

## **A G E N D A**

### **SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION**

1333 Main Street, 5<sup>th</sup> Floor  
Columbia, South Carolina 29201

**May 19, 2025 10:30 a.m.**

#### **Meeting to be held in Hearing Room A**

The Commission's Business Meeting will be broadcast live on the Internet via Zoom. Interested parties may access the broadcast at the following link:

Join Zoom Meeting

<https://us02web.zoom.us/j/8249297108?pwd=akcwMkMxSnYzQWFxdEs4V2x6UWtyUT09&omn=88281663214>

Meeting ID: 824 929 7108

Passcode: 073988

*This meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act.*

- |   |   |
|---|---|
| 1. CALL TO ORDER  | CHAIRMAN BECK   |
| 2. APPROVAL OF AGENDA OF BUSINESS MEETING<br>OF MAY 19, 2025  | CHAIRMAN BECK   |
| 3. APPROVAL OF MINUTES OF THE REGULAR BUSINESS MEETING<br>APRIL 14, 2025 (Tab 1)  | CHAIRMAN BECK   |
| 4. RECOGNITION - EMPLOYEES' BIRTHDAYS, SERVICE AWARDS   | CHAIRMAN BECK   |
| 5. APPLICATIONS FOR APPROVAL TO SELF-INSURE (Tab 2)<br>A. Self-Insurance Department Report  | MR. CANNON  |
| 6. DEPARTMENT DIRECTORS' REPORTS<br>Administrative Services (Tab 3)<br>Financial Report (Tab 4)<br>Information Services (Tab 5)<br>Insurance and Medical Services (Tab 6)<br>Claims (Tab 7)<br>Judicial (Tab 8) | MS.MCREE<br>MS.MCREE<br>MR. PLUSS<br>MR. DUCOTE<br>MS. SPANN<br>MS. BRACY |
| 7. DEPARTMENT OF VOCATIONAL REHABILITATION<br>Monthly Report (Tab 9)  | MR. CANNON  |
| 8. EXECUTIVE DIRECTOR'S REPORT (Tab 10)   | MR. CANNON  |
| 9. OLD BUSINESS   | CHAIRMAN BECK   |
| 10. NEW BUSINESS  | CHAIRMAN BECK   |
| 11. EXECUTIVE SESSION   | CHAIRMAN BECK   |
| 12. ADJOURNMENT   | CHAIRMAN BECK   |

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**TAB 1**

THE  
SOUTH CAROLINA WORKERS'  
COMPENSATION COMMISSION  
BUSINESS MEETING MINUTES

**April 14, 2025**

A Business Meeting of the South Carolina Workers' Compensation Commission was held in Hearing Room A of the Workers' Compensation Commission on Monday, April 14, 2025, at 10:30 a.m. The meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act. The following Commissioners were present:

T. SCOTT BECK, CHAIRMAN  
GENE MCCASKILL, VICE CHAIR  
CYNTHIA DOOLEY, COMMISSIONER  
MELODY JAMES, COMMISSIONER  
AISHA TAYLKOR, COMMISSIONER

Present also were Keith Roberts, General Counsel Attorney; Christy Brown, Self-Insurance Director; Kristen McRee; Administrative Director, Wayne Ducote, IMS Director; Sonji Spann, Claims Director; Amy Bracy, Judicial Director; Kris Pluss; IT Director; Francina Johnson, IT Consultant; Chris Crump, IT Consultant; Jordan Mayes, Staff Attorney; Eric Baxley, Staff Attorney; and Jivon Adams, Public Information Coordinator. D1C participated by zoom.

Chairman Beck called the meeting to order at 10:33 a.m.

Chairman Beck acknowledged Commissioner Campbell's absence from the Commission Meeting.

**AGENDA**

Commissioner McCaskill moved that the agenda be approved. Commissioner Dooley seconded the motion, and the motion was approved.

**APPROVAL OF MINUTES – BUSINESS MEETING OF MARCH 10, 2025**

Commissioner McCaskill moved that the minutes of the Business Meeting of March 10, 2025 be approved. Commissioner Dooley seconded the motion, and the motion was approved.

**GENERAL ANNOUNCEMENTS**

No general announcements.

Recognition of Agency employees Birthdays for the month of April 2025.

**SELF-INSURANCE**

Ms. Brown presented her report. There were no questions from the Commission.

Self-insurance applications were presented by Christy Brown, Self-Insurance Director. **Four (11)** prospective members of **Three (3)** funds was presented to the Commission for approval. The applications were:

**South Carolina Home Builders SIF**

Calumet Construction, Inc  
Caulder Custom Builders LLC  
Greenville Kitchen & Bath LLC  
Harvest Moon Construction Company  
JRN Construction LLC  
Marsh Point Developers LLC  
M & J Steel Fabrication LLC  
P & L Electrical LLC  
Stephen Cribb DBA Mingo Creek Construction

**Palmetto Timber Fund**

Low Country Wood Products Inc

**SC Automobile Dealers Association SIF**

Critz Floyd, LLC DBA King Cadillac Buick GMC

After examination of the applications, it was determined that each complied with the Commission's requirements, and each was recommended for approval.

Commissioner Taylor made the motion to approve the applications to self-insure. Commissioner Dooley seconded the motion to approve the applications to self-insure, and the motion was approved.

**DEPARTMENT DIRECTORS' REPORTS**

Each Department report was submitted in written form and included in the Commission's agenda booklets.

**ADMINISTRATIVE SERVICES**

Ms. McRee presented the Human Resources and the Financial Report in written form. There were no comments or questions from the Commission.

**INFORMATION SERVICES**

Mr. Pluss presented the IT report in written form. There were no comments or questions from the Commission.

**INSURANCE AND MEDICAL SERVICES**

Mr. Ducote presented his report in written form. There were no comments or questions from the Commission.

## **CLAIMS**

Ms. Spann presented her report in written form. There were no comments or questions from the Commission.

## **JUDICIAL**

Ms. Bracy presented her report in written form. There were no questions from the Commission.

## **VOCABATIONAL REHABILITATION**

Mr. Cannon presented the Vocational Rehabilitation report. There were no questions from the Commission.

## **EXECUTIVE DIRECTOR'S REPORT**

Mr. Cannon submitted his report in written form. There were no comments or questions from the Commission.

## **OLD BUSINESS**

There was no old business.

## **NEW BUSINESS**

There was no new business

## **EXECUTIVE SESSION**

Commissioner Taylor made a motion to go into executive session. Commissioner James seconded the motion.

The Commission entered executive session at 10:51.

Commissioner Taylor made the motion to leave executive session at 11:08; noting that no activity was taken. Commissioner James seconded the motion.

## **ADJOURNMENT**

Commissioner James made the motion to adjourn. Commissioner McCaskill seconded the motion, and the motion was approved.

The April 14, 2025 meeting of the South Carolina Workers' Compensation Commission adjourned at 11:08 a.m.

Reported May 10, 2025.  
Arnisha Keitt  
Executive Assistant

TAB 2

TAB 3



## State of South Carolina

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### Workers' Compensation Commission

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To: Gary Cannon, SCWCC Executive Director  
From: Kristen McRee, Director of Administrative Services  
Date: May 19, 2025  
Subject: Administrative Department April 2025 Full Commission Report

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This report summarizes the Human Resources, Procurement, Finance, and Budget initiatives during April 2025.

#### **I. Human Resources**

##### **Hiring Recruitment & Retention**

In April, the Commission posted a recruitment for a Self-Insurance Director. The position has been posted on the [careers.sc.gov](http://careers.sc.gov) website and has been featured on the South Carolina Association of Certified Public Accountant's website, weekly e-newsletter, and social media until June 12, 2025. The University of North Carolina Chapel Hill has also included the job posting in electronic communications to current students and alumni. Additional recruiting opportunities are currently being assessed and will be pursued as appropriate. Interviews will be conducted on a rolling basis in the coming month.

All offboarding procedures for the outgoing Self-Insurance Director were completed timely. The appropriate SCEIS transactions were keyed, PEBA benefit transactions were completed, and internal documentation was completed.

##### **Reporting**

At the end of the month, HR met with members of the Commission's IT Department and Department of Administration shared services staff to review the year-end asset count. The department is reviewing the count to ensure all Commission furniture has been counted and included in the listing. The asset count will be provided to the Department of Administration by the end of May.

In addition to the Human Resources activities referenced above, the office also coordinated the call for Employee of the Year Nominations, participated in a Social Committee Meeting to plan an employee appreciation event, coordinated an office move, attended a Society for Human Resource Management (SHRM) Columbia Chapter Employment Law Update, a SuccessFactors

User Group meeting, and an annual EEO Forum hosted by the South Carolina Human Affairs Commission.

## **II. Procurement**

The Commission continues to coordinate with the South Carolina Department of Administration's Procurement and Construction Management Services to obtain office renovation services. Construction Management has provided an architectural engineer's opinion of probable cost and has prepared a quote for all services and construction. The quote was reviewed and approved internally and by the Department of Administration. The Architectural and Engineering firm (Method Works Architecture) will complete the design phase of the project in approximately 5-6 weeks and will prepare all required documentation for submission to the Office of State Engineer for review. Construction should begin in the late summer or early fall.

The office continues to participate in other procurements such as the ordering of new furniture (desks, lobby chairs, Commissioner's chairs, and related items).

## **III. Finance & Budget**

Administrative Services continues to monitor the progression of the budget bill, H. 4025. An amended budget bill was passed by the Senate on April 23, 2025, and returned to the House with amendments.

## **IV. Privacy**

The department's privacy program initiative continued through the month of April. The office participated in a project planning meeting with the Legal Department and Department of Administration Enterprise Privacy Office. Future meetings were planned, and a project timeline was developed. The Enterprise Privacy Office also offered guidance on the shared services they provide to agencies wishing to develop a documented program. The next meeting is scheduled in May.

TAB 4

# *State of South Carolina*

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## *Workers' Compensation Commission*

### **MEMORANDUM**

**TO: COMMISSIONERS**

**FROM: Kristen McRee, Director Administrative Services**

**DATE: May 19, 2025**

**RE: FINANCIAL REPORT – FY Period ending April 30, 2025**

Attached is the Budget vs. Actual Report for the General Fund and Earmarked Fund for the fiscal year period ending April 30, 2025. The benchmark for this period is 83%.

#### Expenditures – General Fund – Annual Budget \$6,292,087

The total expenditure for the General Fund year-to-date is \$2,204,602 or 35% of the annual budget as shown on Page 2. This is due to the additional \$3 million in general funds received this fiscal year. Currently, salaries are being paid from the earmarked fund. Those expenditures have not been transferred to the general fund; however, this will be accounted for in a year-end journal entry.

Page 3 and 4 reflects the balances of funds appropriated by the General Assembly for the IT System Modernization Project. The balance for the IT System Project on page three has decreased 6% to \$1,593,815 from its original balance of \$1,695,084 because of expenses related to the IT Legacy System upgrades. This does not include \$17 in pending commitment items. The balance of the non-recurring appropriation funds for the IT System Project remains stable at \$5,000,000.

#### Expenditures – Earmarked Fund – Annual Budget \$5,607,845

The Earmarked Fund (38440000) total expenditures year-to-date are \$3,803,560 which is 68% of budget as shown on Page 7.

#### Revenues – Earmarked Annual Budget \$2,787,979

The Commission posted \$3,070,779 in Earmarked Fund operating revenues year-to-date, which is 110% of the annual budget.

#### Self-Insurance Tax Funds

The Commission is no longer authorized to retain the self-insurance tax funds collected. All funds are remitted to the general fund.

South Carolina Workers' Compensation Commission  
Budget v. Actual Report  
FY 2025 As of 4/1/2025  
83% of year elapsed

**Fund 10010000 - GENERAL FUND - Operating Items**

Administration		FY 2025					FY 2024	
Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance	YTD Expenditures	% Used
501015	DIRECTOR	\$ 153,737	\$ 130,997	85%		\$ 22,740	\$ 128,114	83%
501058	CLASSIFIED POS	\$ 55,125		0%		\$ 55,125		
512001	OTHER OPERATING	\$ 3,155,303						
	Total OTHER OPERATING:	\$ 3,155,303				\$ 3,155,303		
Total Administration:		\$ 3,364,165	\$ 130,997	4%		\$ 3,233,168	\$ 128,114	4%

Inform. services		FY 2025					FY 2024	
Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance	YTD Expenditures	% Used
503000	SUPPLY AND MATERIAL		\$ 126				42	
	Total OTHER OPERATING:		\$ 126		\$ 3,168	\$ (3,294)	42	
Total Inform. services:			\$ 126		\$ 3,168	\$ (3,294)	42	

Claims		FY 2025					FY 2024	
Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance	YTD Expenditures	% Used
501058	CLASSIFIED POS	\$ 108,332	\$ 76,097	70%		\$ 32,235	\$ 74,423	69%
Total Claims:		\$ 108,332	\$ 76,097	70%		\$ 32,235	\$ 74,423	69%

Commissioners		FY 2025					FY 2024	
Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance	YTD Expenditures	% Used
501026	CHAIRMAN	\$ 186,296	\$ 158,739	85%		\$ 27,557	\$ 155,247	83%
501033	COMMISSIONER	\$ 1,085,209	\$ 832,216	77%		\$ 252,993	\$ 904,339	83%
501050	TAXABLE SUBS	\$ 89,866	\$ 55,463	62%		\$ 34,403	\$ 63,347	70%
501058	CLASSIFIED POS	\$ 428,071	\$ 317,699	74%		\$ 110,372	\$ 325,082	76%
Total Commissioners:		1,789,442	1,364,117	76%		425,325	1,448,015	81%

Insurance & Medical		FY 2025					FY 2024	
Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance	YTD Expenditures	% Used
501058	CLASSIFIED POS	\$ 43,922	\$ 16,557	38%		\$ 27,365	\$ 25,852	59%
Total Insurance & Medical:		\$ 43,922	\$ 16,557	38%		\$ 27,365	\$ 25,852	59%

Judicial		FY 2025					FY 2024	
Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance	YTD Expenditures	% Used
501058	CLASSIFIED POS	\$ 31,539		0%		\$ 31,539		
512001	OTHER OPERATING	\$ 10,000						
503000	SUPPLY AND MATERIAL		\$ 4,000					
	Total OTHER OPERATING:	\$ 10,000	\$ 4,000	40%	\$ -	\$ 6,000		
Total Judicial:		\$ 41,539	\$ 4,000	10%	\$ -	\$ 37,539		

Employer Contributions		FY 2025					FY 2024	
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Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance		YTD Expenditures	% Used
513000	EMPLOYER CONTRIB	\$ 944,687	\$ 612,708	65%		\$ 331,979		\$ 639,209	68%
Total Employer Contributions:		\$ 944,687	\$ 612,708	65%		\$ 331,979		\$ 639,209	68%
Total GENERAL FUND - Operating Items		\$ 6,292,087	\$ 2,204,602	35%	\$ 3,168	\$ 4,084,317		\$ 2,321,033	37%

### Fund 10010000 - GENERAL FUND - Special Items

IT System Project		FY 2025						FY 2024	
Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance		YTD Expenditures	% Used
561000	Special Item	\$ 1,631,520	\$ 37,688	2%	\$ 17	\$ 1,593,815			
Total IT System Project:		\$ 1,631,520	\$ 37,688	2%	\$ 17	\$ 1,593,815			
Total GENERAL FUND - Special Items:		\$ 1,631,520	\$ 37,688	0%	\$ 17	\$ 1,593,815			

### Fund 10050023 - GF-NONRECUR APROP-23 - Special Items

IT System Project		FY 2025						FY 2024	
Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance		YTD Expenditures	% Used
561000	Special Item	\$ 5,000,000		0%		\$ 5,000,000			
Total IT System Project:		\$ 5,000,000				\$ 5,000,000			
Total GF-NONRECUR APROP-23 - Special Items:		\$ 5,000,000				\$ 5,000,000			

## Fund 38440000 - EARMARKED FUND

Administration		FY 2025					FY 2024	
Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance	YTD Expenditures	% Used
501058	CLASSIFIED POS	\$ 696,889	\$ 281,315	40%		\$ 415,574	\$ 213,368	31%
512001	OTHER OPERATING	\$ 2,155,907						
502000	CONTRACTUAL SVC		\$ 159,038		\$ 170,052		\$ 358,344	
503000	SUPPLY AND MATERIAL		\$ 86,435		\$ 26,863		\$ 71,809	
504000	FIXED CHGS AND CONT		\$ 444,192		\$ 114,542		\$ 390,612	
505000	TRAVEL		\$ 48,553		\$ 273		\$ 45,337	
	Total OTHER OPERATING:	\$ 2,155,907	\$ 738,218	34%	\$ 311,730	\$ 1,105,959	\$ 866,102	40%
Total Administration:		\$ 2,852,796	\$ 1,019,533	36%	\$ 311,730	\$ 1,521,533	\$ 1,079,470	38%

Inform. services		FY 2025					FY 2024	
Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance	YTD Expenditures	% Used
501058	CLASSIFIED POS		\$ 329,312			\$ (329,312)	\$ 319,204	
502000	CONTRACTUAL SVC		\$ 252,011		\$ 97,200		\$ 88,206	
503000	SUPPLY AND MATERIAL		\$ 103,320		\$ 85,956		\$ 14,422	
504000	FIXED CHGS AND CONT		\$ 10,123				\$ 1,618	
505000	TRAVEL		\$ 2,920				\$ 860	
	Total OTHER OPERATING:		\$ 368,374		\$ 183,156	\$ (551,530)	\$ 105,106	
Total Inform. services:			\$ 697,686		\$ 183,156	\$ (880,842)	\$ 424,310	

Claims		FY 2025					FY 2024	
Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance	YTD Expenditures	% Used
501058	CLASSIFIED POS	\$ 262,204	\$ 220,351	84%		\$ 41,853	\$ 195,296	74%
512001	OTHER OPERATING	\$ 24,744						
	Total OTHER OPERATING:	\$ 24,744				\$ 22,492		
Total Claims:		\$ 286,948	\$ 220,351	77%		\$ 66,597	\$ 195,296	68%

Commissioners		FY 2025					FY 2024	
Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance	YTD Expenditures	% Used
501058	CLASSIFIED POS	\$ 50,000	\$ 45,942	92%		\$ 4,058		
512001	OTHER OPERATING	\$ 229,092						
502000	CONTRACTUAL SVC		\$ 101,908		\$ 13,527		\$ 118,361	
505000	TRAVEL		\$ 42,048				\$ 45,359	
	Total OTHER OPERATING:	\$ 229,092	\$ 143,956	63%	\$ 13,527	\$ 71,609	\$ 163,720	73%
Total Commissioners:		\$ 279,092	\$ 189,898	68%	\$ 13,527	\$ 75,667	\$ 145,501	60%

Insurance & Medical		FY 2025					FY 2024	
Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance	YTD Expenditures	% Used
501058	CLASSIFIED POS	\$ 553,278	\$ 395,221	71%		\$ 158,057	\$ 402,127	73%
501070	OTH PERS SVC						\$ 20,244	
512001	OTHER OPERATING	\$ 90,000						
502000	CONTRACTUAL SVC		\$ 900				\$ 10,163	
503000	SUPPLY AND MATERIAL		\$ 13,500				\$ 9,585	
505000	TRAVEL		\$ 7,018				\$ 9,139	
514000	BENEFITS AND CLAIMS		\$ 3,707		\$ 15,944		\$ 50,794	
	Total OTHER OPERATING:	\$ 90,000	\$ 25,125	28%	\$ 15,944	\$ 48,931	\$ 79,681	89%
Total Insurance & Medical:		\$ 643,278	\$ 420,346	65%	\$ 15,944	\$ 206,988	\$ 502,052	78%

Judicial		FY 2025					FY 2024	
Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance	YTD Expenditures	% Used
501058	CLASSIFIED POS	\$ 513,733	\$ 404,757	79%		\$ 108,976	\$ 434,447	85%
501070	OTH PERS SVC	\$ 62,681	\$ 32,589	52%		\$ 30,092	\$ 30,982	49%
512001	OTHER OPERATING	\$ 45,000						
502000	CONTRACTUAL SVC		\$ 21,692		\$ 899		\$ 1,913	
503000	SUPPLY AND MATERIAL		\$ 19,309				\$ 24,599	
505000	TRAVEL		\$ 892				\$ 1,982	
	Total OTHER OPERATING:	\$ 45,000	\$ 41,893	93%	\$ 899	\$ 2,208	\$ 28,494	65%
Total Judicial:		\$ 621,414	\$ 479,239	77%	\$ 899	\$ 141,276	\$ 493,923	80%

Employer Contributions		FY 2025					FY 2024	
Commitment Item	Commitment Item Description	Current Budget	YTD Expenditures	% Used	Commitments	Remaining Balance	YTD Expenditures	% Used
513000	EMPLOYER CONTRIB	\$ 924,317	\$ 776,507	84%		\$ 147,810	\$ 718,707	78%
	Total Employer Contributions:	\$ 924,317	\$ 776,507	84%		\$ 147,810	\$ 718,707	78%
Total EARMARKED FUND:		\$ 5,607,845	\$ 3,803,560	68%	\$ 525,256	\$ 1,279,029	\$ 3,596,536	64%



**South Carolina Workers' Compensation Commission**  
**Earmarked Fund Revenues**  
**FY 2025 As of 4/30/2025**  
**83% of year elapsed**

FY 2025					FY 2024	
Account	Acct No.	Budget	YTD Actual Revenue	% of Budget	YTD Actual Revenue	% of Budget
WORKERS COMPENSATION SELF INSURANC	4080100000					
WORKERS' COMPENSATION HEARING FEE	4110090000	1,091,322	972,573	89%	958,145	88%
WORKERS COMP SELF INSURANCE APPLIC/	4160040000	7,350			750	10%
WORKERS COMPENSATION FILING VIOLATIC	4223030000	1,637,210	1,455,472	89%	1,352,834	83%
OTHER PENALTIES, COST & SETTLEMENTS	4226020000		600,691			
PARKING FEE	4350040000	5,785	4,625	80%	4,830	83%
WORKERS COMPENSATION AWARD REVIEW	4350140000	14,686	11,820	80%	12,146	83%
TRAINING CONFERENCE REGISTRATION FEE	4380020000	3,120	1,105	35%		0%
PHOTOCOPYING FEE	4380050000	23,761	12,732	54%	22,634	95%
SALE OF SERVICES	4480020000	3,120	5,860	188%		0%
SALE OF LISTINGS & LABELS	4480060000	1,625	6,450	397%	1,000	62%
RETURNED CHECKS	4530010000		(450)		(50)	
ADJUSTMENT TO AGENCY DEPOSITS	4530020000		(100)		(150)	
<b>Total Revenues</b>		<b>2,787,979</b>	<b>3,070,779</b>	<b>110%</b>	<b>2,352,139</b>	<b>84%</b>
<b>Self Insurance Tax</b>					<b>4,820,152</b>	
<b>Total</b>		<b>2,787,979</b>	<b>3,070,779</b>	<b>110%</b>	<b>3,070,779</b>	<b>259%</b>

TAB 5

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## Workers' Compensation Commission

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To: Gary Cannon, SCWCC Executive Director  
From: Kris Pluss, IT Director  
Date: May 14, 2025  
Subject: IT Department April 2025 Full Commission Report

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This report summarizes the activities and accomplishments in the IT Department during April 2025.

### **I. Systems Operations, Maintenance and Support:**

#### Progress

Based on additional feedback from external stakeholders - WCC IT and SC.Gov were able to update all of the eFile/ePay Forms to include an Internal Claim Number. This free-form field allows any eFile/ePay submitter to add information that they can use to reconcile their eFile/ePay uploads with their own internal reference, claims or case management numbers. These Internal Claim Numbers are provided back to the external stakeholder that uploaded the information in the Submission Receipt Email.

#### Inter-Agency Support:

WCC IT was contacted by Anne Macon, Agency Director for the Insurance Reserve Fund (IRF), regarding claims that had been assigned to the IRF as part of the "wind-down" for the Second Injury Fund (SIF) by the SC Budget and Control Board in 2013. IRF was preparing for a bi-annual actuarial study and wanted to close any SIF claims where the claimant was identified as deceased. WCC IT was able to cross-reference SAF's mainframe claimant information with Progress and identified 587 claimants that were deceased. This allowed IRF to close those claims and avoid having to maintain those records.

#### Reporting

113	Service Desk tickets were received by WCC IT during April 2025.
103	Tickets were assigned a priority of Low.
8	Tickets were assigned a priority of Medium.
2	Ticket was assigned a priority of High.
0	Tickets were assigned a priority of Urgent.

#### eFile / ePay Submissions:

4,158 unique electronic submissions were processed in April 2025.

During this period a total of \$127,855.33 were collected via online filings.

- 1,267 eFile/ePay online transactions with a fee/fine for a net amount of \$121,045.50 was submitted in April 2025.
- Filing Fees: \$56,720.50
- Fines: \$64,325.00
- Other: \$6,809.83 (Appeals, Copy Requests, and Self-Insurance Tax, Workshop Registration)
- Total Unique Filings without an Online Payment: 2,891

#### Online vs. Physical Pleadings

The attachment reflects the number of on-line filings versus filings by claimant's and defense attorneys received by the USPS or courier delivery.

IT Data Report																					
Pleadings/Filings vs On-line v Physical																					
FY2024-25																					
	December				January				February				March				April				
Pleading Type	% On-line-ePay	% Physical-mail	Total Filings	%	% On-line-ePay	% Physical-mail	Total Filings	%	% On-line-ePay	% Physical-mail	Total Filings	%	% On-line-ePay	% Physical-mail	Total Filings	%	% On-line-ePay	% Physical-mail	Total Filings	%	
Claimant	60%	40%	525	100%	67%	33%	460	100%	68%	32%	570	100%	71%	29%	561	100%	71%	29%	611	100%	
Defense	49%	51%	232	100%	55%	45%	220	100%	43%	57%	288	100%	48%	52%	280	100%	57%	43%	248	100%	
Total			757	100%			680	100%			858	100%			841	100%			859	100%	

TAB 6

State of South Carolina



**Workers' Compensation Commission**

**MEMORANDUM**

**Date:** May 15, 2025

**To:** Gary Cannon  
Executive Director

**From:** Wayne Ducote  
Insurance & Medical Services Director

**RE:** Monthly Insurance & Medical Services Report for April 2025

Please find attached the statistical report for the Insurance and Medical Services Department for the month of April 2025.

In addition to the statistical data provided, please be advised of the following:

**Coverage Division**

The Coverage Division had 59 new registrants for notification of lapse in coverage within our coverage notification system. No lapse in coverage notifications were sent.

The Coverage Division processed 1,828 Form 12A submitted electronically through the Verisk system and processed 270 manually filed Form 50s into the Verisk system. The Verisk claims entry process continues to be reviewed and updated on a weekly basis with the assistance of the SCWCC IT and Verisk teams.

**Compliance Division**

The Compliance Division created 331 DEW compliance investigation files in March. Of those 331 files, 36 files were closed immediately due to coverage being located. The remaining 295 files were opened for further investigation and notifications were sent to employers.

In April the Compliance Division collected over \$130,000 in non-compliance penalties and compelled 61 employers to come into compliance with the Act, which resulted in 312 more employees now covered by workers' compensation insurance than were previously covered. Total Fines Collected compared to the same period last year is up 1%, and the number of employers compelled to obtain coverage is up 16%.

The Medical Services Division resolved seven formal medical bill disputes, completed one medical bill review, and one medical bill pricing reviewer recertification. The 2025 Medical Services Provider Manual went into effect April 1.

While this summary is in no way all-inclusive, it may serve to assist you and our Commissioners in understanding the key measures by which the Department's effectiveness can be gauged. The Insurance and Medical Services Department welcomes any guidance that you or the Commissioners can provide concerning our performance and direction.



Department of Insurance & Medical Services									
South Carolina Workers' Compensation Commission									
April 2025 Monthly Report									
	November	December	January	February	March	April	YTD Total FY24-25	YTD Total FY23-24	% Chg FY25
<b>COMPLIANCE</b>									
Total Cases Active at Beginning of Period	307	259	272	270	264	306	2664	2450	9%
Total Cases Initiated	155	218	262	267	300	381	2324	1441	61%
Total Cases Closed	203	205	264	273	258	271	2183	1326	65%
Total Cases Active at End of Period	259	272	270	264	306	416	2805	2565	9%
Cases from F50/12A/other	6	33	21	27	11	29	200	159	26%
Cases from DEW	144	181	211	230	270	331	1980	1204	64%
Cases from Carriers	0	20	14	16	10	25	144	84	71%
Total Fines Assessed	\$ 106,778	\$ 70,000	\$ 47,500	\$74,750	\$ 90,000	\$ 134,500	\$ 763,729	\$ 5,260,083	-85%
- DEW / Coverage / Miscellaneous	\$ 76,250	\$ 58,500	\$ 38,500	\$65,500	\$ 58,000	\$ 131,500	\$ 660,176	\$ 4,940,553	-87%
- Underlying claim / uninsured employer	\$ 30,528	\$ 11,500	\$ 9,000	\$ 9,250	\$ 32,000	\$ 3,000	\$ 103,553	\$ 319,530	-68%
Total Fines Collected	\$ 90,340	\$ 61,475	\$ 45,080	\$74,725	\$ 82,794	\$ 130,619	\$ 713,078	\$ 707,189	1%
- DEW / Coverage / Miscellaneous	\$ 72,012	\$ 56,275	\$ 32,480	\$58,125	\$ 64,844	\$ 124,019	\$ 624,100	\$ 682,520	-9%
- Underlying claim / uninsured employer	\$ 18,328	\$ 5,200	\$ 12,600	\$16,600	\$ 17,950	\$ 6,600	\$ 88,978	\$ 24,669	261%
Fines Waived/Rescinded/Uncollectable	\$ 3,000	\$ -	\$ 5,250	\$49,620	\$ 5,750	\$ 11,190	\$ 108,211	\$ 5,041,216	-98%
- Waived	\$0	\$0	\$0	\$0	\$2,250	\$10,690	\$ 41,840	\$ 4,044,877	-99%
- Rescinded	\$3,000	\$0	\$5,250	\$26,810	\$3,500	\$500	\$ 43,561	\$ 647,778	-93%
- Uncollectable	\$0	\$0	\$0	\$22,810	\$0	\$0	\$ 22,810	\$ 348,561	-93%
Employer RTSC Cases Docketed	0	0	0	2	0	6	10	11	-9%
Employers Compelled Into Compliance	53	52	33	47	64	61	453	389	16%
Previous Uninsured Employees Now Covered	299	266	136	213	341	312	2548	2647	-4%
Carrier RTSC Cases Docketed	15	0	20	15	15	9	134	80	68%
Carrier RTSC Cases Resolved	15	0	20	15	15	9	134	79	70%
Carrier RTSC Fines Resolved	\$ 11,000	\$ -	\$ 6,000	\$10,000	\$ 17,400	\$ 35,189	\$122,293	\$101,139	21%

**TAB 7**

# *State of South Carolina*

1333 Main Street, 5<sup>th</sup> Floor  
P.O. Box 1715  
Columbia, S.C. 29202-1715



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[www.wcc.sc.gov](http://www.wcc.sc.gov)

## *Workers' Compensation Commission*

### **MEMORANDUM**

**To: Gary Cannon, Executive Director**

**From: Sonji Spann, Claims Director**

**Date: May 19, 2025**

**Re: Claims Department May 2025 Full Commission Report**

Attached is the Statistical Report for the Claims Department for the period July 1, 2024- April 30, 2025, prepared for the Business Meeting on May 19, 2025.

Claims activities are in Column (a) with the totals for the period ending March 2025 in column (o). Column (q) reflects the percentage change when comparing the totals for same period in the current fiscal at the totals for the same period in last fiscal year. The total Claims Activities, for this period have decrease 3% when compared to the same period from last fiscal year.

When compared to the same period last fiscal year, the number of cases Reviewed 30,921) is 5% less, the number cases closed (21,835) is 1% less than last fiscal year; Fines Assessed (2406) is 18% less; and the Total Fines Paid (\$364,900) is 17% less. It should be noted 40 fines were assessed by staff manually from their file reviews. 206 Form 18 fines were assessed automatically by the IT system. The total Form 18 fines assessed, and the 40 fines assessed by cases reviewed equal the 246 Total Fines Assessed.

I will be happy to answer any questions you or the Commissioners have.

**Claims Department Statistical Report  
FY2024-2025**

Claims Activities	Jan	Feb	March	April	FY24-25 YTD Total	FY23-24 YTD Total	% Diff from prev year
(a)	(h)	(i)	(j)	(k)	(o)	(p)	(q)
Forms 15-I	1,085	1,138	1,120	1,094	10,951	10,757	2%
Forms 15-II/Forms 17	756	806	760	741	7,429	7,142	4%
Forms 16 for PP/Disf	60	50	56	50	546	507	8%
Forms 18	5,044	4,832	5,014	5,474	49,702	51,042	-3%
Forms 20	548	539	550	497	5,054	5,431	-7%
Form 50 Claims Only					-		
Form 61	869	695	742	784	7,276	7,285	0%
Letters of Rep							
Clinchers	798	607	715	716	6,742	6,673	1%
Third Party Settlements	31	18	25	20	215	208	3%
SSA Requests for Info	25	43	59	55	394	165	139%
Cases Closed	2,363	2,099	2,328	2,398	21,835	22,060	-1%
Cases Reviewed	3,286	2,895	3,175	3,299	30,921	32,616	-5%
<b>Total</b>	<b>14,865</b>	<b>13,722</b>	<b>14,544</b>	<b>15,128</b>	<b>141,065</b>	<b>145,383</b>	<b>-3%</b>
					-		
<b>Total Fines Assessed</b>	\$ 184	\$ 252	\$ 317	\$ 246	\$ 2,406	\$ 2,936	-18%
<b>Form 18 Fines</b>	\$ 165	\$ 201	\$ 296	\$ 206	\$ 2,105	\$ 2,546	-17%
<b>Total Amt Paid</b>	\$ 28,000	\$ 36,400	\$ 61,800	\$ 38,000	\$ 364,900	\$ 410,300	-11%

TAB 8

State of South Carolina

1333 Main Street  
P.O. Box 1715  
Columbia, S.C. 29202-1715



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**Workers' Compensation Commission**

May 7, 2025

To: Gary Cannon  
Executive Director

From: Amy A. Bracy  
Judicial Director

**RE: Monthly Judicial Report for April 2025**

During the month of April, the Judicial Department processed two hundred sixty-five (265) claim only 50s, and eight hundred fifty-nine (859) requests for hearings (claimant and defense pleadings). Comparing the numbers from the same period last year, claimant and defense pleadings are both down 2%. The department received one hundred four (104) Motions, a 10% increase compared to the same period last year and one hundred fifty-eight (158) clincher conference requests, a 4% increase compared to the same time last year.

There were sixty-six (66) Single Commissioner Hearings conducted during the past month, eighteen (18) pre-hearing conferences held, and three (3) Full Commission hearings held. A total of four hundred eighty-four (484) Orders (Single Commissioner Orders, Consent Orders and Administrative Orders) were served at the single Commissioner level, thirty-six (36) of those were Decision and Orders that resulted from hearings that went on the record and one hundred forty-five (145) were Motion Orders that were a result of Motions ruled upon by Commissioners.

There were four hundred thirty-four (434) Informal Conferences requested during April and two hundred eighty-five (285) were conducted.

There were thirty-nine (39) regulatory mediations scheduled and forty-seven (47) requested mediations. Totals are down 1% and up 12% in the respective categories for the same period last year. The Judicial Department was notified of seventy-two (72) matters resolved in mediation, with the receipt of Forms 70. This category's total is up 18% compared to this period last year. This does not include mediations that take place outside of what is reported to the Commission.

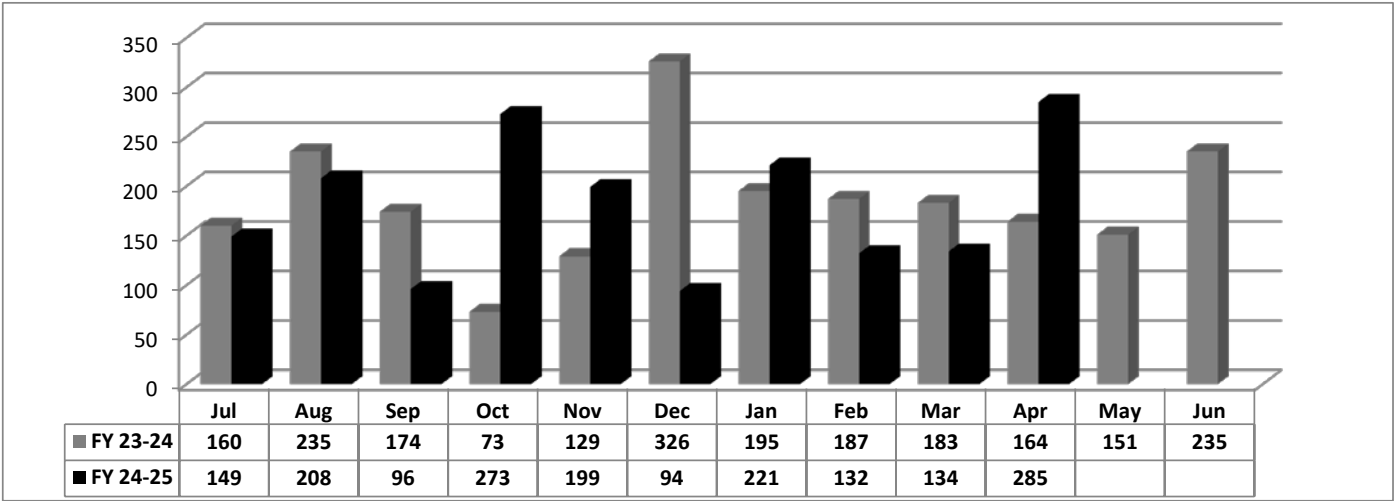
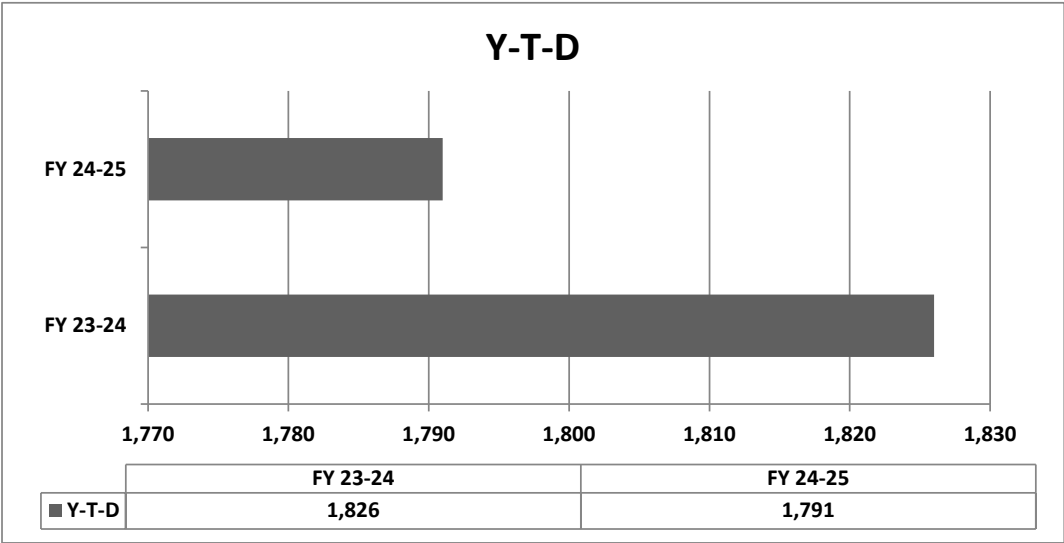
In the month of April, Judicial received zero (0) Notice of Intent to Appeal to the Court of Appeals and zero (0) to the Circuit Court.

**Judicial Department Statistical Report**  
**Statistics For Fiscal Year 2024-2025**

	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	March	April	Totals YTD 2024- 2025	Totals YTD 2023- 2024	% Diff from prev year
Claimant Pleadings	672	553	506	754	525	460	570	572	561	611	5,784	5,884	-2%
Defense Response to Pleadings	574	507	282	685	422	507	486	407	480	448	4,798	4,919	-2%
Defense Pleadings	300	276	252	285	232	220	288	285	280	248	2,666	2,725	-2%
Form 50 - Claim Only	354	230	258	405	224	240	403	274	344	265	2,997	2,743	9%
Letters of Representation	25	11	12	70	69	104	77	69	83	61	581	557	4%
Motions	148	139	104	125	107	93	120	103	101	104	1,144	1,036	10%
Form 30	6	15	10	13	4	4	5	15	14	9	95	92	3%
FC Hearings Held	7	6	3	8	2	2	3	6	6	3	46	54	-15%
FC Orders Served	14	6	29	12	28	8	18	7	5	10	137	54	154%
Single Comm. Hearings Held	59	46	64	55	39	55	51	64	38	66	537	534	1%
Single Comm. Orders Served	211	172	169	152	174	237	202	154	192	194	1,857	1,741	7%
Single Comm. Pre-Hearing Conf Held	18	10	5	15	6	8	8	12	16	18	116	139	-17%
Consent Orders	308	279	297	306	261	265	280	344	272	270	2,882	2,939	-2%
Administrative Orders	17	7	21	16	11	13	14	24	17	20	160	93	72%
Clincher Conference Requested	152	150	128	165	129	163	152	134	168	158	1,499	1,446	4%
Informal Conference Requested	175	236	196	381	170	263	154	385	115	434	2,509	2,387	5%
Informal Conference Conducted	149	208	96	273	199	94	221	132	134	285	1,791	1,826	-2%
Regulatory Mediations	49	34	16	44	22	31	29	24	42	39	330	333	-1%
Requested Mediations	85	69	52	114	61	57	98	96	62	47	741	659	12%
Ordered Mediations	0	0	0	0	0	0	0	3	0	2	5	5	0%
Mediation Resolved	61	83	33	79	21	81	78	39	85	72	632	535	18%
Mediation Impasse	16	17	16	27	2	28	14	18	29	24	191	153	25%
Mediation Held; Issues Pending	0	1	2	0	3	0	0	1	1	1	9	13	-31%
Claim Settled Prior to Mediation	17	22	11	21	8	19	16	16	14	18	162	127	28%
Mediation Not Complete in 60 days	1	3	3	3	0	6	4	13	2	1	36	21	71%

Informal Conf. Conducted

	FY 23-24	FY 24-25
Jul	160	149
Aug	235	208
Sep	174	96
Oct	73	273
Nov	129	199
Dec	326	94
Jan	195	221
Feb	187	132
Mar	183	134
Apr	164	285
May	151	
Jun	235	
Total	2,212	1,791

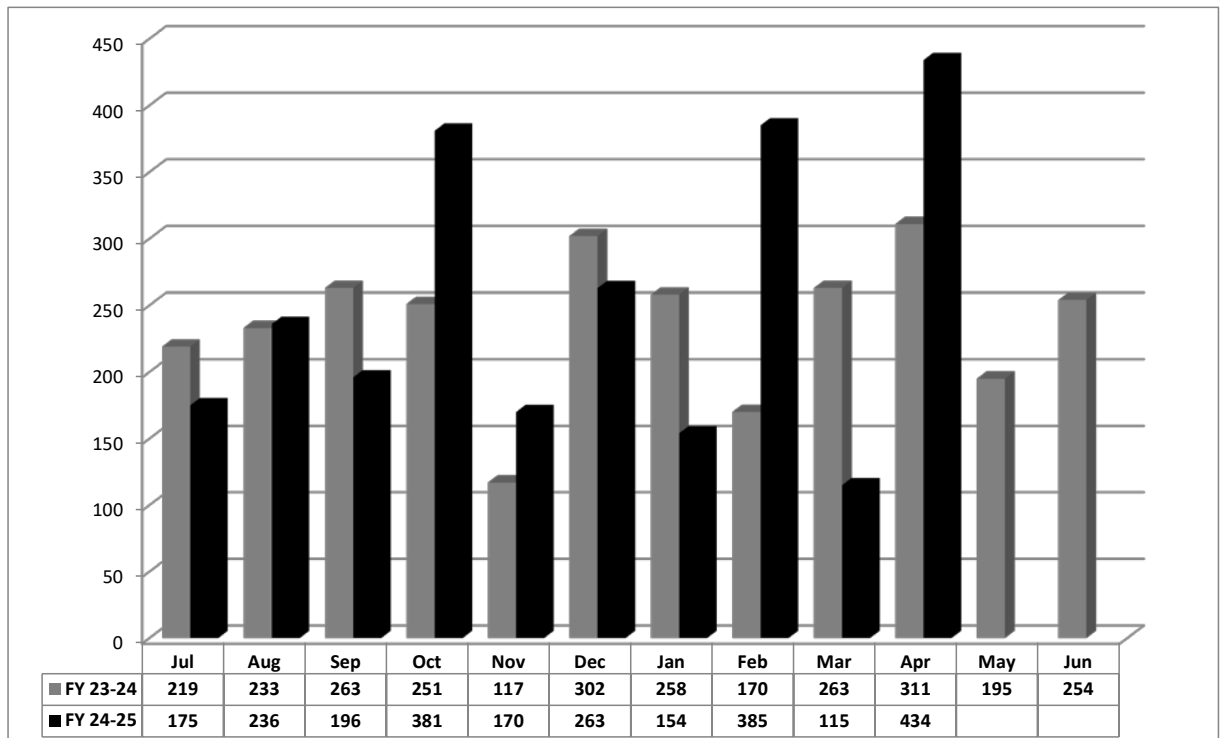
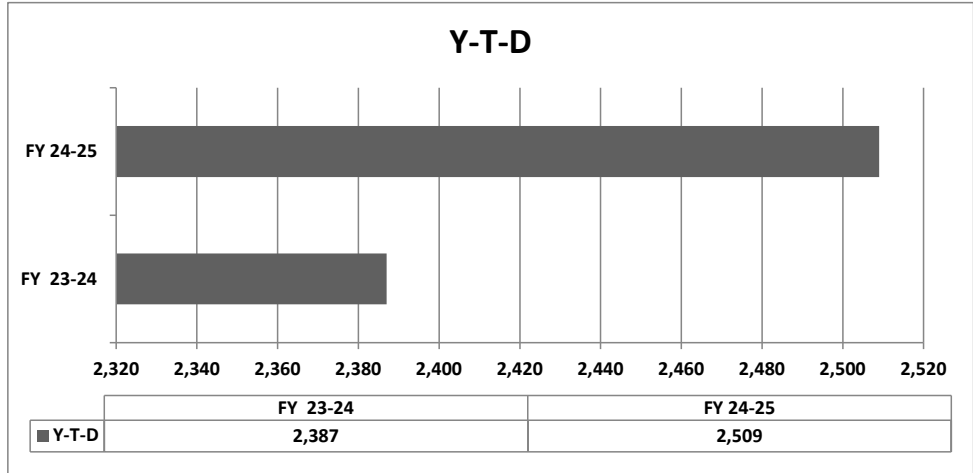




# Informal Conf. Requested

	FY 23-24	FY 24-25
Jul	219	175
Aug	233	236
Sep	263	196
Oct	251	381
Nov	117	170
Dec	302	263
Jan	258	154
Feb	170	385
Mar	263	115
Apr	311	434
May	195	
Jun	254	
<b>Total</b>	<b>2836</b>	<b>2509</b>

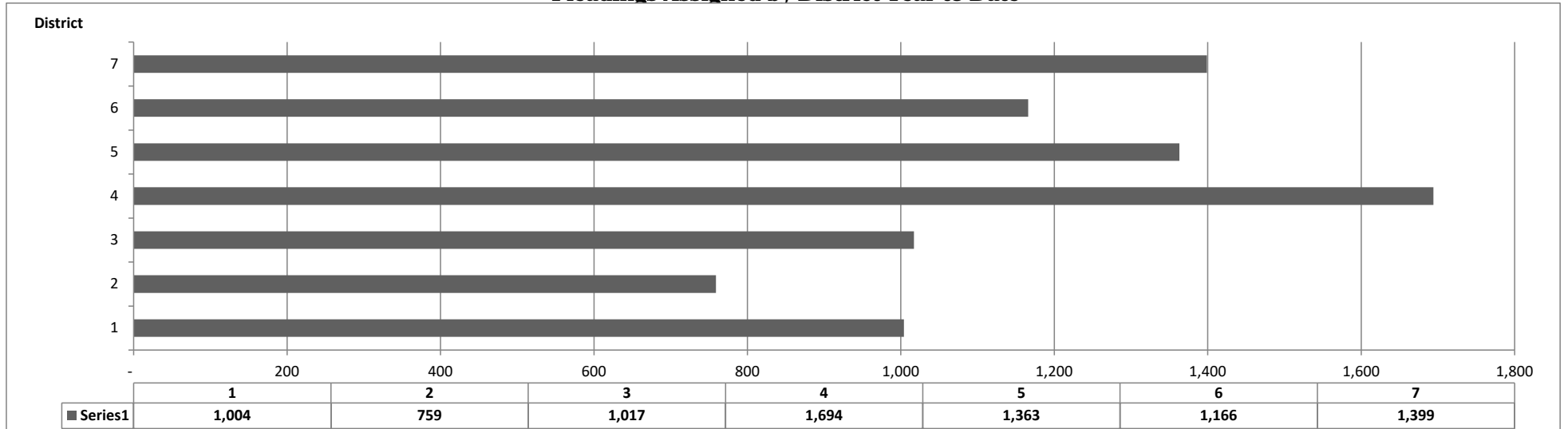
Y-T-D  
FY 23-24 2,387  
FY 24-25 2,509



### Pleadings Assigned - Three Year Comparison by Month

	District 1			District 2			District 3			District 4			District 5			District 6			District 7		
	Greenville			Anderson			Orangeburg			Charleston			Florence			Spartanburg			Richland		
	24-25	23-24	22-23	24-25	23-24	22-23	24-25	23-24	22-23	24-25	23-24	22-23	24-25	23-24	22-23	24-25	23-24	22-23	24-25	23-24	22-23
Jul	130	93	105	101	64	81	125	80	112	172	150	150	152	106	111	123	100	135	146	131	142
Aug	93	112	105	74	85	70	135	115	86	186	189	172	111	145	118	135	118	124	179	150	155
Sep	78	110	93	49	83	68	70	113	98	126	234	144	96	160	121	89	111	104	97	148	135
Oct	123	96	78	111	68	59	125	107	97	244	181	140	183	149	114	149	114	96	168	142	126
Nov	73	106	90	48	79	77	85	111	106	164	190	180	122	139	135	112	113	137	120	173	164
Dec	117	105	91	68	80	74	118	99	108	157	142	166	145	99	136	128	93	113	136	107	117
Jan	108	102	74	76	73	74	106	79	90	152	174	172	142	117	126	111	114	97	143	147	130
Feb	88	114	78	64	69	69	83	94	90	136	170	144	133	128	102	112	117	88	132	132	122
Mar	91	104	96	78	82	69	88	119	124	200	172	174	152	152	133	110	117	139	143	166	158
Apr	103	112	82	90	58	82	82	102	78	157	173	158	127	114	138	97	116	113	135	140	146
May		133	70		94	64		115	92		206	156		153	126		123	114		142	148
Jun		101	118		65	76		88	118		147	235		157	131		95	119		133	185
Totals	1,004	1,288	1,080	759	900	863	1,017	1,222	1,199	1,694	2,128	1,991	1,363	1,619	1,491	1,166	1,331	1,379	1,399	1,711	1,728

### Pleadings Assigned by District Year to Date

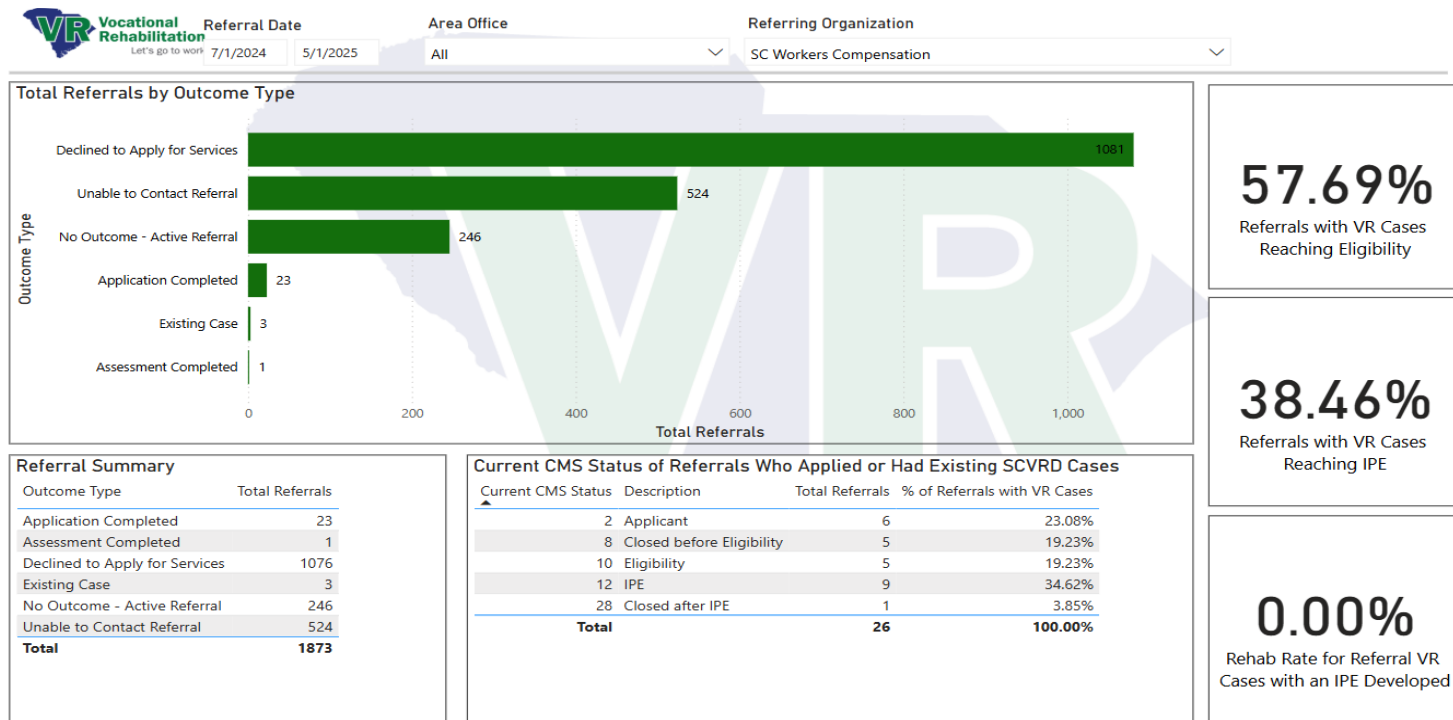


TAB 9

# SCVRD

## Monthly Referral Report Summary FY24-25

Referral											
Outcome Type	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Total
Application Completed	5	1	1	1	3	5	9	12	19	23	79
Assessment Completed								1	1	1	3
Declined to Apply for Services	12	87	138	231	333	439	588	797	993	1,076	4,694
Existing Case	4	1	1	1	1	1	1	2	2	3	17
No Outcome - Active Referral	209	287	397	470	517	573	515	276	229	246	3,719
Unable to Contact Referral	4	30	69	109	168	213	339	364	422	524	2,242
<b>Total</b>	<b>234</b>	<b>406</b>	<b>606</b>	<b>812</b>	<b>1,022</b>	<b>1231</b>	<b>1,452</b>	<b>1,452</b>	<b>1,666</b>	<b>1873</b>	<b>10,754</b>



### Referral Summary

Outcome Type	Total Referrals
Application Completed	23
Assessment Completed	1
Declined to Apply for Services	1076
Existing Case	3
No Outcome - Active Referral	246
Unable to Contact Referral	524
<b>Total</b>	<b>1873</b>

### Current CMS Status of Referrals Who Applied or Had Existing SCVRD Cases

Current CMS Status	Description	Total Referrals	% of Referrals with VR Cases
2	Applicant	6	23.08%
8	Closed before Eligibility	5	19.23%
10	Eligibility	5	19.23%
12	IPE	9	34.62%
28	Closed after IPE	1	3.85%
<b>Total</b>		<b>26</b>	<b>100.00%</b>

TAB 10

The Executive Directors report will be provided at the Business Meeting