
504000	FIXED CHGS AND CONT		\$ 651				\$ 504	
505000	TRAVEL		\$ 2,005					
	Total OTHER OPERATING:		\$ 79,038		\$ 108,682	\$ (187,720)	\$ 25,504	
<b>Total Inform. services:</b>			<b>\$ 167,637</b>		<b>\$ 108,682</b>	<b>\$ (276,320)</b>	<b>\$ 131,007</b>	

Claims		FY 2025					FY 2024	
Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance	YTD Expenditures	% Used
501058	CLASSIFIED POS	\$ 262,204	\$ 59,792	23%		\$ 202,413	\$ 64,443	25%
512001	OTHER OPERATING	\$ 24,744					\$ 525	
	Total OTHER OPERATING:	\$ 24,744				\$ 24,744	\$ 525	2%
<b>Total Claims:</b>		<b>\$ 286,948</b>	<b>\$ 59,792</b>	<b>21%</b>		<b>\$ 227,157</b>	<b>\$ 64,968</b>	<b>23%</b>

Commissioners		FY 2025					FY 2024	
Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance	YTD Expenditures	% Used
501058	CLASSIFIED POS	\$ 50,000	\$ 12,500	25%		\$ 37,500		
512001	OTHER OPERATING	\$ 229,092						
502000	CONTRACTUAL SVC		\$ 29,909				\$ 25,764	
505000	TRAVEL		\$ 22,358		\$ 107		\$ 21,489	
	Total OTHER OPERATING:	\$ 229,092	\$ 52,267	23%	\$ 107	\$ 176,718	\$ 47,253	21%
<b>Total Commissioners:</b>		<b>\$ 279,092</b>	<b>\$ 64,767</b>	<b>23%</b>	<b>\$ 107</b>	<b>\$ 214,218</b>	<b>\$ 47,253</b>	<b>17%</b>



Insurance & Medical		FY 2025					FY 2024	
Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance	YTD Expenditures	% Used
501058	CLASSIFIED POS	\$ 553,278	\$ 120,596	22%		\$ 432,682	\$ 140,581	25%
501070	OTH PERS SVC						\$ 6,629	
512001	OTHER OPERATING	\$ 40,000						
502000	CONTRACTUAL SVC		\$ 190				\$ 3,115	
503000	SUPPLY AND MATERIAL		\$ 4,500				\$ 1,500	
505000	TRAVEL		\$ 4,618				\$ 4,171	
514000	BENEFITS AND CLAIMS		\$ 1,376		\$ 18,461		\$ 31,044	
	Total OTHER OPERATING:	\$ 40,000	\$ 10,684	27%	\$ 18,461	\$ 10,855	\$ 39,830	101%
<b>Total Insurance &amp; Medical:</b>		<b>\$ 593,278</b>	<b>\$ 131,280</b>	<b>22%</b>	<b>\$ 18,461</b>	<b>\$ 443,537</b>	<b>\$ 187,040</b>	<b>32%</b>

Judicial		FY 2025					FY 2024	
Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance	YTD Expenditures	% Used
501058	CLASSIFIED POS	\$ 513,733	\$ 121,525	24%		\$ 392,208	\$ 152,056	30%
501070	OTH PERS SVC	\$ 62,681	\$ 9,788	16%		\$ 52,893	\$ 11,716	19%
512001	OTHER OPERATING	\$ 45,000						
502000	CONTRACTUAL SVC		\$ 4,250		\$ 4,536			
503000	SUPPLY AND MATERIAL		\$ 4,000				\$ 8,000	
505000	TRAVEL						\$ 1,203	
	Total OTHER OPERATING:	\$ 45,000	\$ 8,250	18%	\$ 4,536	\$ 32,214	\$ 9,203	20%
<b>Total Judicial:</b>		<b>\$ 621,414</b>	<b>\$ 139,563</b>	<b>22%</b>	<b>\$ 4,536</b>	<b>\$ 477,315</b>	<b>\$ 172,975</b>	<b>28%</b>

Employer Contributions		FY 2025					FY 2024	
Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance	YTD Expenditures	% Used
513000	EMPLOYER CONTRIB	\$ 924,317	\$ 237,628	26%		\$ 686,689	\$ 254,298	28%
	Total Employer Contributions:	\$ 924,317	\$ 237,628	26%		\$ 686,689	\$ 254,298	28%
<b>Total EARMARKED FUND:</b>		<b>\$ 5,607,845</b>	<b>\$ 1,120,635</b>	<b>20%</b>	<b>\$ 563,544</b>	<b>\$ 3,923,666</b>	<b>\$ 1,161,254</b>	<b>21%</b>

**South Carolina Workers' Compensation Commission**  
**Earmarked Fund Revenues**  
**FY 2025 As of 9/30/2024**  
**25% of year elapsed**

Account	Acct No.	FY 2025			FY 2024	
		Budget	YTD Actual Revenue	% of Budget	YTD Actual Revenue	% of Budget
WORKERS COMPENSATION SELF INSURANCE TAX	4080100000					
WORKERS' COMPENSATION HEARING FEE	4110090000	1,091,322	269,369	25%	248,975	23%
WORKERS COMP SELF INSURANCE APPLICATION FEE	4160040000	7,350				0%
WORKERS COMPENSATION FILING VIOLATION PENALTY	4223030000	1,637,210	436,346	27%	334,727	20%
PARKING FEE	4350040000	5,785	1,395	24%	1,650	29%
WORKERS COMPENSATION AWARD REVIEW FEE	4350140000	14,686	4,370	30%	2,850	19%
TRAINING CONFERENCE REGISTRATION FEE	4380020000	3,120	1,105	35%		0%
PHOTOCOPYING FEE	4380050000	23,761	3,642	15%	12,327	52%
SALE OF SERVICES	4480020000	3,120	910	29%		0%
SALE OF LISTINGS & LABELS	4480060000	1,625	1,050	65%	350	22%
ADJUSTMENT TO AGENCY DEPOSITS	4530020000		(200)			
<b>Total Revenues</b>		<b>2,787,979</b>	<b>717,987</b>	<b>26%</b>	<b>600,879</b>	<b>22%</b>
<b>Self Insurance Tax</b>			<b>217,866</b>		<b>1,363,832</b>	
<b>Total</b>		<b>2,787,979</b>	<b>935,854</b>	<b>34%</b>	<b>935,854</b>	<b>70%</b>

**TAB 5**

# State of South Carolina

1333 Main St, Suite 500  
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Columbia, S.C. 29202-1715



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## Workers' Compensation Commission

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To: Gary Cannon, SCWCC Executive Director  
From: Kris Pluss, IT Director  
Date: October 7, 2024  
Subject: IT Department September 2024 Full Commission Report

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This report summarizes the activities and accomplishments for projects and initiatives in the IT Department during September 2024.

### I. Systems Operations, Maintenance and Support

#### EDI

Verisk and WCC IT were able to complete the transition to Verisk's EDI 3.0 Submission and Reporting System (aka wcCapture). All FROI and SROI submissions that were that were previously provided to SC WCC from our existing EDI Trading Partners are now submitted directly to Verisk and transmitted once per day to the SC Worker's Compensation Commission.

#### Reporting

138 Service Desk tickets were received by WCC IT during September 2024.  
117 Tickets were assigned a priority of Low.  
16 Tickets were assigned a priority of Medium.  
4 Ticket was assigned a priority of High.  
1 Tickets were assigned a priority of Urgent.

### II. Projects, Enhancements and Development

#### SCVRD:

WCC IT will start to update the Progress Test Environment by identifying and removing cases from search results that are out of scope for Vocational Rehabilitation Department Staff.

#### SC.Gov – eFile/ePay:

3,475 unique electronic submissions were processed in September 2024.  
During this period a total of \$79,207.29 were collected via online filings.

- 985 eFile/ePay online transactions with a fee/fine for a net amount of \$78,069.50 was submitted in September 2024.
- Filing Fees: \$44,419.50
- Fines: \$33,650
- Other: \$1,137.79 (Appeals, Copy Requests, Self-Insurance Application and Taxes)
- Total Unique Filings without an Online Payment: 2,468

**TAB 6**



## Workers' Compensation Commission

### MEMORANDUM

**Date: October 9, 2024**

**To: Gary Cannon  
Executive Director**

**From: Wayne Ducote  
Insurance & Medical Services Director**

**RE: Monthly Insurance & Medical Services Report for September 2024**

Please find attached the statistical report for the Insurance and Medical Services Department for the month of September 2024.

In addition to the statistical data provided, please be advised of the following:

The Coverage and Compliance Division continues to train and cross-train our new compliance investigator and coverage analyst.

The GEAR PILOT PROGRAM collected an additional \$6,830 from one of our non-compliant employers, which satisfied the entire debt that was owed.

The Coverage Division had 58 new registrants for notification of lapse in coverage within our coverage notification system. No lapse in coverage notifications were sent. In the 3<sup>rd</sup> quarter of 2024, NCCI had 1,378 new registrants within their notification system. 71 lapses in coverage notifications were sent.

The Coverage Division began creating Form 50 claims into the Verisk system. This is a newly implemented process in which the Coverage Division inputs claims into the Verisk system and then the files are processed and uploaded into the Progress system several times daily with the assistance of our IT department.

The Medical Services Division resolved seven formal medical bill disputes.

While this summary is in no way all-inclusive, it may serve to assist you and our Commissioners in understanding the key measures by which the Department's effectiveness can be gauged. The Insurance and Medical Services Department welcomes any guidance that you and/or our Commissioners can provide concerning our performance and direction.

**Department of Insurance & Medical Services**  
**South Carolina Workers' Compensation Commission**  
**September 2024 Monthly Report**

	July	August	September	Total FY24-25	Total FY23-24	% Chg FY25
<b>COMPLIANCE</b>						
Total Cases Active at Beginning of Period	275	248	222	745	541	38%
Total Cases Initiated	199	134	151	484	489	-1%
Total Cases Closed	226	160	132	518	432	20%
Total Cases Active at End of Period	248	222	241	711	598	19%
Cases from F50/12A/other	22	21	11	54	45	20%
Cases from DEW	168	90	130	388	421	-8%
Cases from Carriers	23	11	10	44	20	120%
Total Fines Assessed	\$ 79,250	\$ 72,201	\$ 31,250	\$ 182,701	\$ 1,942,493	-91%
- DEW / Coverage / Miscellaneous	\$ 76,500	\$ 69,176	\$ 30,500	\$ 176,176	\$ 1,682,473	-90%
- Underlying claim / uninsured employer	\$ 2,750	\$ 3,025	\$ 750	\$ 6,525	\$ 260,020	-97%
Total Fines Collected	\$ 66,125	\$ 71,200	\$ 45,700	\$ 183,025	\$ 206,152	-11%
- DEW / Coverage / Miscellaneous	\$ 60,275	\$ 69,550	\$ 41,600	\$ 171,425	\$ 194,342	-12%
- Underlying claim / uninsured employer	\$ 5,850	\$ 1,650	\$ 4,100	\$ 11,600	\$ 11,810	-2%
Fines Waived/Rescinded/Uncollectable	\$ 10,660	\$ 22,741	\$ -	\$ 33,401	\$ 1,515,622	-96%
- Waived	\$ 6,160	\$ 22,740	\$ 0	\$ 28,900	\$ 1,321,902	-96%
- Rescinded	\$ 4,500	\$ 1	\$ 0	\$ 4,501	\$ 193,720	-97%
- Uncollectable	\$ 0	\$ 0	\$ 0	\$ -	\$ -	-
Employer RTSC Cases Docketed	0	1	0	1	4	-67%
Employers Compelled Into Compliance	37	44	26	107	88	22%
Previous Uninsured Employees Now Covered	322	261	181	764	605	26%
Carrier RTSC Cases Docketed	16	23	11	50	27	85%
Carrier RTSC Cases Resolved	16	23	11	50	27	85%
Carrier RTSC Fines Resolved	\$ 10,800	\$ 4,600	\$ 17,604	\$33,004	\$30,200	9%
<b>COVERAGE &amp; ACCIDENT RPTG</b>						
Employers Withdrawing From the Act	1	3	4	8	16	-50%
Coverage Fines Assessed	\$ 30,250	\$ 30,650	\$ 31,300	\$ 92,200	\$ 71,525	29%
Coverage Fines Collected	\$ 16,700	\$ 19,800	\$ 25,150	\$ 61,650	\$ 72,575	-15%
Coverage Fines Waived	\$ 4,600	\$ 5,000	\$ 4,000	\$ 13,600	\$ 7,700	77%
Number of 12As Filed EDI	1,766	1,895	1,567	5,228	5,369	-3%
Number of 12As Filed Manually	310	221	211	742	919	-19%
Total Number of WCC Files Created	2,076	2,116	1,778	5,970	6,288	-5%
Number of Fatalities Filed on 12As	14	9	4	27	32	-16%
<b>MEDICAL SERVICES</b>						
Bills Pending at Beginning of Period	6	6	6	18	29	-38%
Bills Received	7	11	6	24	30	-20%
Bills to be Reviewed	13	17	12	42	59	-29%
Bills Reviewed this Month	7	11	7	25	38	-34%
Bills Pending at End of Period	6	6	5	17	21	-19%

# TAB 7



# *State of South Carolina*

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## *Workers' Compensation Commission*

### MEMORANDUM

**To: Gary Cannon, Executive Director**

**From: Sonji Spann, Claims Director**

**Date: October 14, 2024**

**Re: Claims Department October 2024 Full Commission Report**

Attached is the Statistical Report for the Claims Department for the period July 1, 2024-Sept.30, 2024, for the Business Meeting on October 14, 2024.

Claims activities are in Column (a) with the totals for the period ending September 30, 2024 in column (o). Column (q) reflects the percentage change when comparing the totals for same period in the current fiscal at the totals for the same period in last fiscal year. The total Claims Activities, (41,217) for this period decreaseD 1% when compared to the same period from last fiscal year.

The number of cases Reviewed, (8,901) increased 14%; staff closed 6,303 cases for this period vs 6,329 last fiscal year. Fines Assessed reflects a 28% decrease and the Total Fines Paid (\$107,700) was 11% more than the amount paid during the same period last year.

I will be happy to answer any questions you or the Commissioners have.

**Claims Department Statistical Report  
FY2024-2025**

Claims Activities	July	August	Sept	FY24-25 YTD Total	FY23-24 YTD Total	% Diff from prev year
(a)	(b)	(c)	(d)	(o)	(p)	(q)
Forms 15-I	1,101	1,172	961	3,234	3,121	4%
Forms 15-II/Forms 17	735	804	648	2,187	2,099	4%
Forms 16 for PP/Disf	45	62	58	165	137	20%
Forms 18	5,279	4,863	4,574	14,716	14,988	-2%
Forms 20	471	506	490	1,467	1,641	-11%
Form 50 Claims Only				-	839	
Form 61	640	774	710	2,124	2,054	3%
Letters of Rep					420	
Clinchers	628	743	596	1,967	1,893	4%
Third Party Settlements	7	38	12	57	60	-5%
SSA Requests for Info	33	20	43	96	119	-19%
Cases Closed	2,147	2,139	2,017	6,303	6,329	0%
Cases Reviewed	3,175	3,000	2,726	8,901	7,833	14%
<b>Total</b>	<b>14,261</b>	<b>14,121</b>	<b>12,835</b>	<b>41,217</b>	<b>41,533</b>	<b>-1%</b>
				-		
Total Fines Assessed	\$ 190	\$ 256	\$ 252	\$ 698	\$ 975	-28%
Form 18 Fines	\$ 149	\$ 239	\$ 211	\$ 599	\$ 874	-31%
Total Amt Paid	\$ 28,000	\$ 33,600	\$ 46,100	\$ 107,700	\$ 96,650	11%

**TAB 8**

State of South Carolina

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## Workers' Compensation Commission

October 7, 2024

To: Gary Cannon  
Executive Director

From: Amy A. Bracy  
Judicial Director

**RE: Monthly Judicial Report for September 2024**

During the month of September, the Judicial Department processed two hundred fifty-eight (258) claim only 50s, and seven hundred fifty-eight (758) requests for hearings (claimant and defense pleadings). Comparing the numbers from the same period last year, claimant hearing requests decreased 6% and defense hearing requests increased 3%. The department received one hundred four (104) Motions, a 37% increase compared to the same period last year and one hundred twenty-eight (128) clincher conference requests, a 6% increase compared to the same time last year.

There were sixty-four (64) Single Commissioner Hearings conducted during the past month, five (5) pre-hearing conferences held, and three (3) Full Commission hearings held. A total of four hundred eighty-seven (487) Orders (Single Commissioner Orders, Consent Orders and Administrative Orders) were served at the single Commissioner level, forty-nine (49) of those were Decision and Orders that resulted from hearings that went on the record and one hundred ten (110) were Motion Orders that were a result of Motions ruled upon by Commissioners.

There were two hundred thirty-six (236) Informal Conferences requested during September and two hundred eight (208) were conducted.

There were sixteen (16) regulatory mediations scheduled and fifty-two (52) requested mediations. Totals are down 7% and up 10% in the respective categories for the same period last year. The Judicial Department was notified of thirty-three (33) matters resolved in mediation, with the receipt of Forms 70. This category's total is up 12% compared to this period last year. This does not include mediations that take place outside of what is reported to the Commission.

In the month of September, Judicial received one (1) Notice of Intent to Appeal to the Court of Appeals and two (2) to the Circuit Court for the same case.

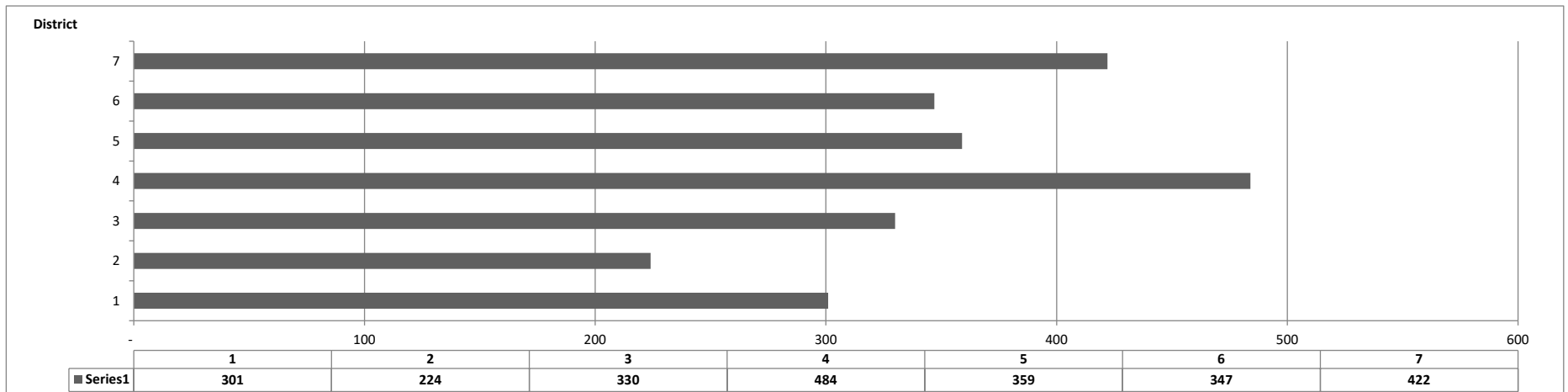
**Judicial Department Statistical Report  
Statistics For Fiscal Year 2024-2025**

	July	Aug	Sept	Oct	Nov	Totals YTD 2024-2025	Totals YTD 2023-2024	% Diff from prev year	YTD Diff + (-)	FY24-25 Mth Avg	FY23-24 Mth Avg
Claimant Pleadings	672	553	506			1,731	1,837	-6%	(106)	577	612
Defense Response to Pleadings	574	507	282			1,363	1,557	-12%	(194)	454	519
Defense Pleadings	300	276	252			828	806	3%	22	276	269
Form 50 - Claim Only	354	230	258			842	839	0%	3	281	280
Letters of Representation	25	11	12			48	-	-	48	16	0
Motions	148	139	104			391	285	37%	106	130	95
Form 30	6	15	10			31	25	24%	6	10	8
FC Hearings Held	7	6	3			16	20	-20%	(4)	5	7
FC Orders Served	14	6	29			49	17	288%	32	16	6
Single Comm. Hearings Held	59	46	64			169	168	1%	1	56	56
Single Comm. Orders Served	211	172	169			552	509	8%	43	184	170
Single Comm. Pre-Hearing Conf Held	18	10	5			33	35	94%	(2)	11	12
Consent Orders	308	279	297			884	809	9%	75	295	270
Administrative Orders	17	7	21			45	22	205%	23	15	7
Clincher Conference Requested	152	150	128			430	407	6%	23	143	136
Informal Conference Requested	175	236	196			607	715	-15%	(108)	202	238
Informal Conference Conducted	149	208	96			453	569	-20%	(116)	151	190
Regulatory Mediations	49	34	16			99	107	-7%	(8)	33	36
Requested Mediations	85	69	52			206	188	10%	18	69	63
Ordered Mediations	0	0	0			0	3	-100%	(3)	0	1
Mediation Resolved	61	83	33			177	158	12%	19	59	53
Mediation Impasse	16	17	16			49	49	0%	0	16	16
Mediation Held; Issues Pending	0	1	2			3	6	-50%	(3)	1	2
Claim Settled Prior to Mediation	17	22	11			50	25	200%	25	17	8
Mediation Not Complete in 60 days	1	3	3			7	5	140%	2	2	2

### Pleadings Assigned - Three Year Comparison by Month

	District 1 Greenville			District 2 Anderson			District 3 Orangeburg			District 4 Charleston			District 5 Florence			District 6 Spartanburg			District 7 Richland		
	24-25	23-24	22-23	24-25	23-24	22-23	24-25	23-24	22-23	24-25	23-24	22-23	24-25	23-24	22-23	24-25	23-24	22-23	24-25	23-24	22-23
Jul	130	93	105	101	64	81	125	80	112	172	150	150	152	106	111	123	100	135	146	131	142
Aug	93	112	105	74	85	70	135	115	86	186	189	172	111	145	118	135	118	124	179	150	155
Sep	78	110	93	49	83	68	70	113	98	126	234	144	96	160	121	89	111	104	97	148	135
Oct		96	78		68	59		107	97		181	140		149	114		114	96		142	126
Nov		106	90		79	77		111	106		190	180		139	135		113	137		173	164
Dec		105	91		80	74		99	108		142	166		99	136		93	113		107	117
Jan		102	74		73	74		79	90		174	172		117	126		114	97		147	130
Feb		114	78		69	69		94	90		170	144		128	102		117	88		132	122
Mar		104	96		82	69		119	124		172	174		152	133		117	139		166	158
Apr		112	82		58	82		102	78		173	158		114	138		116	113		140	146
May		133	70		94	64		115	92		206	156		153	126		123	114		142	148
Jun		101	118		65	76		88	118		147	235		157	131		95	119		133	185
<b>Totals</b>	<b>301</b>	<b>1,288</b>	<b>1,080</b>	<b>224</b>	<b>900</b>	<b>863</b>	<b>330</b>	<b>1,222</b>	<b>1,199</b>	<b>484</b>	<b>2,128</b>	<b>1,991</b>	<b>359</b>	<b>1,619</b>	<b>1,491</b>	<b>347</b>	<b>1,331</b>	<b>1,379</b>	<b>422</b>	<b>1,711</b>	<b>1,728</b>

### Pleadings Assigned by District Year to Date









**TAB 9**



Referral Date

7/1/2024

9/30/2024

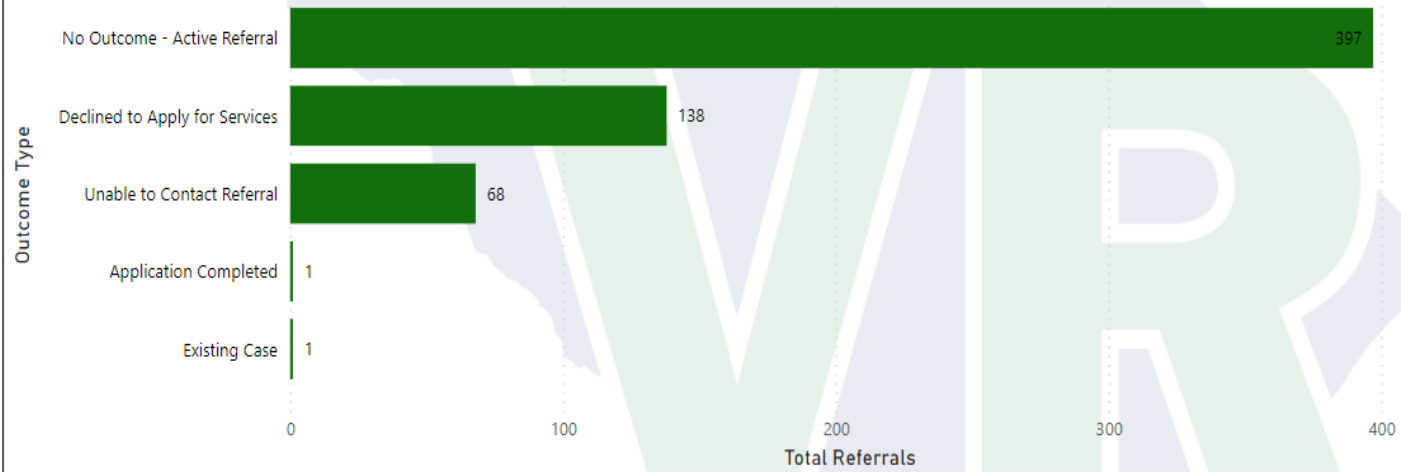
Area Office

All

Referring Organization

SC Workers Compensation

Total Referrals by Outcome Type



50.00%

Referrals with VR Cases Reaching Eligibility

50.00%

Referrals with VR Cases Reaching IPE

Referral Summary

Outcome Type	Total Referrals
Application Completed	1
Declined to Apply for Services	138
Existing Case	1
No Outcome - Active Referral	397
Unable to Contact Referral	68
<b>Total</b>	<b>605</b>

Current CMS Status of Referrals Who Applied or Had Existing SCVRD Cases

Current CMS Status	Description	Total Referrals	% of Referrals with VR Cases
2	Applicant	1	50.00%
12	IPE	1	50.00%
<b>Total</b>		<b>2</b>	<b>100.00%</b>

0.00%

Rehab Rate for Referral VR Cases with an IPE Developed

**TAB 10**

# *State of South Carolina*



## *Workers' Compensation Commission*

### **Executive Director's Report**

**October 14, 2024**

#### **Accountability Report for FY2024**

The Commission's Accountability Report for FY2024 was submitted to the Executive Budget Office on September 17.

#### **FY2025-26 Budget Request**

The FY2025-26 Budget Request was submitted to the Executive Budget Office on September 26, 2024. The agency is requesting the same funding level as appropriated by the General Assembly for FY2024-2025.

#### **Meetings and Other Activities**

The Executive Director participated in the following meetings and events during the month of September: Three meetings of the Litigation Team; met with Senator Alexander; staff meeting to discuss assignment and docketing of cases; interviewed two applicants for a vacant position at the agency; two meetings to discuss a case management system for the legal team; two meetings to discuss CAME workshop; two meetings with the EBO concerning the submission of the FY25-26 Budget request; attending the inaugural meeting of the Inn of Courts for workers' compensation; and was the guest speaker at the Camden Kiwanis Club.

#### **Constituent /Public Information Services**

For the month of September, the Executive Director's and the General Counsel's offices had three hundred twenty-three (323) contacts with stakeholders.

#### **Financial Transactions Activity**

During the month of September, the Director's office processed and approved eleven (11) travel expense reports, eighty-seven (87) invoices, fifty-one (51) deposits for DOA to process in the SCEIS system and two (2) Purchase Orders.

#### **SCWCC Stakeholder Electronic Distribution List**

For the month of September, the office had eighteen (18) deletions to the distribution list.

#### **Advisory Notices**

During the month of September, the office posted two (2) notices on the Commission's website and emailed it to the distribution list.