

A G E N D A

SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION

1333 Main Street, 5th Floor
Columbia, South Carolina 29201
January 13, 2025 10:30 a.m.

Meeting to be held in Hearing Room A

The Commission's Business Meeting will be broadcast live on the Internet via Zoom. Interested parties may access the broadcast at the following link:

Join Zoom Meeting

<https://us02web.zoom.us/j/8249297108?pwd=akcwMkMxSnYzQWFxdEs4V2x6UWtyUT09&omn=85941728299>

Meeting ID: 824 929 7108

Passcode: 073988

This meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act.

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|---|---|
| 1. CALL TO ORDER | CHAIRMAN BECK |
| 2. APPROVAL OF AGENDA OF BUSINESS MEETING OF JANUARY 13, 2025 | CHAIRMAN BECK |
| 3. APPROVAL OF MINUTES OF THE REGULAR BUSINESS MEETING DECEMBER 16, 2024 (Tab 1) | CHAIRMAN BECK |
| 4. RECOGNITION - EMPLOYEES' BIRTHDAYS, SERVICE AWARDS | CHAIRMAN BECK |
| 5. APPLICATIONS FOR APPROVAL TO SELF-INSURE (Tab 2)
A. Self-Insurance Department Report | MS. BROWN |
| 6. DEPARTMENT DIRECTORS' REPORTS
Administrative Services (Tab 3)
Financial Report (Tab 4)
Information Services (Tab 5)
Insurance and Medical Services (Tab 6)
Claims (Tab 7)
Judicial (Tab 8) | MS.MCREE
MS.MCREE
MR. PLUSS
MR. DUCOTE
MS. SPANN
MS. BRACY |
| 7. DEPARTMENT OF VOCATIONAL REHABILITATION
Monthly Report (Tab 9) | MR. CANNON |
| 8. EXECUTIVE DIRECTOR'S REPORT (Tab 10) | MR. CANNON |
| 9. OLD BUSINESS | CHAIRMAN BECK |
| 10. NEW BUSINESS
A. APPROVAL OF PROPOSED CHANGES TO 2025 FULL COMMISSION BUSINESS CALENDAR (Tab 11)

B. MEDICAL SERVICES PROVIDER MANUAL (Tab 12) | CHAIRMAN BECK |
| 11. EXECUTIVE SESSION | CHAIRMAN BECK |
| 12. ADJOURNMENT | CHAIRMAN BECK |

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TAB 1

THE
SOUTH CAROLINA WORKERS'
COMPENSATION COMMISSION
BUSINESS MEETING MINUTES
December 16, 2024

A Business Meeting of the South Carolina Workers' Compensation Commission was held in Hearing Room A of the Workers' Compensation Commission on Monday, December 16, 2024, at 10:30 a.m. The meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act. The following Commissioners were present:

T. SCOTT BECK, CHAIRMAN
GENE MCCASKILL, VICE CHAIR
CYNTHIA DOOLEY, COMMISSIONER
R. MICHEAL CAMPBELL, II, COMMISSIONER
MELODY JAMES, COMMISSIONER
AISHA TAYLKOR, COMMISSIONER

Present also were Keith Roberts, General Counsel; Christy Brown, Self-Insurance Director; Amy Bracy, Judicial Director; Kristen Mcree, Administrative Services Director; Kris Pluss, IT Director; Francina Johnson, IT Consultant; Chris Crump, IT Consultant; Jordan Mays, Staff Attorney; Eric Baxley, Staff Attorney and Jeannette Gray, HR Assistant. A representative from IWA and DIC participated by zoom.

Chairman Beck called the meeting to order at 10:39 a.m.

AGENDA

Commissioner McCaskill moved that the agenda be approved. Commissioner Dooley seconded the motion, and the motion was approved.

APPROVAL OF MINUTES – BUSINESS MEETING OF NOVEMBER 12, 2024

Commissioner McCaskill moved that the minutes of the Business Meeting of November 12, 2024 be approved. Commissioner Dooley seconded the motion, and the motion was approved.

GENERAL ANNOUNCEMENTS

No general announcements.

Recognition of Agency employees Birthdays for the month of December 2024.

Chairman Beck presented Sonji Spann with her 30-year pin of service with the State.

SELF-INSURANCE

Ms. Brown presented her report in written form. There were no questions from the Commission.

Self-insurance applications were presented by Christy Brown, Self-Insurance Director. **Six (6)** prospective members of **One (1)** fund was presented to the Commission for approval. The applications were:

South Carolina Home Builders SIF

Advanced Building Solutions LLC

Best Gutter LLC

Green Pond Earthworks LLC

McCaskill Builders Inc.

S3 Construction LLC

WB Custom Construction Inc.

After examination of the applications, it was determined that each complied with the Commission's requirements, and each was recommended for approval.

Commissioner James made the motion to approve the applications to self-insure. Commissioner Campbell seconded the motion to approve the applications to self-insure, and the motion was approved.

DEPARTMENT DIRECTORS' REPORTS

Each Department report was submitted in written form and included in the Commission's agenda booklets.

ADMINISTRATIVE SERVICES

Ms. Mcree presented the Human Resources and the Financial Report in written form. There were no comments or questions from the Commission.

INFORMATION SERVICES

Mr. Pluss presented the IT report in written form. There were no comments or questions from the Commission.

INSURANCE AND MEDICAL SERVICES

Mr. Ducote presented his report in written form. There were no comments or questions from the Commission.

CLAIMS

Ms. Spann presented her report in written form. There were no comments or questions from the Commission.

JUDICIAL

Ms. Bracy presented her report in written form. There were no questions from the Commission.

VOCABATIONAL REHABILITATION

Mr. Cannon presented the Vocational Rehabilitation report. There were no questions from the Commission.

EXECUTIVE DIRECTOR'S REPORT

Mr. Cannon submitted his report in written form. There were no comments or questions from the Commission.

OLD BUSINESS

There was no old business.

NEW BUSINESS

Commissioner Taylor made a motion to approve the Average Weekly Wage for the period of July 1, 2023 to June 30, 2024. Commissioner Campbell seconded the motion.

EXECUTIVE SESSION

There was no executive session.

ADJOURNMENT

Commissioner Campbell made the motion to adjourn. Commissioner Taylor seconded the motion, and the motion was approved.

The December 16, 2024 meeting of the South Carolina Workers' Compensation Commission adjourned at 11:09 a.m.

Reported January 7, 2025.
Arnisha Keitt
Executive Assistant

TAB 2

TAB 3

State of South Carolina



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Workers' Compensation Commission

To: Gary Cannon, SCWCC Executive Director
From: Kristen McRee, Director of Administrative Services
Date: January 13, 2024
Subject: Administrative Department December 2024 Full Commission Report

This report summarizes the Human Resources, Procurement, Finance, and Budget, initiatives during December 2024.

I. Human Resources

Hiring Recruitment & Retention

Recruitment efforts continued during the Month of December for an ombudsman (public information coordinator II) to support the Executive Director's Office. The position was reposted, resumes were reviewed, interviews were conducted, and the candidate was offered the position just before the holidays. Human Resources is currently completing all onboarding procedures including, keying SCEIS data, requesting badge and parking access, finalizing insurance documentation, and completing onboarding trainings.

The recruitment for an insurance analyst to support the Insurance and Medical Services Department continued through the month of December. The position was reposted on December 4, 2024 through December 19, 2024. All applicants are currently being reviewed and we anticipate interviews to begin in January.

Administrative Services has also begun coordinating with the Office of the Inspector General to draft an employee satisfaction survey as required by the House Legislative Oversight Committee's recent report. Draft questions have been submitted to the OIG with a target survey release date in January 2025.

In preparation for annual time and leave reconciliations, Administrative Services received and reviewed requests to make annual excess leave donations. All donations were keyed prior to December 31, 2024.

The department also assisted the Social Committee with preparations for the Commission's annual employee Holiday Party.

II. Procurement

The solicitation for armed security services was in process through the month of December. The intent to award will be published in early January 2025.

During the month of December, administrative services assisted with obtaining competitive quotes for moderate office space renovations. The Commission has obtained two quotes from vendors and continues to coordinate with the South Carolina Department of Administration's Procurement Services to obtain these services. The office continues to participate in other procurements such as the ordering of new furniture (lobby chairs, Commissioner's chairs, and related items).

III. Finance & Budget

The office continues to participate in meetings with the Department of Administration to discuss the Commission's budget. The first budget meeting before the House Ways & Means Committee is currently scheduled for February 5, 2025.

IV. Privacy

In December, Administrative Services partnered with the Legal Department to begin compiling the agency's privacy policies and procedures. In the coming months, both departments will work towards formalizing the Commission's privacy practices regarding document production, retention, and disposal.

TAB 4

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Workers' Compensation Commission

MEMORANDUM

TO: COMMISSIONERS

FROM: Kristen McRee, Director Administrative Services

DATE: January 13, 2025

RE: FINANCIAL REPORT – FY Period ending December 31, 2024

Attached is the Budget vs. Actual Report for the General Fund and Earmarked Fund for the fiscal year period ending December 31, 2024. The benchmark for this period is 50%.

Expenditures – General Fund – Annual Budget \$6,292,087

The total expenditure for the General Fund year-to-date is \$1,351,540 or 21% of the annual budget as shown on Page 2. This is due to the additional \$3 million in general funds received this fiscal year. Currently, salaries are being paid from the earmarked fund. Those expenditures have not been transferred to the general fund; however, this will be accounted for in a year-end journal entry.

Page 3 and 4 reflects the balances of funds appropriated by the General Assembly for the IT System Modernization Project. The balance for the IT System Project on page three has decreased 4.5% to \$1,618,407 from its original balance of \$1,695,084 because of expenses related to the IT Legacy System upgrades. The balance of the non-recurring appropriation funds for the IT System Project remains stable at \$5,000,000.

Expenditures – Earmarked Fund – Annual Budget \$5,607,845

The Earmarked Fund (38440000) total expenditures year-to-date are \$2,152,719 which is 38% of budget as shown on Page 7.

Revenues – Earmarked Annual Budget \$2,787,979

The Commission posted \$1,955,334 in Earmarked Fund operating revenues year-to-date, which is 70% of the annual budget.

Self-Insurance Tax Funds

The Commission is no longer authorized to retain the self-insurance tax funds collected. All funds are remitted to the general fund. The amount collected in the period ending December 31, 2024 is \$219,905.

South Carolina Workers' Compensation Commission
 Budget v. Actual Report
 FY 2025 As of 12/31/2024
 50% of year elapsed

Fund 1001000 - GENERAL FUND - Operating Items

Administration		FY 2025					FY 2024	
Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance	YTD Expenditures	% Used
501015	DIRECTOR	\$ 153,737	\$ 78,598	51%		\$ 75,139	\$ 76,868	50%
501058	CLASSIFIED POS	\$ 55,125		0%		\$ 55,125		
512001	OTHER OPERATING	\$ 3,155,303						
	Total OTHER OPERATING:	\$ 3,155,303				\$ 3,155,303		
Total Administration:		\$ 3,364,165	\$ 78,598	2%		\$ 3,285,567	\$ 76,868	2%

Inform. services		FY 2025					FY 2024	
Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance	YTD Expenditures	% Used
503000	SUPPLY AND MATERIAL		\$ 126					
	Total OTHER OPERATING:		\$ 126		\$ 3,168	\$ (3,211)		
Total Inform. services:			\$ 126		\$ 3,168	\$ (3,211)		

Claims		FY 2025					FY 2024	
Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance	YTD Expenditures	% Used
501058	CLASSIFIED POS	\$ 108,332	\$ 45,658	42%		\$ 62,674	\$ 44,654	41%
Total Claims:		\$ 108,332	\$ 45,658	42%		\$ 62,674	\$ 44,654	41%

Commissioners		FY 2025					FY 2024	
Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance	YTD Expenditures	% Used
501026	CHAIRMAN	\$ 186,296	\$ 95,243	51%		\$ 91,053	\$ 93,148	50%
501033	COMMISSIONER	\$ 1,085,209	\$ 523,988	48%		\$ 561,221	\$ 542,604	50%
501050	TAXABLE SUBS	\$ 89,866	\$ 35,965	40%		\$ 53,901	\$ 36,079	40%
501058	CLASSIFIED POS	\$ 428,071	\$ 188,131	44%		\$ 239,940	\$ 194,242	45%
Total Commissioners:		1,789,442	843,327	47%		946,115	866,073	48%

Insurance & Medical		FY 2025					FY 2024	
Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance	YTD Expenditures	% Used
501058	CLASSIFIED POS	\$ 43,922	\$ 10,536	24%		\$ 33,386	\$ 18,750	43%
Total Insurance & Medical:		\$ 43,922	\$ 10,536	24%		\$ 33,386	\$ 18,750	43%

Judicial		FY 2025					FY 2024	
Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance	YTD Expenditures	% Used
501058	CLASSIFIED POS	\$ 31,539		0%		\$ 31,539		
512001	OTHER OPERATING	\$ 10,000						
503000	SUPPLY AND MATERIAL		\$ 4,000					
	Total OTHER OPERATING:	\$ 10,000	\$ 4,000	40%	\$ -	\$ 6,000		
Total Judicial:		\$ 41,539	\$ 4,000	10%	\$ -	\$ 37,539		

Employer Contributions		FY 2025					FY 2024	
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Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance	YTD Expenditures	% Used
513000	EMPLOYER CONTRIB	\$ 944,687	\$ 369,295	39%		\$ 575,392	\$ 373,551	40%
Total Employer Contributions:		\$ 944,687	\$ 369,295	39%		\$ 575,392	\$ 373,551	40%
Total GENERAL FUND - Operating Items		\$ 6,292,087	\$ 1,351,540	21%	\$ 3,168	\$ 4,937,379	\$ 1,379,896	22%

Fund 1001000 - GENERAL FUND - Special Items

IT System Project		FY 2025					FY 2024	
Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance	YTD Expenditures	% Used
561000	Special Item	\$ 1,631,520	\$ 13,113	1%		\$ 1,618,407		
Total IT System Project:		\$ 1,631,520	\$ 13,113	1%		\$ 1,618,407		
Total GENERAL FUND - Special Items:		\$ 1,631,520	\$ 13,113			\$ 1,618,407		

Fund 10050023 - GF-NONRECUR APROP-23 - Special Items

IT System Project		FY 2025					FY 2024	
Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance	YTD Expenditures	% Used
561000	Special Item	\$ 5,000,000		0%		\$ 5,000,000		
Total IT System Project:		\$ 5,000,000				\$ 5,000,000		
Total GF-NONRECUR APROP-23 - Special Items:		\$ 5,000,000				\$ 5,000,000		

Fund 38440000 - EARMARKED FUND

Administration		FY 2025					FY 2024	
Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance	YTD Expenditures	% Used
501058	CLASSIFIED POS	\$ 696,889	\$ 158,686	23%		\$ 538,203	\$ 110,656	16%
512001	OTHER OPERATING	\$ 2,205,907						
502000	CONTRACTUAL SVC		\$ 93,047		\$ 17,188		\$ 248,798	
503000	SUPPLY AND MATERIAL		\$ 32,825		\$ 43,271		\$ 51,911	
504000	FIXED CHGS AND CONT		\$ 213,779		\$ 339,557		\$ 224,851	
505000	TRAVEL		\$ 31,411		\$ 341		\$ 26,022	
	Total OTHER OPERATING:	\$ 2,205,907	\$ 371,062	17%	\$ 400,357	\$ 1,434,488	\$ 551,582	25%
Total Administration:		\$ 2,902,796	\$ 529,748	18%	\$ 400,357	\$ 1,972,691	\$ 662,238	23%

Inform. services		FY 2025					FY 2024	
Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance	YTD Expenditures	% Used
501058	CLASSIFIED POS		\$ 191,011			\$ (191,011)	\$ 186,157	
502000	CONTRACTUAL SVC		\$ 165,146		\$ 120,420		\$ 41,724	
503000	SUPPLY AND MATERIAL		\$ 14,483		\$ 217,665		\$ 5,258	
504000	FIXED CHGS AND CONT		\$ 1,710				\$ 731	
505000	TRAVEL		\$ 2,920				\$ 556	
	Total OTHER OPERATING:		\$ 184,259		\$ 338,085	\$ (522,344)	\$ 48,269	
Total Inform. services:			\$ 375,270		\$ 338,085	\$ (713,355)	\$ 234,426	

Claims		FY 2025					FY 2024	
Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance	YTD Expenditures	% Used
501058	CLASSIFIED POS	\$ 262,204	\$ 128,603	49%		\$ 133,601	\$ 111,898	43%
512001	OTHER OPERATING	\$ 24,744						
	Total OTHER OPERATING:	\$ 24,744				\$ 24,744	\$ 1,263	5%
Total Claims:		\$ 286,948	\$ 128,603	45%		\$ 158,345	\$ 113,161	39%

Commissioners		FY 2025					FY 2024	
Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance	YTD Expenditures	% Used
501058	CLASSIFIED POS	\$ 50,000	\$ 26,832	54%		\$ 23,168		
512001	OTHER OPERATING	\$ 229,092						
502000	CONTRACTUAL SVC		\$ 67,095				\$ 62,513	
505000	TRAVEL		\$ 36,623				\$ 39,164	
	Total OTHER OPERATING:	\$ 229,092	\$ 103,718	45%	\$ -	\$ 125,374	\$ 101,677	45%
Total Commissioners:		\$ 279,092	\$ 130,550	47%	\$ -	\$ 148,542	\$ 101,677	37%

Insurance & Medical		FY 2025					FY 2024	
Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance	YTD Expenditures	% Used
501058	CLASSIFIED POS	\$ 553,278	\$ 240,486	43%		\$ 312,792	\$ 240,995	44%
501070	OTH PERS SVC						\$ 8,269	
512001	OTHER OPERATING	\$ 40,000						
502000	CONTRACTUAL SVC		\$ 555				\$ 6,285	
503000	SUPPLY AND MATERIAL		\$ 7,500				\$ 4,129	
505000	TRAVEL		\$ 6,538		\$ 480		\$ 9,139	
514000	BENEFITS AND CLAIMS		\$ 1,376		\$ 18,461		\$ 48,143	
	Total OTHER OPERATING:	\$ 40,000	\$ 15,969	40%	\$ 18,941	\$ 5,090	\$ 67,696	170%
Total Insurance & Medical:		\$ 593,278	\$ 256,455	43%	\$ 18,941	\$ 317,882	\$ 316,960	54%

Judicial		FY 2025					FY 2024	
Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance	YTD Expenditures	% Used
501058	CLASSIFIED POS	\$ 513,733	\$ 236,514	46%		\$ 277,219	\$ 260,668	51%
501070	OTH PERS SVC	\$ 62,681	\$ 19,544	31%		\$ 43,137	\$ 18,225	29%
512001	OTHER OPERATING	\$ 45,000						
502000	CONTRACTUAL SVC		\$ 14,724		\$ 2,587		\$ 1,913	
503000	SUPPLY AND MATERIAL		\$ 8,000				\$ 16,000	
505000	TRAVEL		\$ 892				\$ 1,982	
	Total OTHER OPERATING:	\$ 45,000	\$ 23,616	52%	\$ 2,587	\$ 18,797	\$ 19,895	46%
Total Judicial:		\$ 621,414	\$ 279,674	45%	\$ 2,587	\$ 339,153	\$ 298,788	48%

Employer Contributions		FY 2025					FY 2024	
Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance	YTD Expenditures	% Used
513000	EMPLOYER CONTRIB	\$ 924,317	\$ 452,419	49%		\$ 471,898	\$ 417,673	45%
Total Employer Contributions:		\$ 924,317	\$ 452,419	49%		\$ 471,898	\$ 417,673	45%
Total EARMARKED FUND:		\$ 5,607,845	\$ 2,152,719	38%	\$ 759,970	\$ 2,695,156	\$ 2,148,022	38%

South Carolina Workers' Compensation Commission

Earmarked Fund Revenues

FY 2025 As of 12/31/2024

50% of year elapsed

		FY 2025			FY 2024	
Account	Acct No.	Budget	YTD Actual Revenue	% of Budget	YTD Actual Revenue	% of Budget
WORKERS COMPENSATION SELF INSURANCE TAX	4080100000				21,877	
WORKERS' COMPENSATION HEARING FEE	4110090000	1,091,322	547,987	50%	542,900	50%
WORKERS COMP SELF INSURANCE APPLICATION FEE	4160040000	7,350			100	1%
WORKERS COMPENSATION FILING VIOLATION PENALTY	4223030000	1,637,210	786,494	48%	793,905	48%
OTHER PENALTIES, COST & SETTLEMENTS	4226020000		600,000			
PARKING FEE	4350040000	5,785	2,765	48%	2,850	49%
WORKERS COMPENSATION AWARD REVIEW FEE	4350140000	14,686	6,770	46%	6,600	45%
TRAINING CONFERENCE REGISTRATION FEE	4380020000	3,120	1,105	35%		0%
PHOTOCOPYING FEE	4380050000	23,761	7,362	31%	17,292	73%
SALE OF SERVICES	4480020000	3,120	910	29%		0%
SALE OF LISTINGS & LABELS	4480060000	1,625	1,250	77%	750	46%
RETURNED CHECKS	4530010000				(200)	
ADJUSTMENT TO AGENCY DEPOSITS	4530020000		691			
Total Revenues		2,787,979	1,955,334	70%	1,386,074	50%
Self Insurance Tax			219,905		2,581,856	
Total		2,787,979	2,175,239	78%	2,175,239	142%

TAB 5

State of South Carolina

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Workers' Compensation Commission

To: Gary Cannon, SCWCC Executive Director
From: Kris Pluss, IT Director
Date: January 8, 2025
Subject: IT Department December 2024 Full Commission Report

This report summarizes the activities and accomplishments in the IT Department during December 2024.

I. Systems Operations, Maintenance and Support:

Progress

WCC IT was able to deploy the initial email notifications for attorneys, paralegals, carriers, and TPAs when fine notices are generated by the IMS Department. The first group of initial fine emails were sent on December 12, 2024. WCC IT and the IMS Team were able to test the second and third email notifications and those have since been moved to production.

OnBase

WCC IT and KeyMark professional Services have begun testing OnBase (OB) 23 for an upcoming migration that is tentatively scheduled for February/March 2025. The migration to OB 23 will bring additional security and enhanced speed for internal and external users of OnBase and DocPop / eCase.

Reporting

109 Service Desk tickets were received by WCC IT during December 2024.
97 Tickets were assigned a priority of Low.
9 Tickets were assigned a priority of Medium.
3 Ticket was assigned a priority of High.
0 Tickets were assigned a priority of Urgent.

II. eFile / ePay Submissions:

3,650 unique electronic submissions were processed in December 2024.
During this period a total of \$97,412.26 were collected via online filings.

- 1,067 eFile/ePay online transactions with a fee/fine for a net amount of \$95,163.50 was submitted in December 2024.
- Filing Fees: \$49,428.50
- Fines: \$45,735.00
- Other: \$2,248.76 (Appeals, Copy Requests and SI Application Tax)
- Total Unique Filings without an Online Payment: 2,583

Online vs. Physical Pleadings

Pleading Type	Percent Paid Online - ePay	Percent Paid Physically - Mail	Total Number of Pleadings
Claimant	67%	33%	460
Defense	55%	45%	220
Total			680

TAB 6

State of South Carolina



Workers' Compensation Commission

MEMORANDUM

Date: January 10, 2025

To: Gary Cannon
Executive Director

From: Wayne Ducote
Insurance & Medical Services Director

RE: Monthly Insurance & Medical Services Report for December 2024

Please find attached the statistical report for the Insurance and Medical Services Department for the month of December 2024.

In addition to the statistical data provided, please be advised of the following:

Vacant Position Recruitment

The SCWCC office of Human Resources has forwarded to me and Jackie all twenty-three applications for the vacant coverage analyst position in the Coverage and Compliance Division. We have vetted the candidates and are scheduling initial interviews for the week of January 13.

Coverage Division

The Coverage Division had 55 new registrants for notification of lapse in coverage within our coverage notification system. No lapse in coverage notifications were sent. In the 4th quarter of 2024, NCCI had 1,581 new registrants within their notification system. 153 lapses in coverage notifications were sent.

The Coverage Division processed 1,545 Form 12A submitted electronically through the Verisk system and processed 219 manually filed Form 50s into the Verisk system. The process continues to be tweaked and updated on a weekly basis with the assistance of the SCWCC IT team and the Verisk team.

Compliance Division

The Compliance Division created 181 DEW compliance investigation files in December. Of those 181 files, 32 files were closed immediately due to coverage being located. The remaining 149 files were opened for further investigation and notifications were sent to employers.

Although each investigator is now retrieving 20 employer records per week which has increased the number of investigation files created monthly, they are experiencing issues with the DEW data which is resulting in the creation of investigation files for employers who are not subject to the Act. This issue has been brought to the attention of the IT Department and they are coordinating with SCDEW to try and resolve this issue.

The Compliance Division continues to bring more employers into compliance, which is resulting in more employees in the state being covered by workers' compensation insurance. And, although Total Fines Collected compared to the same period last year is down 13%, the number of employers compelled to obtain coverage is up 19% and the number of employees provided with coverage is up 6%.

Fine Notification Email System

The IMS department worked with IT department to work through some programming issues with the fine notification email system. We believe the system should now be working properly.

Stakeholder Outreach

On December 11, I participated in a Zoom meeting with the SC Small Business Development Center. During my 45-minute presentation, I provided an overview of the Commission and the coverage and compliance requirements of the SC Workers' Compensation Act. There were 52 attendees and the feedback from the meeting organizers was positive stating the network attendees found the information helpful and useful.

The Medical Services Division resolved seven formal medical bill disputes. The Medical Services Division continues bi-weekly meetings with Fair Health to discuss the 2025 Medical Services Provider Manual updates.

While this summary is in no way all-inclusive, it may serve to assist you and our Commissioners in understanding the key measures by which the Department's effectiveness can be gauged. The Insurance and Medical Services Department welcomes any guidance that you or the Commissioners can provide concerning our performance and direction.

South Carolina Workers' Compensation Commission

December 2024 Monthly Report

	July	August	September	October	November	December	Total FY24-25	Total FY23-24	% Chg FY25
COMPLIANCE									
Total Cases Active at Beginning of Period	275	248	222	241	307	259	1552	1264	23%
Total Cases Initiated	199	134	151	257	155	218	1114	962	16%
Total Cases Closed	226	160	132	191	203	205	1117	819	36%
Total Cases Active at End of Period	248	222	241	307	259	272	1549	1407	10%
Cases from F50/12A/other	22	21	11	19	6	33	112	86	30%
Cases from DEW	168	90	130	225	144	181	938	837	12%
Cases from Carriers	23	11	10	15	0	20	79	40	98%
Total Fines Assessed	\$ 79,250	\$ 72,201	\$ 31,250	\$ 57,500	\$ 106,778	\$ 70,000	\$ 416,979	\$ 3,591,343	-88%
- DEW / Coverage / Miscellaneous	\$ 76,500	\$ 69,176	\$ 30,500	\$ 55,750	\$ 76,250	\$ 58,500	\$ 366,676	\$ 3,310,843	-89%
- Underlying claim / uninsured employer	\$ 2,750	\$ 3,025	\$ 750	\$ 1,750	\$ 30,528	\$ 11,500	\$ 50,303	\$ 280,500	-82%
Total Fines Collected	\$ 66,125	\$ 71,200	\$ 45,700	\$ 45,020	\$ 90,340	\$ 61,475	\$ 379,860	\$ 436,817	-13%
- DEW / Coverage / Miscellaneous	\$ 60,275	\$ 69,550	\$ 41,600	\$ 44,920	\$ 72,012	\$ 56,275	\$ 344,632	\$ 419,414	-18%
- Underlying claim / uninsured employer	\$ 5,850	\$ 1,650	\$ 4,100	\$ 100	\$ 18,328	\$ 5,200	\$ 35,228	\$ 17,403	102%
Fines Waived/Rescinded/Uncollectable	\$ 10,660	\$ 22,741	\$ -	\$ -	\$ 3,000	\$ -	\$ 36,401	\$ 3,053,088	-99%
- Waived	\$ 6,160	\$ 22,740	\$ 0	\$ 0	\$ 0	\$ 0	\$ 28,900	\$ 2,376,587	-99%
- Rescinded	\$ 4,500	\$ 1	\$ 0	\$ 0	\$ 3,000	\$ 0	\$ 7,501	\$ 389,450	-98%
- Uncollectable	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ 0	\$ -	\$ 287,051	-100%
Employer RTSC Cases Docketed	0	1	0	1	0	0	2	8	-75%
Employers Compelled Into Compliance	37	44	26	36	53	52	248	209	19%
Previous Uninsured Employees Now Covered	322	261	181	217	299	266	1546	1458	6%
Carrier RTSC Cases Docketed	16	23	11	10	15	0	75	47	60%
Carrier RTSC Cases Resolved	16	23	11	10	15	0	75	47	60%
Carrier RTSC Fines Resolved	\$ 10,800	\$ 4,600	\$ 17,604	\$ 9,700	\$ 11,000	\$ -	\$ 53,704	\$ 62,939	-15%
COVERAGE & ACCIDENT RPTG									
Employers Withdrawing From the Act	1	3	4	3	5	12	28	25	12%
Coverage Fines Assessed	\$ 30,250	\$ 30,650	\$ 31,300	\$ 29,100	\$ 41,400	\$ 29,250	\$ 191,950	\$ 133,975	43%
Coverage Fines Collected	\$ 16,700	\$ 19,800	\$ 25,150	\$ 27,300	\$ 23,900	\$ 23,600	\$ 136,450	\$ 145,200	-6%
Coverage Fines Waived	\$ 4,600	\$ 5,000	\$ 4,000	\$ 6,800	\$ 6,000	\$ 9,200	\$ 35,600	\$ 17,650	102%
Number of 12As Filed EDI	1,766	1,895	1,567	1,989	1,667	1,545	10,429	10,550	-1%
Number of 12As Filed Manually	310	221	211	316	193	219	1,470	1,735	-15%
Total Number of WCC Files Created	2,076	2,116	1,778	2,305	1,860	1,764	11,899	12,285	-3%
Number of Fatalities Filed on 12As	14	9	4	9	2	8	46	45	2%
MEDICAL SERVICES									
Bills Pending at Beginning of Period	6	6	6	5	6	5	34	57	-40%
Bills Received	7	11	6	9	8	9	50	69	-28%
Bills to be Reviewed	13	17	12	14	14	14	84	126	-33%
Bills Reviewed this Month	7	11	7	8	9	7	49	75	-35%
Bills Pending at End of Period	6	6	5	6	5	7	35	51	-31%

TAB 7

State of South Carolina

1333 Main Street, 5th Floor
P.O. Box 1715
Columbia, S.C. 29202-1715



TEL: (803) 737-5700
www.wcc.sc.gov

Workers' Compensation Commission

MEMORANDUM

To: Gary Cannon, Executive Director

From: Sonji Spann, Claims Director

Date: January 13, 2025

Re: Claims Department December 2024 Full Commission Report

Attached is the Statistical Report for the Claims Department for the period July 1, 2024- December 31, 2024, prepared for the Business Meeting on January 13, 2025.

Claims activities are in Column (a) with the totals for the period ending December 2024 in column (o). Column (q) reflects the percentage change when comparing the totals for same period in the current fiscal at the totals for the same period in last fiscal year. The total Claims Activities, for this period have decrease 2% when compared to the same period from last fiscal year.

When compared to the same period last fiscal year, the number of cases Reviewed (18,266) is 1% less, the number cases closed (12,647) is 1% more, number of Fines Assessed (1,407) is 21% less; and the Total Fines Paid (\$200,700) is 8% less. It should be noted 24 fines were assessed as by staff manually from their file reviews. Two-hundred twenty Form 18 fines were assessed automatically by the IT system. The total Form 18 fines assessed, and the 24 fines assessed by cases reviewed equal the 244 Total Fines Assessed.

I will be happy to answer any questions you or the Commissioners have.

**Claims Department Statistical Report
FY2024-2025**

Claims Activities	July	August	Sept	Oct	Nov	Dec	FY24-25 YTD Total	FY23-24 YTD Total	% Diff from prev year
(a)	(b)	(c)	(d)	(e)	(f)	(g)	(o)	(p)	(q)
Forms 15-I	1,101	1,172	961	1,229	1,074	977	6,514	6,351	3%
Forms 15-II/Forms 17	735	804	648	783	717	679	4,366	4,153	5%
Forms 16 for PP/Disf	45	62	58	61	55	49	330	297	11%
Forms 18	5,279	4,863	4,574	5,324	4,451	4,847	29,338	29,792	-2%
Forms 20	471	506	490	602	435	416	2,920	3,201	-9%
Form 50 Claims Only							-	843	
Form 61	640	774	710	715	677	670	4,186	4,170	0%
Letters of Rep								422	
Clinchers	628	743	596	696	622	621	3,906	3,889	0%
Third Party Settlements	7	38	12	20	31	13	121	121	0%
SSA Requests for Info	33	20	43	46	31	39	212	165	28%
Cases Closed	2,147	2,139	2,017	2,370	1,960	2,014	12,647	12,525	1%
Cases Reviewed	3,175	3,000	2,726	3,570	2,824	2,971	18,266	18,522	-1%
Total	14,261	14,121	12,835	15,416	12,877	13,296	82,806	84,517	-2%
							-		
Total Fines Assessed	\$ 190	\$ 256	\$ 252	\$ 232	\$ 233	\$ 244	\$ 1,407	\$ 1,788	-21%
Form 18 Fines	\$ 149	\$ 239	\$ 211	\$ 210	\$ 208	\$ 220	\$ 1,237	\$ 1,533	-19%
Total Amt Paid	\$ 28,000	\$ 33,600	\$ 46,100	\$ 36,000	\$ 30,400	\$ 26,600	\$ 200,700	\$ 217,900	-8%

TAB 8

State of South Carolina

1333 Main Street
P.O. Box 1715
Columbia, S.C. 29202-1715



Tel: (803) 737-5700
Fax: (803) 737-1234
www.wcc.sc.gov

Workers' Compensation Commission

January 8, 2025

To: Gary Cannon
Executive Director

From: Amy A. Bracy
Judicial Director

RE: Monthly Judicial Report for December 2024

During the month of December, the Judicial Department processed two hundred forty (240) claim only 50s, and six hundred eighty (680) requests for hearings (claimant and defense pleadings). Comparing the numbers from the same period last year, claimant pleadings are down 1% and defense pleadings increased 2%. The department received ninety-three (93) Motions, an 18% increase compared to the same period last year and one hundred sixty-three (163) clincher conference requests, a 9% increase compared to the same time last year.

There were fifty-five (55) Single Commissioner Hearings conducted during the past month, eight (8) pre-hearing conferences held, and two (2) Full Commission hearings held. A total of five hundred fifteen (515) Orders (Single Commissioner Orders, Consent Orders and Administrative Orders) were served at the single Commissioner level, twenty-six (26) of those were Decision and Orders that resulted from hearings that went on the record and two hundred three (203) were Motion Orders that were a result of Motions ruled upon by Commissioners.

There were two hundred sixty-three (263) Informal Conferences requested during December and ninety-four (94) were conducted.

There were thirty-one (31) regulatory mediations scheduled and fifty-seven (57) requested mediations. Totals are up 2% and 21% in the respective categories for the same period last year. The Judicial Department was notified of twenty-one (81) matters resolved in mediation, with the receipt of Forms 70. This category's total is up 21% compared to this period last year. This does not include mediations that take place outside of what is reported to the Commission.

In the month of December, Judicial received one (1) Notice of Intent to Appeal to the Court of Appeals and zero (0) to the Circuit Court.

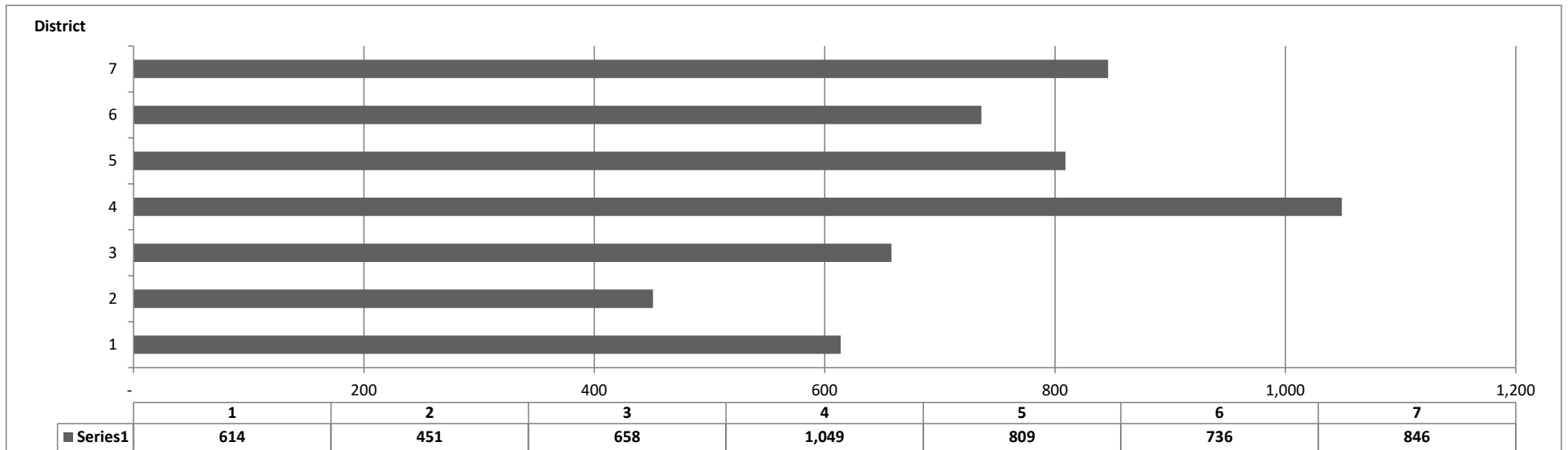
**Judicial Department Statistical Report
Statistics For Fiscal Year 2024-2025**

	July	Aug	Sept	Oct	Nov	Dec	Totals YTD 2024-25	Totals YTD 2023-24	% Diff from prev year
Claimant Pleadings	672	553	506	754	525	460	3,470	3,491	-1%
Defense Response to Pleadings	574	507	282	685	422	507	2,977	3,008	-1%
Defense Pleadings	300	276	252	285	232	220	1,565	1,539	2%
Form 50 - Claim Only	354	230	258	405	224	240	1,711	1,617	6%
Letters of Representation	25	11	12	70	69	104	291	282	3%
Motions	148	139	104	125	107	93	716	607	18%
Form 30	6	15	10	13	4	4	52	54	-4%
FC Hearings Held	7	6	3	8	2	2	28	34	-18%
FC Orders Served	14	6	29	12	28	8	97	26	273%
Single Comm. Hearings Held	59	46	64	55	39	55	318	337	-6%
Single Comm. Orders Served	211	172	169	152	174	237	1,115	974	14%
Single Comm. Pre-Hearing Conf Held	18	10	5	15	6	8	62	87	-29%
Consent Orders	308	279	297	306	261	265	1,716	1,676	2%
Administrative Orders	17	7	21	16	11	13	85	48	77%
Clincher Conference Requested	152	150	128	165	129	163	887	814	9%
Informal Conference Requested	175	236	196	381	170	263	1,421	1,385	3%
Informal Conference Conducted	149	208	96	273	199	94	1,019	1,097	-7%
Regulatory Mediations	49	34	16	44	22	31	196	192	2%
Requested Mediations	85	69	52	114	61	57	438	363	21%
Ordered Mediations	0	0	0	0	0	0	0	4	-100%
Mediation Resolved	61	83	33	79	21	81	358	296	21%
Mediation Impasse	16	17	16	27	2	28	106	85	25%
Mediation Held; Issues Pending	0	1	2	0	3	0	6	7	-14%
Claim Settled Prior to Mediation	17	22	11	21	8	19	98	63	56%
Mediation Not Complete in 60 days	1	3	3	3	0	6	16	10	60%

Pleadings Assigned - Three Year Comparison by Month

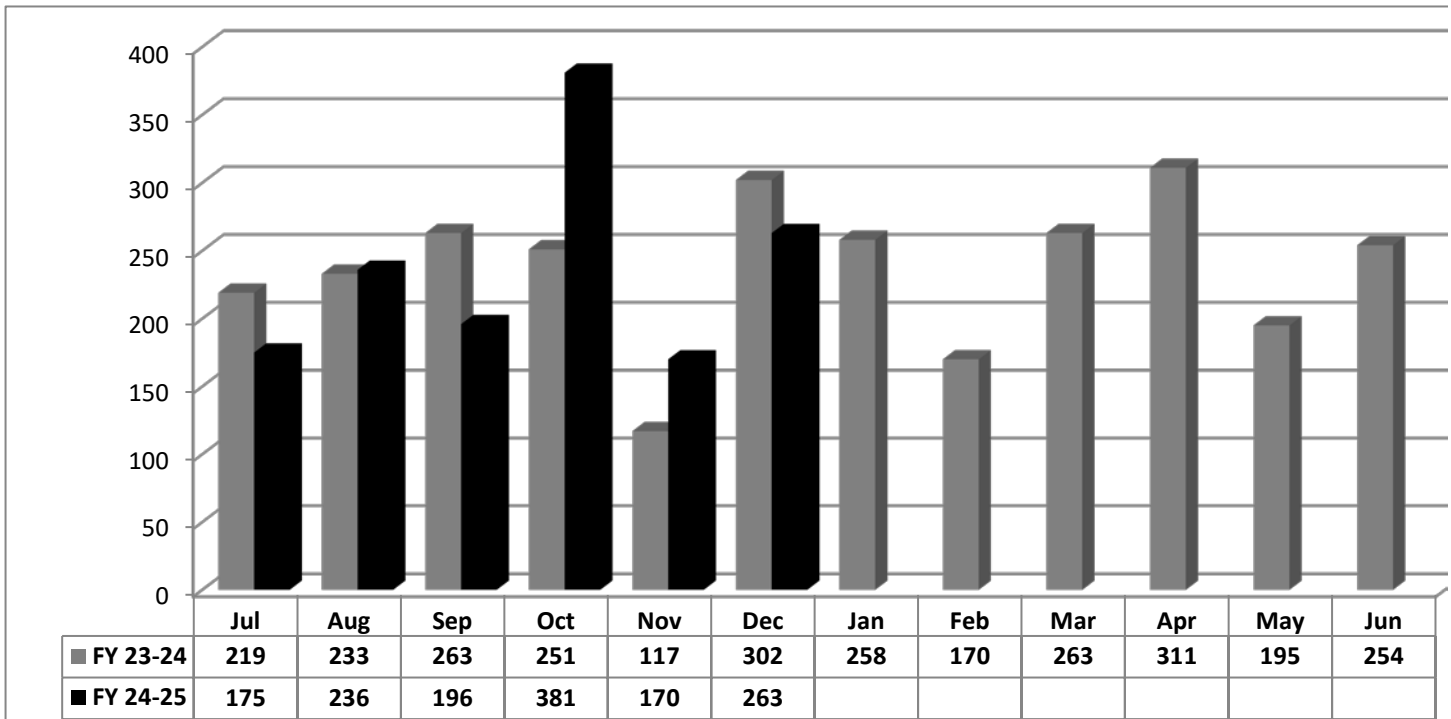
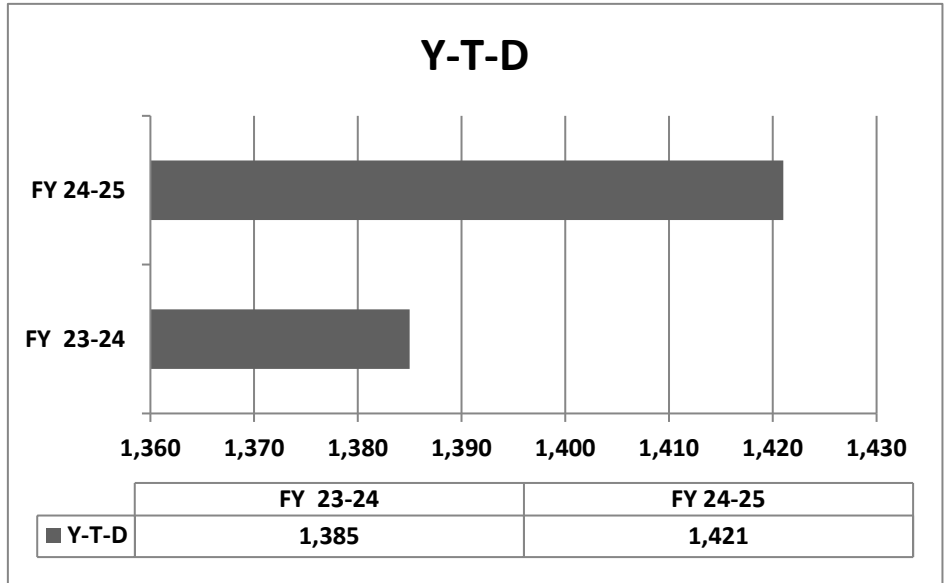
	District 1			District 2			District 3			District 4			District 5			District 6			District 7		
	Greenville			Anderson			Orangeburg			Charleston			Florence			Spartanburg			Richland		
	24-25	23-24	22-23	24-25	23-24	22-23	24-25	23-24	22-23	24-25	23-24	22-23	24-25	23-24	22-23	24-25	23-24	22-23	24-25	23-24	22-23
Jul	130	93	105	101	64	81	125	80	112	172	150	150	152	106	111	123	100	135	146	131	142
Aug	93	112	105	74	85	70	135	115	86	186	189	172	111	145	118	135	118	124	179	150	155
Sep	78	110	93	49	83	68	70	113	98	126	234	144	96	160	121	89	111	104	97	148	135
Oct	123	96	78	111	68	59	125	107	97	244	181	140	183	149	114	149	114	96	168	142	126
Nov	73	106	90	48	79	77	85	111	106	164	190	180	122	139	135	112	113	137	120	173	164
Dec	117	105	91	68	80	74	118	99	108	157	142	166	145	99	136	128	93	113	136	107	117
Jan		102	74		73	74		79	90		174	172		117	126		114	97		147	130
Feb		114	78		69	69		94	90		170	144		128	102		117	88		132	122
Mar		104	96		82	69		119	124		172	174		152	133		117	139		166	158
Apr		112	82		58	82		102	78		173	158		114	138		116	113		140	146
May		133	70		94	64		115	92		206	156		153	126		123	114		142	148
Jun		101	118		65	76		88	118		147	235		157	131		95	119		133	185
Totals	614	1,288	1,080	451	900	863	658	1,222	1,199	1,049	2,128	1,991	809	1,619	1,491	736	1,331	1,379	846	1,711	1,728

Pleadings Assigned by District Year to Date



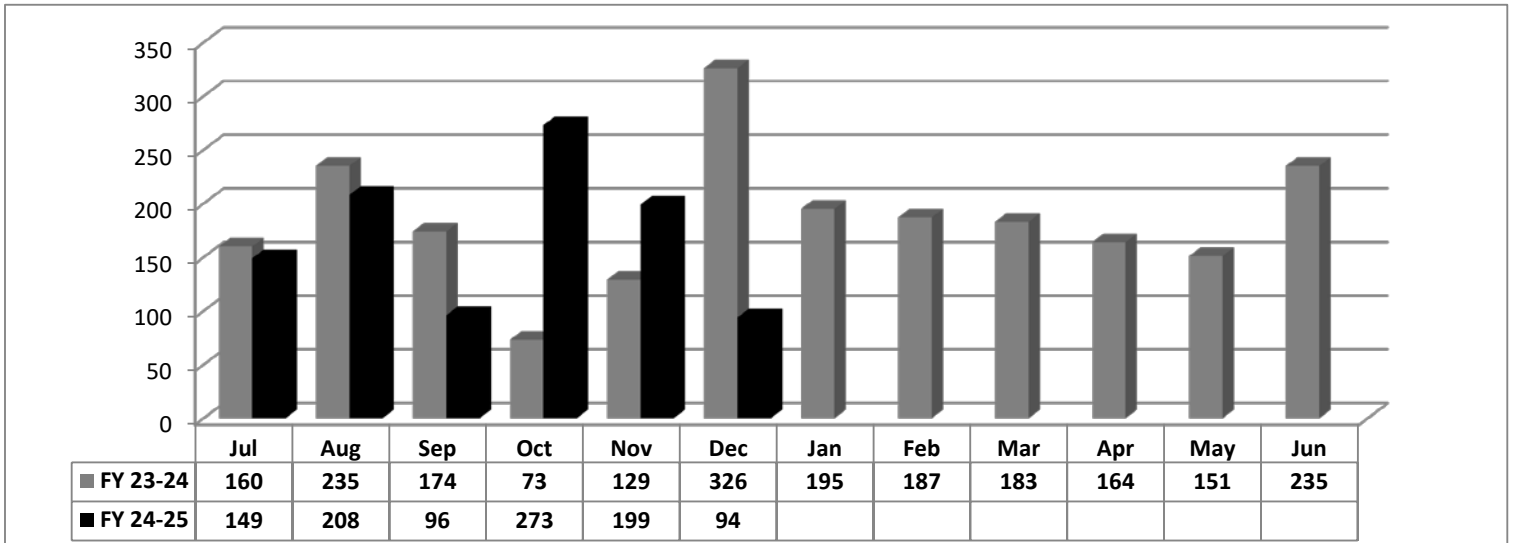
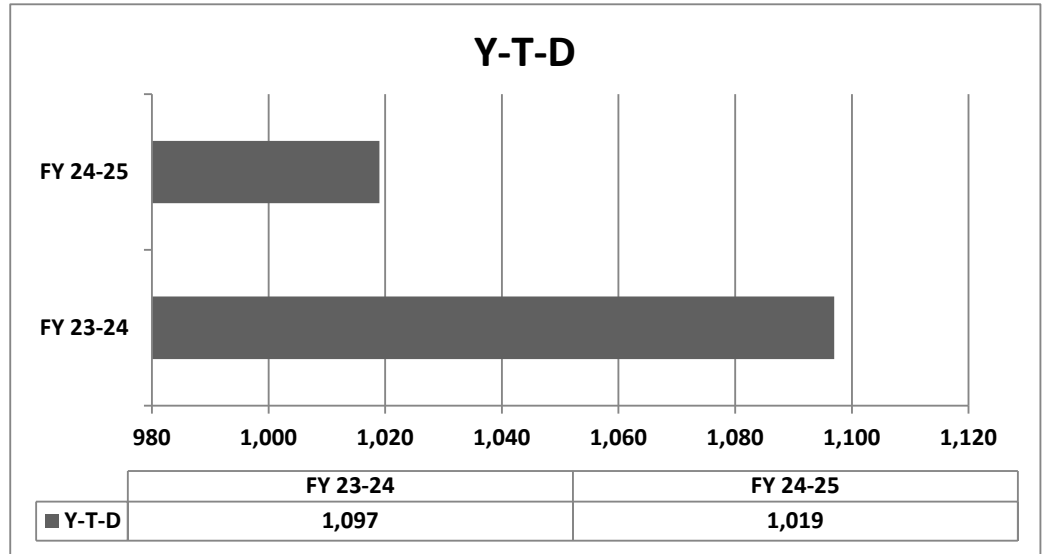
Informal Conf. Requested

	FY 23-24	FY 24-25
Jul	219	175
Aug	233	236
Sep	263	196
Oct	251	381
Nov	117	170
Dec	302	263
Jan	258	
Feb	170	
Mar	263	
Apr	311	
May	195	
Jun	254	
Total	2836	1421
	FY 23-24	FY 24-25
Y-T-D	1,385	1,421



Informal Conf. Conducted

	FY 23-24	FY 24-25
Jul	160	149
Aug	235	208
Sep	174	96
Oct	73	273
Nov	129	199
Dec	326	94
Jan	195	
Feb	187	
Mar	183	
Apr	164	
May	151	
Jun	235	
Total	2,212	1,019
	FY 23-24	FY 24-25
Y-T-D	1,097	1,019



TAB 9

MEMORANDUM

To: Commissioners

From: Gary Cannon

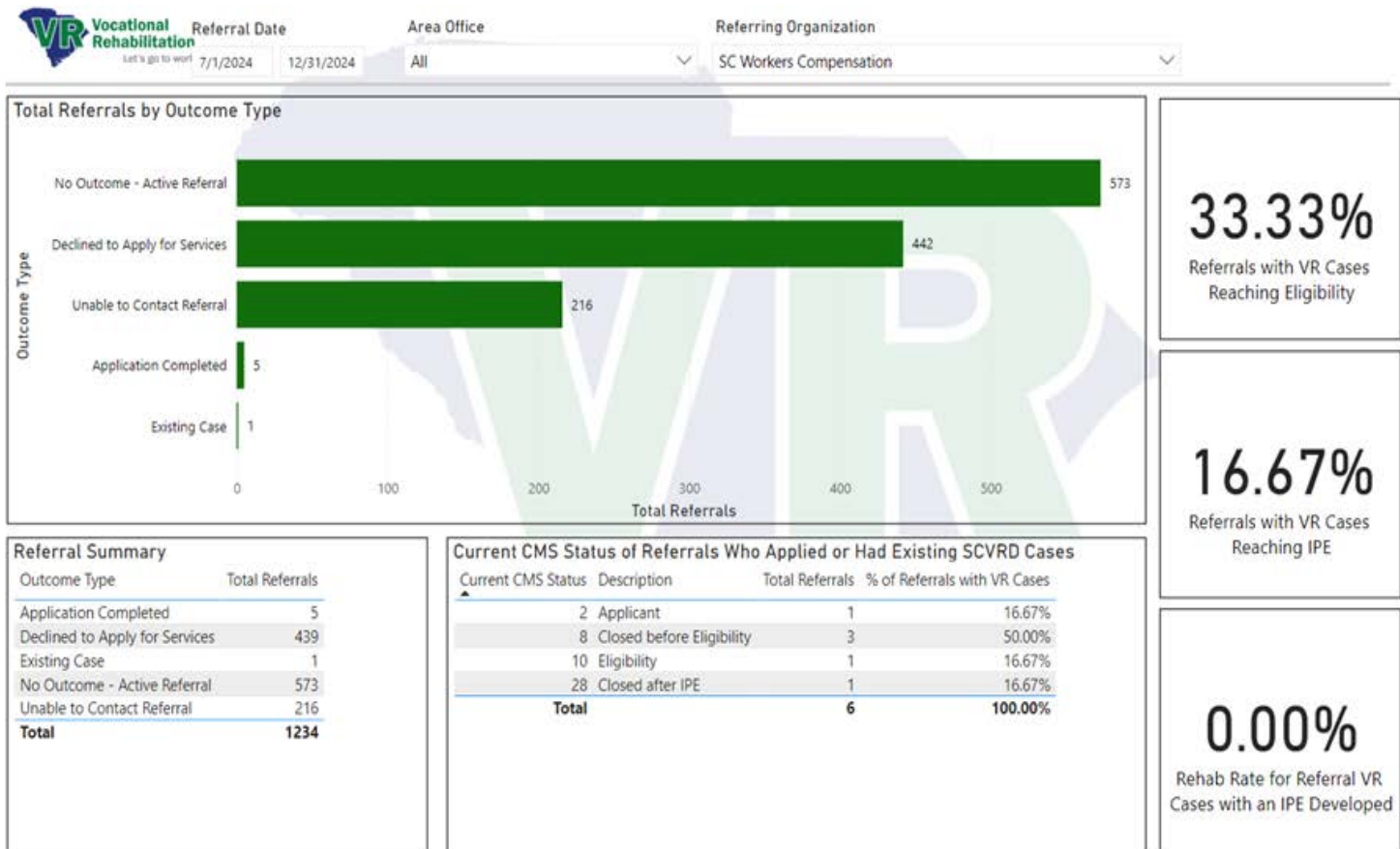
Date: January 13, 2025

Re: SC Vocational Rehabilitation Department

Attached is the SCVRD monthly report for the period ending December 31, 2024.

At the December Business Meeting you asked for the definition of “IPE” as shown in the section in the chart titled “Current CMS Status of Referrals Who Applied or Had Existing SCVRD Cases”.

Per Harriet Abner at SCVRD, IPE means Individualized Plan for Employment.



TAB 10

State of South Carolina



Workers' Compensation Commission

Executive Director's Report

January 13, 2025

Meetings and Other Activities

The Executive Director participated in the following meetings and events during the month of December: Scheduled staff meetings to discuss procedures for notifying the UEF; IT Project budget; staff members in Certified Public Manager program; and briefing Chairman on various issues. The Director attended the Regional meeting of the SC Employers' Advocates' Association, the Inn of Courts meeting and a meeting with the representatives of the State Accident Fund to discuss the Yellow Truck solvency.

Constituent /Public Information Services

For the month of December, the Executive Director's and the General Counsel's offices had 192 contacts with stakeholders.

Financial Transactions Activity

During the month of December, the Director's office processed and approved ten (10) travel expense reports, ninety-eight (98) invoices, forty-two (42) deposits for DOA to process in the SCEIS system and four (4) Purchase Orders.

SCWCC Stakeholder Electronic Distribution List

For the month of December, the Office had one (1) addition to the distribution list.

Advisory Notices

During the month of December, the office posted three (3) notices on the Commission's website and emailed it to the distribution list.

TAB 11

State of South Carolina



Workers' Compensation Commission

TO: COMMISSIONERS

FROM: GARY M CANNON

DATE: JANUARY 13, 2025

RE: BUSINESS MEETING CALENDAR

Due to a conflict with the March and July Business Meetings, it is necessary to request the Commission approve an amended schedule for these two Business Meetings in 2025. Attached is the amended Business Meeting calendar. The following are the proposed changes to the previously approved calendar.

March Business Meeting and Appellate Hearings moved from March 10-11 to March 17-18
July Business Meeting and Appellate Hearings moved from July 21-22 to July 14-15.

Request the Commissioners approve a motion to amend the Business Meeting Calendar as requested.

FULL COMMISSION BUSINESS MEETINGS CALENDAR 2025

JANUARY

1 State Holiday
 13-14 Commission Business Meeting and Appellate Panel Hearings
 20 State Holiday

JANUARY						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY

FEBRUARY

10-11 Commission Business Meeting and Appellate Panel Hearings
 17 State Holiday

FEBRUARY						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

MARCH

17-18 Commission Business Meeting and Appellate Panel Hearings

MARCH						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

APRIL

APRIL

14-15 Commission Business Meeting and Appellate Panel Hearings
 20 Easter

APRIL						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MAY

9 State Holiday
 19-20 Commission Business Meeting and Appellate Panel Hearings
 26 State Holiday

MAY						
S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JUNE

JUNE

16-17 Commission Business Meeting and Appellate Panel Hearings

JUNE						
S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

JULY

4 State Holiday
 14-15 Commission Business Meeting and Appellate Panel Hearings

JULY						
S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

AUGUST

AUGUST

25-26 Commission Business Meeting and Appellate Panel Hearings

AUGUST						
S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

SEPTEMBER

1 State Holiday
 15-16 Commission Business Meeting and Appellate Panel Hearings

SEPTEMBER						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

OCTOBER

OCTOBER

13-14 Commission Business Meeting and Appellate Panel Hearings

OCTOBER						
S	M	T	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

NOVEMBER

11 State Holiday
 17-18 Commission Business Meeting, Appellate Panel Hearings
 27-28 State Holidays

NOVEMBER						
S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

DECEMBER

DECEMBER

15-16 Commission Business Meeting and Appellate Panel Hearings
 24-26 State Holidays

DECEMBER						
S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

TAB 12

State of South Carolina



Workers' Compensation Commission

TO: COMMISSIONERS

FROM: GARY M CANNON

DATE: JANUARY 13, 2025

RE: 2025 Medical Services Provider Manual

Attached is a document from FairHealth containing a summary of the analysis of the medical claims data, the 2025 Relative Values from CMS and the Conversion Factor for the 2025 update of Medical Services Provider Manual.

The information will be published for the users and we recommend the Commissioners hold a Public Hearing at the February 10, 2025 Business Meeting to receive public comment on the information presented in the report. Representatives of FairHealth will participate in the meeting to discuss the analysis and summary and answer questions.

Recommend the Commissioners approve a motion to conduct a Public Hearing at the Commission Business Meeting on February 10, 2025 to receive public comment on proposed changes to the 2025 Medical Services Provider Manual.

The final approval of the updates the 2025 Medical Services provider Manual will be on the agenda for the Commission Business Meeting on March 17, 2025.

NOTE: At the time of publication of the Agenda Book, the Commission did not have the FairHealth report. It will be distributed to the Commissioners at the Business Meeting on Monday.