

## **A G E N D A**

### **SOUTH CAROLINA WORKERS' COMPENSATION COMMISSION**

1333 Main Street, 5<sup>th</sup> Floor  
Columbia, South Carolina 29201  
**September 15, 2025 10:30 a.m.**

#### **Meeting to be held in Hearing Room A**

The Commission's Business Meeting will be broadcast live on the Internet via Zoom. Interested parties may access the broadcast at the following link:

Join Zoom Meeting

<https://us02web.zoom.us/j/8249297108?pwd=akcwMkMxSnYzQWFxdEs4V2x6UWtyUT09&omn=84295728160>

Meeting ID: 824 929 7108

Passcode: 073988

*This meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act.*

- |   |   |
|---|---|
| 1. CALL TO ORDER  | CHAIRMAN BECK   |
| 2. APPROVAL OF AGENDA OF BUSINESS MEETING<br>OF SEPTEMBER 15, 2025  | CHAIRMAN BECK   |
| 3. APPROVAL OF MINUTES OF THE REGULAR BUSINESS MEETING<br>AUGUST 25, 2025 (Tab 1)   | CHAIRMAN BECK   |
| 4. RECOGNITION - EMPLOYEES' BIRTHDAYS, SERVICE AWARDS   | CHAIRMAN BECK   |
| 5. APPLICATIONS FOR APPROVAL TO SELF-INSURE (Tab 2)<br>A. Self-Insurance Department Report  | MS. MARCUS  |
| 6. DEPARTMENT DIRECTORS' REPORTS<br>Administrative Services (Tab 3)<br>Financial Report (Tab 4)<br>Information Services (Tab 5)<br>Insurance and Medical Services (Tab 6)<br>Claims (Tab 7)<br>Judicial (Tab 8) | MS.MCREE<br>MS.MCREE<br>MR. PLUSS<br>MR. DUCOTE<br>MS. SPANN<br>MS. BRACY |
| 7. DEPARTMENT OF VOCATIONAL REHABILITATION<br>Monthly Report (Tab 9)  | MR. CANNON  |
| 8. EXECUTIVE DIRECTOR'S REPORT (Tab 10)   | MR. CANNON  |
| 9. OLD BUSINESS   | CHAIRMAN BECK   |
| 10. NEW BUSINESS  | CHAIRMAN BECK   |
| 11. EXECUTIVE SESSION   | CHAIRMAN BECK   |
| 12. ADJOURNMENT   | CHAIRMAN BECK   |

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**TAB 1**

THE  
SOUTH CAROLINA WORKERS'  
COMPENSATION COMMISSION  
BUSINESS MEETING MINUTES

**August 25, 2025**

A Business Meeting of the South Carolina Workers' Compensation Commission was held in Hearing Room A of the Workers' Compensation Commission on Monday, August 25, 2025 at 10:30 a.m. The meeting agenda was posted prior to the meeting and proper advance notice was made to all concerned parties in compliance with requirements in the Freedom of Information Act. The following Commissioners were present:

T. SCOTT BECK, CHAIRMAN  
GENE MCCASKILL, VICE CHAIR  
MELODY JAMES, COMMISSIONER  
AISHA TAYLOR, COMMISSIONER  
CYNTHIA DOOLEY, COMMISSIONER  
MICHAEL CAMPBELL, COMMISSIONER  
GABE COGGIOLA, COMMISSIONER

Present also were Keith Roberts, General Counsel Attorney; Kristen McRee; Administrative Director, Wayne Ducote, IMS Director; Sonji Spann, Claims Director; Amy Bracy, Judicial Director; Kris Pluss, IT Director; Chris Crump IT Consultant; Francina Johnson, IT Consultant; Eric Baxley, Staff Attorney; and Jivon Adams, Public Information Coordinator. Greg Line, Stacy Cunningham and a representative from IWA participated by zoom.

Chairman Beck called the meeting to order at 10:30 a.m.

Chairman Beck announced, Mr. Cannon, Executive Director, informed the Commissioners of his retirement from the Commission effective October 31, 2025.

Commissioner McCaskill made a motion to amend July 14, 2025 minutes stating that Commissioner Dooley was present during Full Business Meeting. Commissioner Taylor seconded the motion. Motion was approved.

**AGENDA**

Commissioner McCaskill moved that the agenda be approved. Commissioner Dooley seconded the motion, and the motion was approved.

**APPROVAL OF MINUTES – BUSINESS MEETING OF JULY 14, 2025**

Commissioner McCaskill moved that the minutes of the Business Meeting of July 14, 2025 be approved. Commissioner Dooley seconded the motion, and the motion was approved.

## **GENERAL ANNOUNCEMENTS**

No general announcements.

Recognition of Agency employees Birthdays for the month of August 2025.

## **SELF-INSURANCE**

Ms. Marcus presented her report. Seven (7) prospective members of Two (2) funds were presented to the Commission for approval. The applications were:

### **South Carolina Home Builders SIF**

JGH Construction, LLC

Rob Sheorn Construction, Inc.

Finley Unlimited Services, LLC

AB Roberts Construction Company, Inc

Warrick Group, LLC

### **South Carolina McDonald's Operator's Self-Insurance Fund**

CFE-SCS LLC, d/b/a McDonald's Restaurants

CFE-SCD LLC, d/b/a McDonald's Restaurants

After examination of the applications, it was determined that each complied with the Commission's requirements, and each was recommended for approval.

Commissioner Taylor made the motion to approve the applications to self-insure. Commissioner Campbell seconded the motion to approve the applications to self-insure, and the motion was approved.

## **DEPARTMENT DIRECTORS' REPORTS**

Each Department report was submitted in written form and included in the Commission's agenda booklets.

## **ADMINISTRATIVE SERVICES**

Ms. McRee presented the Human Resources and the Financial Report in written form. There were no comments or questions from the Commission.

## **INFORMATION SERVICES**

Mr. Pluss presented the IT report in written form. There were no comments or questions from the Commission.

## **INSURANCE AND MEDICAL SERVICES**

Mr. Ducote presented his report in written form. There were no comments or questions from the Commission.

## **CLAIMS**

Ms. Spann presented her report in written form. There were no comments or questions from the Commission.

## **JUDICIAL**

Ms. Bracy presented her report in written form. There were no questions from the Commission.

## **VOCABATIONAL REHABILITATION**

Mr. Cannon presented the Vocational Rehabilitation report. There were no questions from the Commission.

## **EXECUTIVE DIRECTOR'S REPORT**

Mr. Cannon submitted his report in written form. There were no comments or questions from the Commission.

## **OLD BUSINESS**

There was no old business.

## **NEW BUSINESS**

Mr. Roberts presented a written memo containing the information for amending Regulation 67-206 and Regulation 67-411 and requested the Commission approve the Notice of Drafting of the amendments. Commissioner Campbell made the motion to approve the Notice of Drafting of the amended regulations. Commissioner Dooley seconded the motion. Motion was approved.

Chairman Beck directed staff to prepare initiate the Recruitment Notice for the Executive Director's position.

## **EXECUTIVE SESSION**

There was no executive session

## **ADJOURNMENT**

Commissioner Taylor made the motion to adjourn. Commissioner McCaskill seconded the motion, and the motion was approved.

The August 25, 2025 meeting of the South Carolina Workers' Compensation Commission adjourned at 10:59.

Reported September 10, 2025.  
Arnisha Keitt  
Executive Assistant

TAB 2

TAB 3



## State of South Carolina

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### Workers' Compensation Commission

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To: Gary Cannon, SCWCC Executive Director  
From: Kristen McRee, Director of Administrative Services  
Date: September 15, 2025  
Subject: Administrative Department August 2025 Full Commission Report

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This report summarizes the Human Resources, Procurement, Finance, Budget & Privacy initiatives during August 2025.

#### **I. Human Resources**

##### **Hiring Recruitment & Retention**

At the beginning of August, Human Resources was informed of an upcoming staff resignation in the Legal Department. The job advertisement was drafted and posted in NeoGov on August 22, 2025, and advertised internally to staff. The job advertisement will run until September 10, 2025, at which time all applicants will be evaluated, and interviews will be scheduled as requested by the General Counsel's Office. To date, we have received 1 application in response to the job advertisement. Human Resources is evaluating other recruitment strategies.

##### **Reporting**

Annual South Carolina Human Affairs Commission (SHAC) employment and recruitment reporting continued through the month of August. The Commission submitted staffing data as of January 1, 2025, and information relating to its recruitment practices. The preliminary report was timely submitted to SCHAC on August 29, 2025.

In addition to the annual SCHAC reports, the FY2025-2026 General Appropriations Act Proviso 117.193 (FTE Management Proviso) required the Executive Budget Office and the State Division of Human Resources to eliminate 25% of each agency's vacant FTE positions as of February 1, 2025. Agency data was reviewed and recommendations regarding which vacant positions to delimit were provided to executive leadership.

EPMS forms for the October 2026 EPMS cycle were launched for staff covered by the State Employee Grievance Act. Covered employees were also provided with additional information relating to the September 30, 2025, deadline for the October 2025 annual reviews.

## **Policy Updates**

During the month of August, one internal staff policy was updated. The Commission's Paid Parental Leave Policy was approved by the Executive Director and published to staff on August 4, 2025.

In addition to the Human Resources activities referenced above, the office also participated in one meeting with the State Division of Human Resources to discuss the FTE Management Proviso, a PEBA Employer Advocacy Meeting, a state surplus furniture screening, coordinated and attended an agency active shooter training, and scheduled an annual flu shot clinic for agency employees.

## **II. Procurement**

The Commission continues to coordinate with the South Carolina Department of Administration's Procurement and Construction Management Services to obtain office renovation services. The architectural engineers have finished the final construction drawings and have provided them to the Commission and the Department of Administration for Review. Final approval from the landlord has been received. The Office of State Engineer (OSE) will review the submissions. Construction is estimated to begin late fall or early winter.

The office continues to participate in other procurements such as the ordering of new furniture as needed (desks, lobby chairs, hearing room chairs, and related items). A metal detector was ordered for the front lobby at the end of July. The metal detector has been received by the vendor. Administrative Services is coordinating a delivery date with the vendor and has drafted the requisite advisories and policy for review by executive leadership.

## **III. Finance & Budget**

The office continues to meet with the Department of Administration's Budget and Finance Team to discuss budgetary matters for the current and upcoming budget cycle and has reviewed the FY 2026-2027 Budget Request Guidelines in preparation for the submission of this year's annual budget. The office also assisted with the drafting of the Agency's annual report and strategic plan.

In addition to the activities listed above, Administrative Services continues to monitor the timely processing of invoices for payment and reconciles the Yellow Truck Fund.

## **IV. Privacy**

The department's privacy program initiative continued through the month of July. A privacy program plan template has been received and is under review and edit. However, due to the staff departure in the Legal Department, the project timeline on this initiative will be reassessed.

TAB 4

# *State of South Carolina*

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## *Workers' Compensation Commission*

### **MEMORANDUM**

**TO: COMMISSIONERS**

**FROM: Kristen McRee, Director of Administrative Services**

**DATE: September 15, 2025**

**RE: FINANCIAL REPORT – FY Period ending August 31, 2025**

Attached is the Budget vs. Actual Report for the General Fund and Earmarked Fund for the fiscal year period ending August 31, 2025. The benchmark for this period is 17%.

#### Expenditures – General Fund – Annual Budget \$6,016,541

The total expenditure for the General Fund year-to-date is \$1,253,663 or 21% of the annual budget. Staff salary expenditures transferred from the earmarked fund at the close of FY25 account for the increase in spend for this period last FY.

The balances of the funds appropriated by the General Assembly for the IT System Modernization Project has decreased 10% to \$1,530,222 from its original balance of \$1,695,084 because of expenses related to the IT Legacy System upgrades. The balance of the non-recurring appropriation funds for the IT System Project remains stable at \$1,000,000.

#### Expenditures – Earmarked Fund – Annual Budget \$3,383,413

The Earmarked Fund (38440000) total expenditures year-to-date are \$416,928 which is 12% of budget.

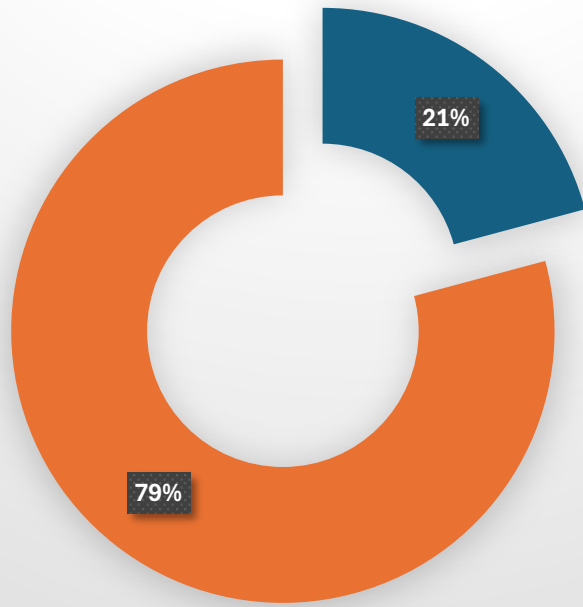
#### Revenues – Earmarked Annual Budget \$3,155,349

The Commission posted \$555,248 in Earmarked Fund operating revenues year-to-date, which is 18% of the annual budget.

Statement of General Fund Expenditures and Revenues Fiscal Year 2026  
Period 2 Ending 8/31/2025 - 17% of year elapsed

	Fund	Commitment Item			Budget	FY26 YTD Actual	FY25 YTD Actual
Revenues							
General Fund Appropriation	10010000				\$ 6,016,541	\$ 6,016,541	\$ 5,939,713
General Fund Adjustments	10010000	516001					
Total Revenues					\$ 6,016,541	\$ 6,016,541	\$ 5,939,713
Expenditures			Account		Budget	FY26 YTD Actual	FY25 YTD Actual
	10010000	501026	Chairman		\$ 194,296	\$ 40,478	\$ 39,685
	10010000	501033	Commissioners		\$ 1,131,810	\$ 235,794	\$ 231,171
	10010000	501015	Director		\$ 160,331	\$ 33,404	\$ 32,749
	10010000	501058	Classified Positions		\$ 2,849,811	\$ 543,136	\$ 103,424
			Admin	\$ 562,760			
			AA's	\$ 454,953			
			Claims	\$ 325,313			
			IMS	\$ 432,832			
			Judicial	\$ 534,082			
			Self-Insurance	\$ 115,400			
			IT	\$ 424,471			
Total Payroll:					\$ 4,336,248	\$ 852,812	\$ 407,029
	10010000	501050	Taxable Subsistence		\$ 75,000	\$ 19,579	\$ 12,801
	10010000	501070	Other Personnel Services		\$ 75,000	\$ 8,962	
	10010000	503000	Supply and Material				\$ 4,000
	10010000	513000	Employer Contributions		\$ 1,689,236	\$ 372,310	\$ 165,555
Total Expenditures						\$ 1,253,663	\$ 589,385
				% of Budget Used			
					21%		10%
				% of Budget Remaining			
					79%		90%

% Used v. % Remaining  
FY 26 Period 2



■ % of Budget Used

Statement of Earmarked Fund Revenues and Expenditures Fiscal Year 2026						
Period 2 Ending 8/31/2025- 17% of Year elapsed						
	Commitment Item	Account		Budget FY26	FY26 YTD Actual	Revenues YTD FY25
Revenues						
38440000	4110090000	Hearing Fees		\$ 1,091,322	\$ 191,475	\$ 178,069
38440000	4160040000	Self-Ins Application Fee		\$ 7,350	-	-
38440000	4223030000	Filing Violations		\$ 1,985,476	\$ 355,931	\$ 318,661
38440000	4226020000	Settlements		\$ -	\$ -	\$ -
38440000	4350040000	Parking Fees		\$ 5,785	\$ 1,175	\$ 1,165
38440000	4350140000	WC Appeal Fees		\$ 32,251	\$ 2,100	\$ 3,020
38440000	4380020000	Training & Conference Registration		\$ 3,120	\$ -	\$ 1,105
38440000	4380050000	Photocopying Fees		\$ 25,300	\$ 3,293	\$ 2,266
38440000	4480020000	Sale of Services		\$ 3,120	\$ -	\$ 910
38440000	4480060000	Sale of Listings and Labels		\$ 1,625	\$ 700	\$ 375
38440000	4530010000	Returned Checks		\$ -	\$ (50)	\$ -
38440000	4530020000	Adjustment of Agency Deposits		\$ -	\$ (50)	
38440000	4530030000	Miscellaneous Revenue			\$ 674	
Total Revenues				\$ 3,155,349	\$ 555,248	\$ 505,571
% of Budget Collected					18%	6%
% of Budget Outstanding					82%	94%
Expenditures	Commitment Item	Account		Budget FY26	FY26 YTD Actual	Expenditures YTD FY25
38440000	501058	Classified Positions		\$ 160,000	\$ -	\$ 339,073
		Other Operating				
38440000	502000	Contractual Services		\$ -	\$ 125,686	\$ 22,913
		316 Photography	\$ 875.00			
		IT Data Network Expenses	\$ 11,249.15			
		Verizon Internet	\$ 570.15			
		Verizon Hotspot	\$ 572.16			
		NWN	\$ 4,202.19			
		DTO	\$ 66,011.22			
		Verizon/ AT&T	\$ 1,087.09			
		FedEx	\$ 389.89			
		Legal Services	\$ 1,769.50			
		Legal	\$ 4,332.50			
		Transcripts	\$ 540.00			
		Ct. Reporters	\$ 12,373.60			
		Admin Shared Services MOU	\$ 9,750.00			
		Sonitrol	\$ 2,957.04			
		Laundry Services	\$ 32.55			
		Other Professional Services	\$ 423.64			
		Chief Security	\$ 8,487.38			
		Shred America	\$ 62.50			
38440000	503000	Supply and Material		\$ -	\$ 114,237	\$ 9,876
		Office Supplies	\$ 8,508.30			
		Subscriptions (Lexis &	\$ 16,765.57			
		Verisk	\$ 2,700.00			
		IT Software License and Support	\$ 83,350.99			
		IT Equipment & Supplies	\$ 378.00			
		IT Equipment & Supplies End User	\$ 1,202.46			
		IT Equipment & Supplies / Print & Copy	\$ 499.41			
		Instructional materials (Westlaw Library)	\$ 718.03			



TAB 5



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## Workers' Compensation Commission

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To: Gary Cannon, SCWCC Executive Director  
From: Kris Pluss, IT Director  
Date: September 9, 2025  
Subject: IT Department August 2025 Full Commission Report

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This report summarizes the activities and accomplishments in the IT Department during August 2025.

### **I. Systems Operations, Maintenance and Support:**

#### SEGRA:

WCC IT held three MS Teams meetings with SEGRA and the Department of Administration's, Division of Technology Operations (DTO) to discuss the migration of the agency's Desktop Phone Service from NWN to SEGRA. A migration date has been scheduled for Tuesday, September 30, 2025. SEGRA will have two staff members on-site to replace the existing phones with the new handsets, assist with re-recording voicemail greetings, and answer any questions the staff may have.

#### Windows 10 End of Life and Disconnected Scanners:

Microsoft has announced that it will no longer support the Windows 10 PC Operating System after October 14, 2025. All of the agency's current laptops that have been assigned to agency staff have been upgraded to Windows 11. WCC IT and DTO have identified three remaining active Windows 10 workstations in our office. WCC IT is currently reimaging replacement machines to maintain support and security updates for our workstations. However, WCC IT has identified compatibility issues with our current Fujitsu Scanners and Windows 11. WCC IT will work with DTO to find a short-term solution for Windows 11 workstations and scanner compatibility and will eventually purchase replacement scanners.

#### Portable Digital Recording:

WCC IT has identified two solutions to digitally record Hearings that are scheduled for a venue without the availability of a Court Reporter.

- Laptop use: The Sound Recorder app can be downloaded from the Microsoft Store and an external USB Microphone can be provided to record a Hearing. These digital files can be configured to be saved in the commissioner's Documents Folder and routed to the Sound Recordings subfolder. Once configured and tested – the audio files can be automatically backed up and saved onto OneDrive.
- Portable Digital Recorder: Can be provided to a commissioner with or without an external microphone. Audio recordings are stored and played back on the device. This option can be used as the primary or backup solution.

### Reporting:

107 Service Desk tickets were received by WCC IT during August 2025.  
103 Tickets were assigned a priority of Low.  
3 Tickets were assigned a priority of Medium.  
1 Ticket was assigned a priority of High.  
0 Tickets were assigned a priority of Urgent.

### eFile / ePay Submissions:

4,205 unique electronic submissions were processed in August 2025.  
During this period a total of \$116,371 were collected via online filings.

- 1,289 eFile/ePay online transactions with a fee/fine for a net amount of \$115,241 was submitted in August 2025.
- Filing Fees: \$57,600
- Fines: \$57,641
- Other: \$1,130 (Appeals, Copy Requests, and Self-Insurance Membership Application)
- Total Unique Filings without an Online Payment: 2,916

### Percent of Change from Previous Month:

Column1	Jul-25	Aug-25	Percent Change
Total Online Submissions	4,246	4205	-1.0%
Fee / Fine	1,237	1,289	4.2%
Online Submissions without Payment	3,009	2,916	-3.1%
Total Online Payments	\$112,826	\$116,371	3.1%
Fee / Fine Payment	\$111,636	\$115,241	3.2%
Filing Fee Payment	\$55,350	\$57,600	4.1%
Fine Payment	\$56,286	\$57,641	2.4%
Other Payments	\$1,190	\$1,130	-5.0%

### Online vs. Physical Pleadings:

Online filings versus Physical filings (USPS / Courier Delivery) by claimant's and defense attorneys.

	June				July				August				Total	
	% On-line-	%	Total		% On-line-	%	Total		% On-line-	%	Total		Total	% of Total
Pleading Type	ePay	Physical-mail	Filings	%	ePay	Physical-mail	Filings	%	ePay	Physical-mail	Filings	%		
Claimant	67%	33%	584	100%	68%	32%	625	100%	75%	25%	606	100%	5,885	69%
Defense	53%	47%	268	100%	45%	55%	280	100%	47%	53%	242	100%	2,623	31%
Total			852	100%			905	100%			848	100%	8,508	100%

\*November 2024 – August 2025

TAB 6

State of South Carolina



**Workers' Compensation Commission**

**MEMORANDUM**

**Date:** September 11, 2025

**To:** Gary Cannon  
Executive Director

**From:** Wayne Ducote  
Insurance & Medical Services Director

**RE:** Monthly Insurance & Medical Services Report for August 2025

Please find attached the statistical report for the Insurance and Medical Services Department for the month of August 2025.

In addition to the statistical data provided, please be advised of the following:

**Coverage Division**

The Coverage Division had 44 new registrants for notification of lapse in coverage within our coverage notification system. No lapse in coverage notifications were sent.

The Coverage Division processed 1,986 Form 12A submitted electronically through the Verisk system and processed 252 manually filed Form 50s into the Verisk system. The Verisk claims entry process continues to be reviewed and updated on a weekly basis with the assistance of the SCWCC IT and Verisk teams.

**Compliance Division**

The Compliance Division created 225 DEW compliance investigation files. Of those 225 files, 67 files were closed immediately due to coverage being located. The remaining 158 files were opened for further investigation and notifications were sent to employers.

The Compliance Division collected over \$95,068 in non-compliance penalties and compelled 45 employers to come into compliance with the Act, which resulted in 270 more employees now covered by workers' compensation insurance than were previously covered. In addition, the GEAR program collected \$4,842.42 from three of our old non-compliant employers.

The Compliance Division docketed 20 carriers for a Rule to Show Cause hearing in August. All 20 carriers resolved their outstanding fines, totaling \$4,200, prior to the scheduled hearing date.

**Medical Services Division**

The Medical Services Division resolved eight formal medical bill disputes and completed seven medical bill reviews. Additionally, the Medical Services Division had 92 contacts with stakeholders via emails and phone calls.

While this summary is in no way all-inclusive, it may serve to assist you and our Commissioners in understanding the key measures by which the Department's effectiveness can be gauged. The Insurance and Medical Services Department welcomes any guidance that you or the Commissioners can provide concerning our performance and direction.

Department of Insurance & Medical Services									
South Carolina Workers' Compensation Commission									
August 2025 Monthly Report									
	July	August	September	October	November	December	YTD Total FY25-26	YTD Total FY24-25	% Chg FY26
<b>COMPLIANCE</b>									
Total Cases Active at Beginning of Period	338	303					641	523	23%
Total Cases Initiated	333	256					589	333	77%
Total Cases Closed	368	244					612	386	59%
Total Cases Active at End of Period	303	315					618	470	31%
Cases from F50/12A/other	27	25					52	43	21%
Cases from DEW	283	225					508	258	97%
Cases from Carriers	20	14					34	34	0%
Total Fines Assessed	\$ 126,302	\$ 83,500					\$ 209,802	\$ 151,451	39%
- DEW / Coverage / Miscellaneous	\$ 123,552	\$ 80,500					\$ 204,052	\$ 145,676	40%
- Underlying claim / uninsured employer	\$ 2,750	\$ 3,000					\$ 5,750	\$ 5,775	0%
Total Fines Collected	\$ 120,391	\$ 95,068					\$ 215,459	\$ 137,325	57%
- DEW / Coverage / Miscellaneous	\$ 116,641	\$ 93,818					\$ 210,459	\$ 129,825	62%
- Underlying claim / uninsured employer	\$ 3,750	\$ 1,250					\$ 5,000	\$ 7,500	-33%
Fines Waived/Rescinded/Uncollectable	\$ 10,250	\$ 5,500					\$ 15,750	\$ 33,401	-53%
- Waived	\$ 3,750	\$ 1,000					\$ 4,750	\$ 28,900	-84%
- Rescinded	\$ 6,500	\$4,500					\$ 11,000	\$ 4,501	144%
- Uncollectable	\$0	\$0					\$ -	\$ -	
Employer RTSC Cases Docketed	1	8					9	1	800%
Employers Compelled Into Compliance	47	45					92	81	14%
Previous Uninsured Employees Now Covered	221	270					491	583	-16%
Carrier RTSC Cases Docketed	12	20					32	39	-18%
Carrier RTSC Cases Resolved	12	20					32	39	-18%
Carrier RTSC Fines Resolved	\$ 27,600	\$ 4,200					\$31,800	15400	106%
<b>COVERAGE &amp; ACCIDENT RPTG</b>									
Employers Withdrawing From the Act	10	4					14	4	250%
Coverage Fines Assessed	\$ 38,750	\$ 38,400					\$ 77,150	\$ 60,900	27%
Coverage Fines Collected	\$ 22,800	\$ 21,200					\$ 44,000	\$ 36,500	21%
Coverage Fines Waived	\$ 8,600	\$ 8,400					\$ 17,000	\$ 9,600	77%
Number of 12As Filed EDI	1,815	1,986					3,801	3661	4%
Number of 12As Filed Manually	278	252					530	531	0%
Total Number of WCC Files Created	2,093	2,238					4,331	4192	3%
Number of Fatalities Filed on 12As	11	6					17	23	-26%
<b>MEDICAL SERVICES</b>									
Bills Pending at Beginning of Period	11	9					20	12	67%
Bills Received	6	6					12	18	-33%
Bills to be Reviewed	17	15					32	30	7%
Bills Reviewed this Month	8	8					16	18	-11%
Bills Pending at End of Period	9	7					16	12	33%
Total Stakeholder Contacts	126	92					218		

**TAB 7**

# *State of South Carolina*

1333 Main Street, 5<sup>th</sup> Floor  
P.O. Box 1715  
Columbia, S.C. 29202-1715



TEL: (803) 737-5700  
[www.wcc.sc.gov](http://www.wcc.sc.gov)

## *Workers' Compensation Commission*

### MEMORANDUM

**To: Gary Cannon, Executive Director**

**From: Sonji Spann, Claims Director**

**Date: September 15, 2025**

**Re: Claims Department September 2025 Full Commission Report**

Attached is the Statistical Report for the Claims Department for the period July 1, 2025 – August 31, 2025, prepared for the Business Meeting on September 15, 2025.

Please note a format change in the attached data. The new format includes new categories, noted by an "\*", in the Claims Activities column to report the number of forms returned to the sender. Collecting and reporting this information further clarifies the department's daily activities and provides insight of training needs for external stakeholders.

The total Claims Activities, for this period have increase 8% when compared to the same period from last fiscal year. The new data in the Returned Forms categories accounts for 519 or 4% of the total activities.

When compared to the same period last fiscal year, the number of Cases Reviewed is 12% higher, and the number cases closed is 10% higher; the number of Fines Assessed is 22% more; and the Total Fines Paid is 73% higher. The number of Form 18 fines were assessed automatically by the IT system increased by 24%.

I will be happy to answer any questions you or the Commissioners have.



**Claims Department Statistical Report  
FY2025-2026**

Claims Activities	July	August	Sept	FY25-26 YTD Total	FY24-25 YTD Total	% Diff from prev year
(a)	(b)	(c)	(d)	(o)	(p)	(q)
Forms 15-I - Processed	1,175	1,161		2,336	2,273	3%
Forms 15-I - Returned	30	30		60		
Forms 15-II/Forms 17 Processed	780	732		1,512	1,539	-2%
Forms 15-II/Forms 17 Returned	118	64		182		
Forms 16 for PPD Processed	59	39		98	107	-8%
Forms 16 for PPD Returned				-	-	
Forms 18 - Processed	5,073	4,624		9,697	10,142	-4%
Forms 18 - Returned						
Forms 20 - Processed	617	594		1,211	977	24%
Forms 20 - Returned						
Form 61 - Processed	781	706		1,487	1,414	5%
Form 61 - Returned	43	32		75		
Clinchers - Processed	683	663		1,346	1,371	-2%
Clinchers - Returned	10	12		22		
Third Party Settlements Processed	23	23		46	45	2%
Third Party Settlements Returned	1	-		1		
SSA Requests for Info	43	47		90	53	70%
Cases Closed Form 19 - Processed	2,466	2,265		4,731	4,286	10%
Cases Closed Form 19 - Returned	409	381		790		
Cases Reviewed	3,517	3,384		6,901	6,175	12%
<b>Total</b>	<b>15,828</b>	<b>14,757</b>	<b>-</b>	<b>30,585</b>	<b>28,382</b>	<b>8%</b>
				-		
Total Fines Assessed	\$ 279	\$ 265		\$ 544	\$ 446	22%
Form 18 Fines	\$ 268	\$ 212		\$ 480	\$ 388	24%
Total Amt Paid	\$ 63,650	\$ 43,000		\$ 106,650	\$ 61,600	73%

TAB 8

# State of South Carolina

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P.O. Box 1715  
Columbia, S.C. 29202-1715



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## Workers' Compensation Commission

September 9, 2025

To: Gary Cannon, Executive Director

From: Amy A. Bracy, Judicial Director

**RE: Monthly Judicial Report for August 2025**

We implemented a change to one of the metrics that we are capturing within the Judicial Department. As of August, we are adding a status code for the substitutions of counsel within the same firm. This is a process that has not been reported in the past but requires the same steps to process as a letter of representation. We are now entering the LOR status code when we process a request to substitute counsel which is why the LORs for this month more than tripled compared to July.

During the month of August, the Judicial Department processed two hundred ninety-four (294) claim only 50s, and eight hundred forty-eight (848) requests for hearings (claimant and defense pleadings). Comparing the numbers from the same period last year, claimant pleadings remain even and defense pleadings are down 9%. The department received one hundred eighteen (118) Motions, a 20% decrease compared to the same period last year and one hundred fifty-eight (158) clincher conference requests, a 1% decrease compared to the same time last year.

There were fifty-one (51) Single Commissioner Hearings conducted during the past month, thirteen (13) pre-hearing conferences held, and nine (9) Full Commission hearings held. A total of four hundred seventy-three (473) Orders (Single Commissioner Orders, Consent Orders and Administrative Orders) were served at the single Commissioner level, forty (40) of those were Decision and Orders that resulted from hearings, two hundred eighty-three (283) were Consent Orders and one hundred twenty-one (121) were Motion Orders that were a result of Motions ruled upon by Commissioners.

There were one hundred ninety-nine (199) Informal Conferences requested during August and one hundred ninety-one (191) were conducted.

There were thirty (30) regulatory mediations scheduled and eighty-three (83) requested mediations. Totals for regulatory mediations are down 27% while requested mediations are up 10% for the same period last year. The Judicial Department was notified of eighty-seven (87) matters resolved in mediation, with the receipt of Forms 70. This category's total is down 13% compared to this period last year. This does not include mediations that take place outside of what is reported to the Commission.

In the month of August, Judicial received one (1) Notice of Intent to Appeal to the Court of Appeals and zero (0) to the Circuit Court.

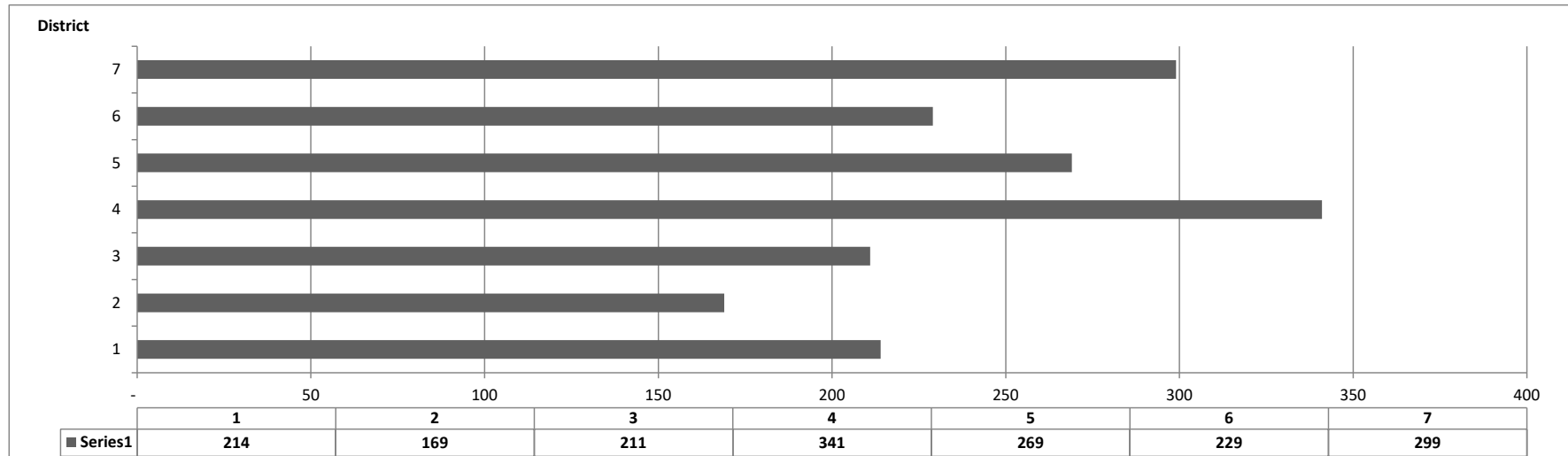
**Judicial Department Statistical Report**  
**Statistics For Fiscal Year 2025-2026 - Updated Version**

	July	Aug	Sept	Oct	Nov	Totals YTD 2025-2026	Totals YTD 2024-2025	% Diff from prev year
Claimant Pleadings	625	606				1,231	1,225	0%
Claimant Pleadings - Not proper (new)	86	81				167	206	-19%
Defense Response to Pleadings	462	537				999	1,081	-8%
Defense Pleadings	280	242				522	576	-9%
Defense Pleadings - Not proper (new)	57	57				114	125	-9%
Form 50 - Claim Only	280	294				574	584	-2%
Letters of Representation	78	268				346	36	861%
Motions	111	118				229	287	-20%
Motion - Reliefs of Counsel (new)	57	63				120	139	-14%
Motions Improper (Motions and ROC) (new)	31	40				71	89	-20%
Form 30	10	7				17	21	-19%
FC Hearings Held	6	9				15	13	15%
FC Orders Served	9	16				25	20	25%
Single Comm. Hearings Held	55	51				106	105	1%
Single Comm. Orders Served	498	473				971	994	-2%
Single Comm. Pre-Hearing Conf Held	5	13				18	28	-36%
Clincher Conference Requested	141	158				299	302	-1%
Informal Conference Requested	279	199				478	411	16%
Informal Conference Conducted	191	191				382	357	7%
Regulatory Mediations	31	30				61	83	-27%
Requested Mediations	86	83				169	154	10%
Mediation Resolved	39	87				126	144	-13%
Mediation Impasse	12	37				49	33	48%
Claim Settled Prior to Mediation	9	11				20	39	-49%
<b>Total</b>	<b>3,438</b>	<b>3,671</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,109</b>	<b>7,052</b>	<b>1%</b>

### Pleadings Assigned - Three Year Comparison by Month

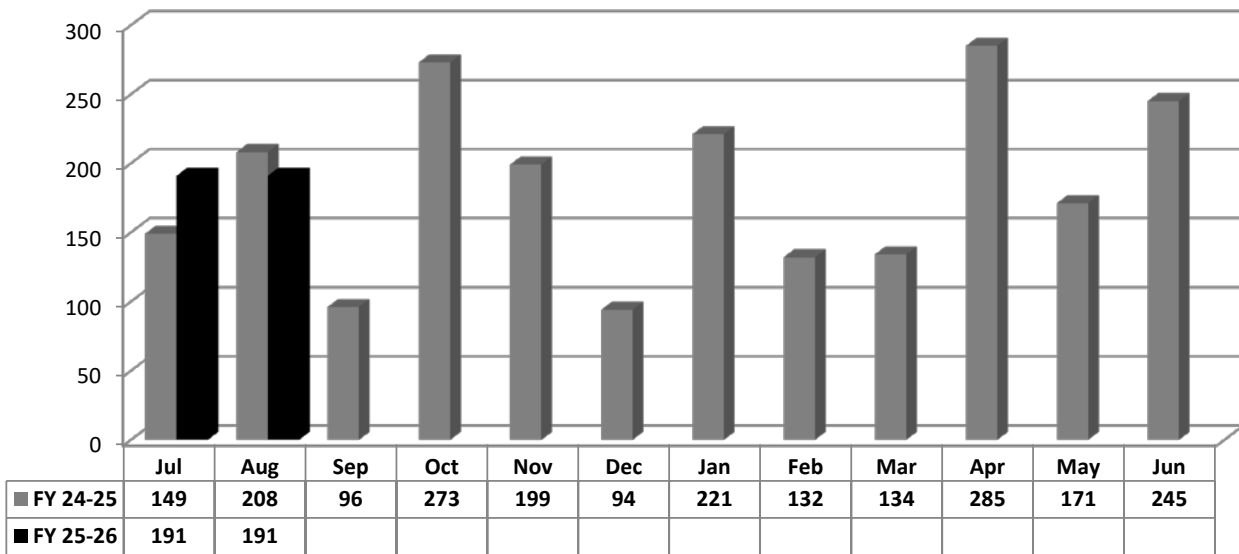
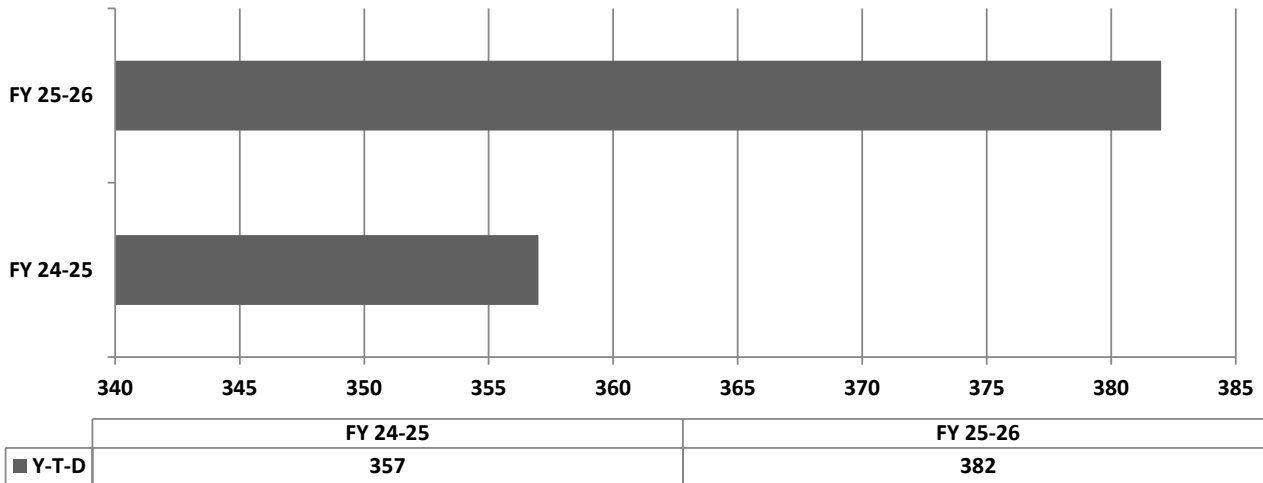
	District 1			District 2			District 3			District 4			District 5			District 6			District 7		
	Greenville			Anderson			Orangeburg			Charleston			Florence			Spartanburg			Richland		
	25-26	24-25	23-24	25-26	24-25	23-24	25-26	24-25	23-24	25-26	24-25	23-24	25-26	24-25	23-24	25-26	24-25	23-24	25-26	24-25	23-24
Jul	96	130	93	80	101	64	99	125	80	153	172	150	129	152	106	103	123	100	131	146	131
Aug	118	93	112	89	74	85	112	135	115	188	186	189	140	111	145	126	135	118	168	179	150
Sep		78	110		49	83		70	113		126	234		96	160		89	111		97	148
Oct		123	96		111	68		125	107		244	181		183	149		149	114		168	142
Nov		73	106		48	79		85	111		164	190		122	139		112	113		120	173
Dec		117	105		68	80		118	99		157	142		145	99		128	93		136	107
Jan		108	102		76	73		106	79		152	174		142	117		111	114		143	147
Feb		88	114		64	69		83	94		136	170		133	128		112	117		132	132
Mar		91	104		78	82		88	119		200	172		152	152		110	117		143	166
Apr		103	112		90	58		82	102		157	173		127	114		97	116		135	140
May		109	133		55	94		120	115		179	206		115	153		97	123		135	142
Jun		114	101		88	65		140	88		183	147		148	157		123	95		162	133
Totals	214	1,227	1,288	169	902	900	211	1,277	1,222	341	2,056	2,128	269	1,626	1,619	229	1,386	1,331	299	1,696	1,711

### Pleadings Assigned by District Year to Date



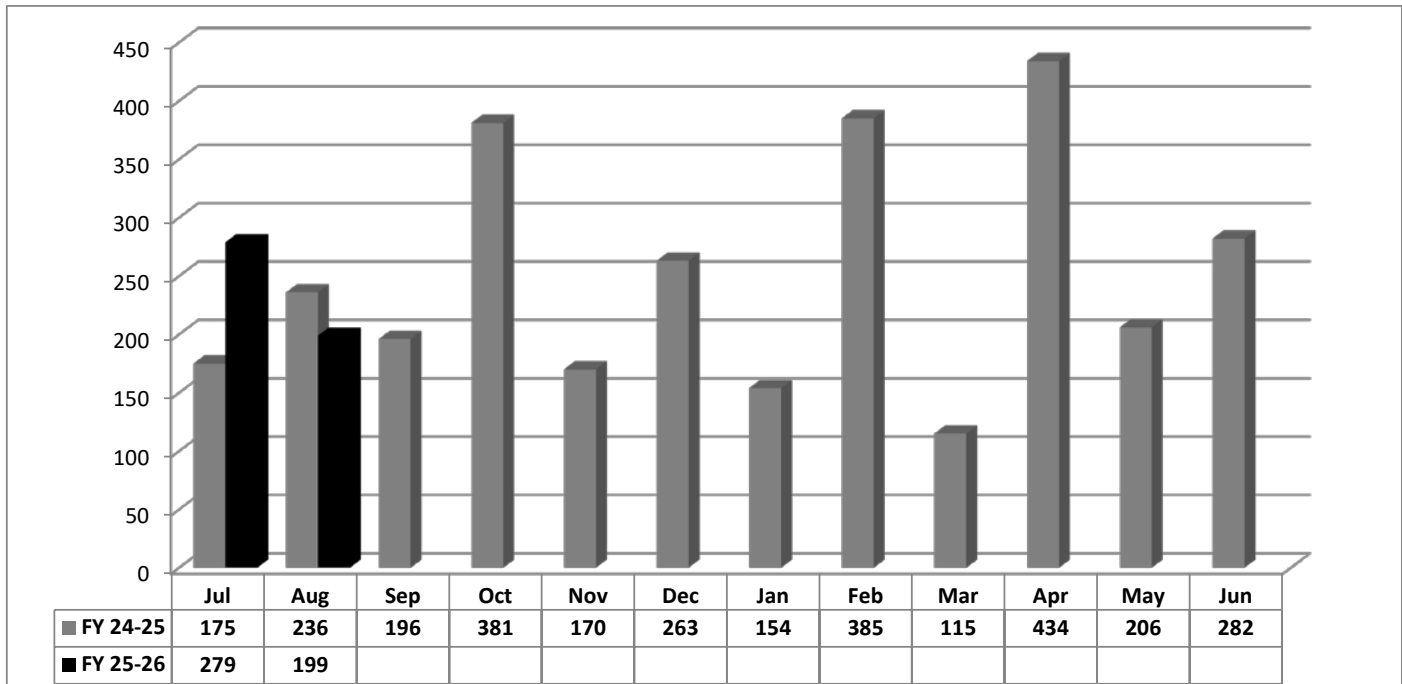
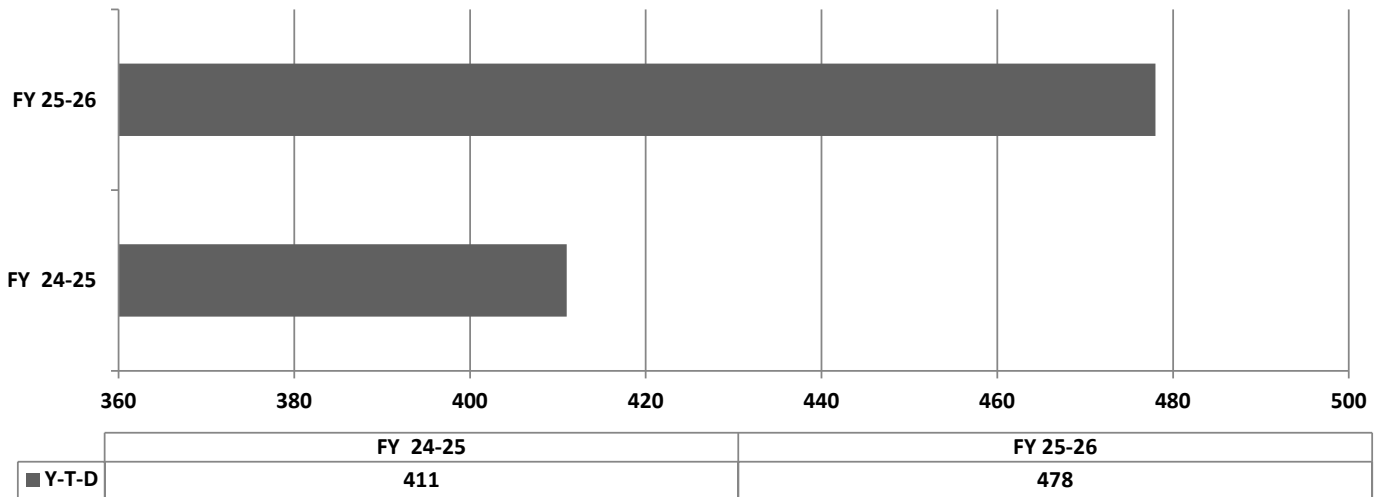
### Informal Conf. Conducted

**Y-T-D**



**Informal Conf. Requested**

**Y-T-D**



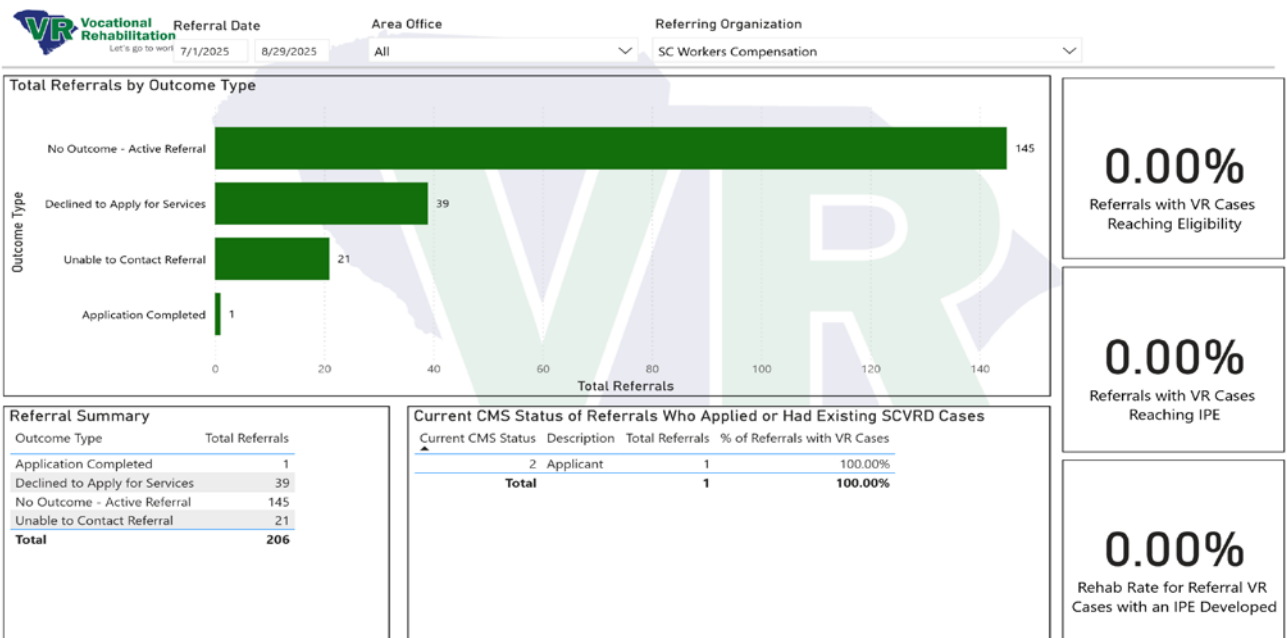
TAB 9



# SC Department of Vocational Rehabilitation

## Monthly Referral Report Summary FY25-26

Referral						
Outcome Type	July	Aug	Sept	Oct	Nov	Dec
Application Completed		1				
Assessment Not Completed						
Declined to Apply for Services	8	39				
Existing Case						
No Outcome - Active Referral	148	145				
Unable to Contact Referral	5	21				
Total						



# TAB 10

# *State of South Carolina*



## *Workers' Compensation Commission*

### **Executive Director's Report**

**September 15, 2025**

#### **Meetings and Other Activities**

During the month of August, the Executive Director gave a presentation to the SC Bar's Workers' Compensation Essentials program; conducted an employee exit interview; conducted one department heads meeting; met with the representative of one self-insurance fund; attended the Active Shooter Training; and had six meetings with various staff to discuss various topics including but not limited to, IT Annual Inventory Report, staff recruitment, the Commission's homepage, an employer's blatant non-compliance issue the IMS department is currently handling, and human resources policies.

#### **Constituent /Public Information Services**

For the month of August, the Executive Director's and the General Counsel's offices had one hundred sixty-seven (167) contacts with stakeholders.

#### **Financial Transactions Activity**

During the month of August, the Executive Director's office processed and approved twelve (12) purchase orders, fourteen (14) travel expense reports, sixty-eight (68) invoices, forty-seven (47) deposits for DOA to process in the SCEIS system.

#### **SCWCC Stakeholder Electronic Distribution List**

For the month of August, the Executive Director's office had four (4) deletions to the distribution list.

#### **Advisory Notices**

During the month of August, the office posted two (2) notices on the Commission's website and emailed it to the distribution list.